DEPOSIT FORM

NORD PTO 2022-2023

For timely and accurate withdrawals and reimbursements, please fill out the form correctly and completely! Please contact me with any questions or concerns! Thank you!

Darcie Parsons, Treasurer 440-667-5202

Event/Committee: Please **circle only one** category. Please fill out a form for **EACH** category in order to keep financial records straight.

Amazon Smile	Apparel Sale	Book Fair	Box	Box Tops							
Dances	Kalahari	Marco's Pizza Night	Men	nbership							
Principal Fund	School Supplies	Walk-A-Thon									
Transfer from (cir	cle one): Cheddar	Up - Venmo - PayPal									
Other:											
Managar Takala											
Money Totals:											
Total in Coins:											
Total in Cash:											
Total in Checks:											
Deposit or Transf	fer Grand Total:										
PTO Members Inv	volved:										
Submitted by:											
Telephone	#:										
Second Signature:											
Telephone	#:										
Today's Date:											
Please call me to ma		a transfer of funds for deposit. gned off on by a minimum of t									
Treasurer Record	ls Only:										
Date of Deposit	at bank:										

Count cash proceeds:

COINS:					
Pennies	x \$0.01	=	Ones	× \$1.00	=
Nickels	× \$0.05	=	Twos	x \$2.00	=
Dimes	× \$0.10	=	Fives	x \$5.00	=
Quarters	x \$0.25	=	Tens	× \$10.00	=
Fifty-Cent	× \$0.50	=	Twenties	x \$20.00	=
Dollar Coin	× \$1.00	=	Fifties	× \$50.00	=
Total Coins			Hundreds	x \$100.00	=
			Total Currency		

Total checks:

C e n t																		
D o l l a r																		
Check#											1							T o t a l

Coin Total	<u>+</u>
Cash Total	<u>+</u>
Checks Total	<u>+</u>
Total	=

Signatures of two people who have counted this deposit:

Print Name:	Print Name:
Signature:	Signature: