

RECORD OF PROCEEDINGS

0417

Organizational Meeting

Minutes of Amherst Exempted Village Board of Education

DAYTON LEGAL BLANK, INC., FORM NO. 10149

January 9,

Held at the M.L. Steele Creative Learning Center at 4:30 p.m. 20 17

Each meeting of the Amherst Exempted Village Board of Education is held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

President Pro tempore, Mr. Ron Yacobozzi presided.

Pledge of Allegiance

Roll call vote:

Rex Engle, absent, Marc Zappa, present; Teresa Gilles, present, Bob Kamnikar, present; Ron Yacobozzi, present

Steven A. Sayers, Superintendent, present; Barbara J. Donohue, Treasurer, present

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

President Pro Tempore, Mr. Ron Yacobozzi, conducts the election of officers for 2017.

Election of President of the Board of Education

Mr. Zappa nominated Mr. Ron Yacobozzi for the office of President.

Mr. Bob Kamnikar nominated Mr. Marc Zappa for President

2017-01-01

It was moved by Gilles and seconded by Kamnikar to close nominations.

Roll call vote:

Gilles, aye; Kamnikar, aye; Zappa, aye; Yacobozzi, aye; Engle, absent.

2017-01-02

Roll call vote on election of Mr. Ron Yacobozzi for president
Kamnikar, no; Gilles, Aye; Zappa, aye; Engle, absent

Roll call vote on election of Mr. Marc Zappa for president
Yacobozzi, no, Gilles, no, Kamnikar, yes, Engle, absent

Mr. Ron Yacobozzi is Board President for 2017.

Election of Vice-President of the Board of Education

Mr. Yacobozzi nominated Mr. Zappa for the office of Vice-President.

2017-01-03

It was moved by Gilles, seconded by Zappa to close the nominations.

Roll call vote:

Gilles, aye; Zappa, aye, Kamnikar, aye, Yacobozzi, aye, Engle, absent

2017-01-04

Roll call vote on election of Mr. Zappa for vice-president
Gilles, aye; Zappa, aye;; Kamnikar, aye; Yacobozzi, aye; Engle, absent

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Oath of Office

The OATH OF OFFICE was administered to President, Ron Yacobozzi and Vice President, Marc Zappa by Barbara J. Donohue, Treasurer, on January 10, 2017. The newly elected Board President, Ron Yacobozzi, will preside at the remainder of the meeting.

2017-01-05

It was moved by Gilles and seconded by Zappa to approve the dates, times, and location in the M.L. Steele Creative Learning Center, unless otherwise noted, for Regular Board Meetings in 2017.

- January 9, 2017 2nd Monday, Organizational Meeting, 4:30 p.m.
- January 9, 2017 2nd Monday, Regular Meeting following Organizational Meeting
- February 27, 2017 4th Monday, Regular Meeting, 4:30 p.m.
- March 20, 2017 3rd Monday, Regular Meeting, 4:30 p.m.
- April 24, 2017 4th Monday, Regular Meeting, 4:30 p.m.
- May 16, 2017 3rd Tuesday, Regular Meeting, 4:30 p.m.
- June 19, 2017 3rd Monday, Regular Meeting, 4:30 p.m.
- July 17, 2017 3rd Monday, Regular Meeting, 4:30 p.m.
- August 14, 2017 2nd Monday, Regular Meeting, 4:30 p.m.
- September 18, 2017 3rd Monday, Regular Meeting, 4:30 p.m.
- October 16, 2017 3rd Monday, Regular Meeting, 4:30 p.m.
- November 20, 2017 3rd Monday, Regular Meeting, 4:30 p.m.
- December 18, 2017 3rd Monday, Regular Meeting, 4:30 p.m.

All meetings will be held at the M. L. Steele Creative Learning Center, 450 Washington Street, Amherst, Ohio, 44001, on the third Monday of the month, unless otherwise noted.

Roll call vote:

Gilles, aye; Zappa, aye, Kamnikar, no; Yacobozzi, aye, Engle, absent

Mr. Kamnikar stated that he agrees with dates but not times because he feels 4:30 is too early. He believes that a later time would be beneficial to the community and he would like to do that for them since they voted for the levy.

2017-01-06

It was moved by Gilles and seconded by Zappa to approve the appointment to Administrative Standing Committees:

- Amherst Schools Educational Foundation.....Mr. Rex Engle
- Board Policies.....Mr. Bob Kamnikar and Mr. Ron Yacobozzi
- Board/Booster Partnership Committee.....Mr. Ron Yacobozzi
- Buildings/Grounds.....Mrs. Teresa Gilles and Mr. Ron Yacobozzi
- Community Relations/Scholarships/Awards.....Mrs. Teresa Gilles and Mr. Bob Kamnikar
- Curriculum/Instruction/Staff Development.....Mrs. Teresa Gilles and Mr. Bob Kamnikar
- Extra and Co-Curricular Activities.....Mrs. Teresa Gilles and Mr. Marc Zappa
- Financial/Audit/Records.....Mr. Rex Engle and Mr. Ron Yacobozzi
- Negotiations and Grievance.....Mr. Rex Engel and Mr. Marc Zappa
- Technology.....Mr. Bob Kamnikar and Mr. Marc Zappa
- Transportation.....Mrs. Teresa Gilles and Mr. Marc Zappa

Roll call vote:

Gilles, aye; Zappa, aye; Kamnikar, aye; Yacobozzi, aye; Engle, absent.

