

**RECORD OF PROCEEDINGS**

Regular

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Meeting

Jan. 23,

Held at M.L. Steele Creative Learning Center at 5:30 P.M.

2023

Each meeting of the Amherst Board of Education is held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Meeting called to order by President, Rex Engle at 5:30 p.m.

Pledge of Allegiance

Roll call:

Rex Engle, present; Teresa Gilles, present; Amanda Messer, present; Morgan Wachholz, present; Marc Zappa, present.

Mike Molnar, Superintendent, present; Amelia R. Gioffredo, Treasurer/CFO present.

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

**2023-01-05**

It was moved by Gilles and seconded by Wachholz to adopt the agenda as presented, including any addenda.

Roll call vote:

Gilles, aye; Wachholz aye; Messer, aye; Zappa, aye Engle, aye.

Hearing of the Public: None

The Public Participation section of the Board of Education's agenda is specifically designed for the public to address the Board with their compliments and/or concerns. The Board welcomes and appreciates your comments. If you wish to address the board regarding a problem, please consider the following:

- First, your comments should be factual and respectful of the rights of others.
- Second, before addressing the board with a specific problem, it is the Board's hope that you have first addressed the problem with the appropriate teacher, staff member of administrator.

Individual statements should not exceed five (5) minutes and total time shall be a maximum of thirty (30) minutes.

(If planning to address the Board, please complete the sign-in sheet).

Treasurer's Report: Mrs. Amelia Gioffredo

**2023-01-06**

It was moved by Gilles, seconded by Messer to approve the following:

A. Amend and/or approve the board minutes for the 12/12/2022 Regular Board Meeting.

B. Amend and/or approve the board minutes for the 1/9/2023 Organizational Board Meeting.

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C. Approve the treasurer's financial reports for the month of December 2022 as per **exhibits 7A, 7B, 7C, and 7D.**

D. Approve the revision of appropriations and the "412 certificate."

- 006-0000 Food Service: From \$2,079,479 to \$2,111,479
- 507-9123 FY23 Homeless Round II: From \$0 to \$7,102.60
- 516-9122 FY22 ARP VI-B: \$52,209.84 to \$20,422.75
- 516-9123 FY23 ARP VI-B: From \$0 to \$52,209.84
- 516-9222 FY22 Title VI-B: From \$184,751.67 to \$120,475.36
- 516-9223 FY23 Title VI-B: From \$809,195.50 to \$873,471.76
- 572-9122 FY23 EOEC: \$0 to \$11,735.63
- 572-9222 FY22 Title I: From \$73,039.20 to \$44,020.25
- 572-9223 FY23 Title I: \$339,897.30 to \$382,073.97
- 584-9222 FY22 Title IV-A: From \$4,542.81 to \$3,586.49
- 584-9223 FY23 Title IV-A: From \$27,020.94 to \$27,022.37
- 590-9222 FY22 Title II-A: From \$7,632.17 to \$7,515.67
- 590-9223 FY23 Title II-A: From \$70,534.54 to \$70,651.04
- 599-9222 FY22 Each Child Reads: From \$12,748.75 to \$0
- 599-9223 FY23 Each Child Reads: From \$34,615 to \$42,814.96

E. Approve the following advances:

- General Fund to 507-9223 - \$59,012.41

F. Approve the following return of advances:

- 507-9223 to General Fund - \$187,612.17 for October, November and December 2022

G. Approve the then-and-now invoice(s), thus certifying that both at the time the contract was made and at the time of the certificate, the amount of the contract was lawfully appropriated for such purposes of the contract. That the appropriation remains unencumbered and the available resources to pay the obligation are on-hand, or in the process of collection to the credit of the appropriate fund, in accordance with Ohio Revised Code §5705.41 as per **exhibit 7E, 7F, and 7G.**

- Insight Behavioral Consulting, PO 20230550 (Line 1)
- DB/McGuire Settlement, PO 20230550
- Ombudsman; ESC of LC; ABA; Bon Secour-Mercy, PO 20230576

H. Approve the agreement with **Ennis Britton for Board of Revision Tracking Services** as per **exhibit 7H.**

I. Accept and acknowledge the receipt of the following donations to the Amherst Schools:

- Nord PTO for three (3), 4 x 10-foot benches, valued at \$3,117.75 for Nord school.
- An anonymous donation of \$1,077.12 to cover the negative account balances for breakfast and lunch for students.
- 2023 SNL Telethon anonymous donation of \$245
- 2023 SNL Telethon donation of \$50 - Alex Singleton
- 2023 SNL Telethon donation of \$50 - Sam Singleton
- 2023 SNL Telethon donation of \$400 - Kyle Houghland
- 2023 SNL Telethon donation of \$450 - Mike Donohue

Roll call vote:

Gilles, aye; Messer, aye; Wachholz, aye; Zappa, aye; Engle, aye.

