

AMHERST STEELE HIGH SCHOOL

College/Career Visit Request

Juniors and Seniors are permitted college or career visits on school time. However, it is recommended that students try to make campus visits on non-school days. College visits are not automatic, they may be denied because of academic concerns or other valid reasons. Students are allowed a maximum of three visits per year with prior counselor approval.

As a parent or guardian, I understand that work assigned should be up to date and that assignments made for completion during the absence are due to be turned in the day the student returns. I also understand that any tests or quizzes missed must be taken as scheduled by the teacher. I further understand that all work missed is the responsibility of the student.

Signature of Parent/Guardian _____ Date _____

It is the responsibility of the student to make certain that they are up to date on all previously assigned class work and all missed work because of the absence. It is also understood that the student will be required to meet all classroom requirements upon returning to classes just as students who were present in class during this time.

Student Name _____ Date of Visit _____

Destination _____

I verify that the above student has requested a college/career visit on the date listed and that the request has been approved by the student's parent/guardian.

Signature of Guidance Counselor _____ Date _____

This form must be completed and returned to the Attendance Secretary at least 24 hours prior to the visit. The attached verification form must be returned to the Attendance Secretary upon return to school.