RECORD OF PROCEEDINGS

0419
Organizational
Meeting

Minutes of Amherst Exempted Village Board of Education

DAYTON LEGAL BLAWK, INC., FORM NO. 10118

Held at the M.L. Steele Creative Learning Center at 4:30 p.m. January 9, 2017

Mr. Kamnikar knows that he is not on the building and grounds committee, but he would like to offer his help since that is the field he works in. Please reach out at any time.

2017-01-07

It was moved by Kamnikar and seconded by Gilles to approve the following Treasurer's recommendations:

- A. Approve the tax budget for the 2017-2018 school year
- B. Approve **Squire Patton Boggs; Hoover Six; and Ennis Britton, Fisher & Phillips, and Smith, Peters, & Kalail** law firms to provide legal counsel, as needed, for 2017.
- C. Authorize to renew membership in OASBO (Ohio Association of School Board Officials) for Fiscal Year 2018 with dues paid in full.
- D. Approve to establish a Board Member Service Fund of no more than \$20,000 as provided in the Ohio Revised Code pursuant to O. R. C. 3315.15.
- E. Approve the board member compensation at the maximum amount allowable by law pursuant to O.R.C. 3313.12.

Roll call vote:

Kamnikar, aye; Gilles, aye; Zappa, aye; Yacobozzi, aye; Engle, absent.

2017-01-08

It was moved by Gilles and seconded by Kamnikar that the following standing authorizations are approved for calendar year 2017:

- A. That the Treasurer and Board President be authorized to borrow funds as needed.
- B. That the Treasurer be authorized to secure advances from the county auditor when funds are available and payable to the district.
- C. That the Treasurer be authorized to pay all bills within the funds appropriations resolution as bills are received, and when services and/or merchandise are received in good condition.
- D. That the Treasurer be authorized to invest interim funds when available and that the Board authorizes using one signature on all checks.
- E. That the Treasurer be authorized to transfer within financial accounts, as needed, without Board action.
- F. Approve the distribution of monthly interest earnings on investments to Food Service Fund, Auxiliary Service Fund, General Fund, and any other fund required by O.R.C.
- G. That the Superintendent be authorized to employ such personnel, as needed, for emergency situations, with such employment to be presented to the Board for approval at the next regular meeting.

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- H. That the Superintendent be authorized to accept resignations, which have been submitted by employees, subject to Board approval at the next meeting. Upon approval by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- I. That the Superintendent be the purchasing agent for the Amherst Schools.
- J. That the Superintendent be authorized to enter into agreements to implement student placements, including transportation arrangements, in accordance with federal and state statutes and for student I.E.P.s (Individual Education Plans).
- K. That the Superintendent be authorized to enter into settlement agreements regarding services provided to students with I.E.P.s (Individual Education Plans).
- L. That the Superintendent be authorized to approve and sign routine contracts on behalf of the Board of Education in amounts not to exceed \$25,000. The Board of Education will be made aware of these contracts prior to the Superintendent's approval. These contracts will then be placed on a future board meeting agenda for final ratification/approval.
- M. That the Superintendent has authority to approve policies, proposals, and transfers within the student activity funds.
- N. That the Superintendent be authorized to apply and participate in any federal, state, or local project or program and to make application for such funds as are available from federal, state, and other sources.
- O. That the Superintendent be authorized to approve payment of Professional Development expenses and/or stipends, as outlined in the negotiated agreements. The Superintendent be further authorized to approve registration, overnight lodging, mileage, and meals, which may exceed the negotiated agreements' approved amounts, when requested to attend by the Superintendent or designee.
- P. That the Board continue to purchase liability insurance.
- Q. That the Superintendent be authorized to renew membership in BASA (Buckeye Association of School Administrators), with dues paid in full, for FY 2018.
- R. Set Public Official Bond for Treasurer at \$100,000, Board President at \$20,000, and authorize Superintendent and others, as necessary, to acquire the same.
- S. That the Board hereby directs the Treasurer to deposit \$10,000 into the Amherst Educational Foundation Fund (Endowment), as authorized under O.R.C. 3315.40. The total of funds shall be transferred to the trust or "endowment account" established under the Community Foundation of Greater Lorain County.
- T. That the Board directs the Treasurer to deduct sixteen dollars and sixty seven cents (\$16.67) per month from each board member's pay during the 2017 calendar year. The deducted funds are to be placed in a Board of Education Scholarship Fund, and used to award a \$1,000 scholarship at the Senior Awards Banquet in the spring of 2018.

RECORD OF PROCEEDINGS

0421
Organizational
Meeting

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DAYTON LEGAL BLANK, INC., FORM NO. 1014B

January 9,

Held at the M.L. Steele Creative Learning Center at 4:30 p.m. 20 17

U. That the Board directs the Treasurer to be the board members' designee, thus being appointed to receive the Public Records training on the elected officials' behalf, as per the Ohio Revised Code 109.43(B) and 149.43(E)(1). The O.R.C. states that officials elected to statewide or local office receive three (3) hours of Public Records training for each term of office.

V. Authorize the Superintendent to enter into agreements with colleges and universities as needed regarding the placement of college students for field experience or student teaching.

Roll call vote:

Gilles, aye; Kamnikar, aye; Zappa, aye; Yacobozzi, aye; Engle, absent.

2017-01-09

It was moved by Gilles and seconded by Kamnikar to adjourn.

Roll call vote:

Gilles, aye; Kamnikar, aye; Zappa, aye; Yacobozzi, aye; Engle, absent

Board President, Ron Yacobozzi, adjourned the Organizational Meeting at 4:43 p.m.

Board President

Treasurer