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## SUPERINTENDENT'S REPORT: MR. MIKE MOLNAR

## Notes:

- Employees presenting at conferences
- Maker Space bid
- Sandstone TIF update
- District leadership team
- Facility planning committee
- Community survey results
- Transportation/Track star meeting/PikMyKid
- Welcome Tom Thome
- School Board recognition month

## ADMINISTRATIVE COMMITTEE REPORTS:

**Mrs. Sarah Walker**, Assistant Superintendent

- Comet Mentoring – High School & Nord
- Work-based learning experiences
- Amherst Public Library/Hot Dog Heaven
- Second Harvest pantry update

**Mr. Rex Engle**, JVS Representative

- Organization meeting held last week
- Facilities – external repairs
- Program at JVS
- Ballot in November 2023
- Spring competitions will begin

## Board Updates/Discussion/Committee Reports

## Legislative updates – Dr. Messer

- Presented several slides in Google Slides presentation
- Thank you to the Board from

**2023-01-07**

It was moved by Gilles and seconded by Wachholz to approve the following:

A. Accept the following resignations as indicated for the **purpose of retirement** and authorize the Superintendent and/or Treasurer to execute any necessary documents relating to separation of employment:

- **Helen Mercado**, Teacher Aide, Powers, effective 5/31/2023

B. Accept the following resignations as indicated and authorize the Superintendent and/or Treasurer to execute any necessary documents relating to separation of employment:

- **Michael Holp**, Custodian/Cleaner II, MLS, effective 2/10/2023

C. Employ the following individual(s), as indicated, on a 30 or 60-day probationary contract, for the 2022-2023 school year pending completion of all employment requirements, including but not limited to a background check. Proper placement on the negotiated salary schedule pending verification of all prior experience:

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- **Donna Cicerchi**, 60-day probationary contract, PT Cook/Cashier, AJH, effective 1/23/2023
- **Christopher Lulovics**, 60-day probationary contract, Custodian/Cleaner II, Nord, effective 2/6/2023

D. Employ the following certified individual, on a one-year limited contract, as indicated, for the 2023-2024 school year pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to the Amherst Schools:

- **Thomas Thome**, Social Studies Teacher, MLS, effective for 8/17/2023

E. Employ the following individual(s) as certified and/or classified substitutes for the 2022-2023 school year, as indicated, with compensation at the board approved substitute rates pending completion of all employment requirements, including, but not limited to licensure/certification (if required) and a BCI & FBI background check:

- **CERTIFIED**
  - **Jessica Barnes**, effective 1/5/2023
  - **Jasmine Baxter**, effective 1/18/2023
  - **Eileen Callahan-Smath**, effective 1/5/2023
  - **Mikala Elkhart**, effective 12/19/2022
  - **Frank Giamboi**, effective 1/5/2023
  - **Emily Matakovich**, effective 1/18/2023
  - **Andrea Repko**, effective 1/18/2023
  - **Lemma Shafik**, effective 1/18/2023
  - **Mary Wierzbinski**, effective 1/18/2023
- **CLASSIFIED**
  - **Taryn Nemeth**, effective 1/23/2023
  - **Rhianne Olgin Beard**, effective 1/23/2023
  - **Sarah Smith**, effective 1/23/2023
  - **Maria Tomusko**, effective 1/23/2023

F. Approve the changes in contracted status for the following individuals for the 2022-2023 school year as indicated:

- **Lindsay Collins**, Powers, from PT Teacher Aide to FT Teacher Aide, effective 12/15/2022

G. Grant the following individual(s), who have completed their probationary contract, a limited contract or return to a continuing contract status as indicated:

- **Carlene Crawford**, FT Bus Driver, balance of a one-year contract, effective 1/27/2023
- **Misty Detillio**, PT Monitor, AJH, balance of a one-year contract, effective 1/17/2023

H. Grant a supplemental contract to the following individuals for the winter and/or year-round extra-curricular activities during the 2022-2023 school year, pending completion of all employment requirements, including but not limited to Pupil Activity Permit, if required for positions, and a BCI and FBI background check with compensation at the board approved rate:

- **Christine Diaz**, Ski Club Advisor, MLS, ½ contract
- **Katheline Santos-Garcia**, Ski Club Advisor, MLS, ½ contract



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- **Janet Latto**, Ski Club Advisor, AJH I. Employ the following individuals, as indicated, as winter event workers, with compensation to be paid as per the Ancillary Schedule as per **attachment 10A** and for the **OHSAA Basketball Tournaments** as per **attachment 10B**.

J. That the Amherst E.V. Board of Education approve the salary advancement due to changes in educational training level of the following certified staff:

- **David Lawson** - from M+10 to M+20
- **Rebecca McArthur** - from M to M+10
- **Janine New** - from M to M+10
- **Staci Peltz** - from M to M+10
- **Cooper Shank** - from B+20 to M

K. Grant a supplemental contract to **Thomas Thome** as the **Head Football Coach for the 2023-2024** school year, pending completion of all employment requirements, including but not limited to Pupil Activity Permit, and a BCI and FBI background check with compensation at the board approved rate.

L. Approve the appointment of **Elizabeth Hui** as a **Library Trustee**, for a term of seven (7) years, effective 2/1/2023 - 1/31/2030 as per **exhibit 10A**.

M. Approve the new/revised job descriptions:

- **Assistant Superintendent** as per **attachment 10C**
- **Coordinator of Special Education** as per **attachment 10D**
- **Director of Curriculum and Instruction** as per **attachment 10E**
- **Director of Human Resources** as per **attachment 10F**
- **Preschool/Early Childhood Program Supervisor** as per **attachment 10G**

N. Approve the revised **Organizational Chart** for the Amherst E.V. Schools as per **attachment 10H**.

O. Grant the following certified personnel a supplemental contract for their services as a home instruction tutor for the 2022-2023 school year, inclusive of summer 2023, if necessary, on an "as needed basis," with compensation at the board approved rate, all will be effective 1/5/2023:

- **Kelly Massa**

Roll call vote:

Gilles, aye; Wachholz, aye; Messer, aye; Zappa, aye; Engle, aye.

**2023-01-08**

It was moved by Gilles and seconded by Zappa to approve the following:

A. Accept the **Resolution Authorizing Required Third Grade English Language Arts and Mathematics Assessments in Paper Format for the 2023-2024 School Year** as per **exhibit 11A**.

B. Approve the agreement with **Learn Well**, for an individual student to receive services, as per **exhibit 11B**.

C. Approve the **Open Enrollment Program** for students in any school district in the State of Ohio, on a "space available" basis for the 2023-2024 school year.

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D. Approve the **program of studies** for **M.L. Steele High School** for the **2023-2024** school year as per **exhibit 11C**.

E. Approve the **independent contracts** for a **Choreographer, Music Director, and Orchestra Pit Director**, for their work with the **MLS Theatre Company, Troupe 1422**, as per **exhibit 11D**.

F. Approve the overnight trip for the high school hockey team as per **exhibit 11E**.

G. Accept the Memorandum of Understanding(s) (MOU) with **Lorain County Community College** for the **College Credit Plus (CCP) program** for the 2023-2024 school year as per **exhibit 11F**.

H. Approve the application form for **Early Entrance to Kindergarten (EEK)** as per **exhibit 11G**.

I. Authorize membership in the **Ohio High School Athletic Association (OHSAA)** for **M.L. Steele High School** and **Amherst Junior High School** for the 2023-2024 school year as per **exhibit 11H**.

Roll call vote:

Gilles, aye; Zappa, aye; Messer, aye; Wachholz, aye; Engle, aye.

**2023-01-09**

It was moved by Gilles, seconded by Zappa to approve the following:

A. Approve the renewal agreement with **PowerSchool for License & Subscription** for the 2023-2024 School year as per **exhibit 12A**.

B. Approve the agreement with **Burges and Burges** for **Facility Planning** as per **exhibit 12B**.

C. Accept bid from **Williams Brothers Builders, Inc.** for the **M.L. Steele High School Makerspace Renovations** project as per **exhibit 12C**.

D. Approve the proposal from **GPD Group**, for the **Maker Space at M.L. Steele High School** as per **exhibit 12D**.

Roll call vote:

Gilles, aye; Zappa, aye; Messer, aye; Wachholz, aye; Engle, aye.

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**2023-1-10**

It was moved by Messer, seconded by Gilles to approve the following:

A. Approve payment of registration for the following board member training opportunities:

- Board 201 Deeper Dive: Northeast Region
- Board Leadership Institute 2023

Roll call vote:

Messer, aye, Gilles, aye, Wachholz, aye; Zappa, aye; Engle, aye.

**2023-01-11**

It was moved by Messer and seconded by Gilles to move into executive session at 6:14 p.m. to discuss a personnel matter, with no action to be taken.

Roll call vote:

Messer, aye, Gilles, aye, Wachholz, aye; Zappa, aye; Engle, Aye.

Returned from executive session at 6:36 p.m.


**2023-01-12**

It was moved by Gilles, seconded by Wachholz to adjourn the meeting.

Roll call vote:

Gilles, aye, Wachholz, aye, Messer, aye, Zappa, aye; Engle, aye.

Board President Rex Engle adjourned the meeting at 6:37 p.m.

  
Board President  
Treasurer/CFO