

RECORD OF PROCEEDINGS

0445

Regular
Meeting

Minutes of Amherst Exempted Village Board of Education

DAYTON LEGAL BLANK REC. FORM NO. 10149

Held at the M.L. Steele Creative Learning Center April 24, 2017 4:30 p.m.

President, Ron Yacobozzi presided.

Pledge of Allegiance

Roll call vote:

Ron Yacobozzi, present; Marc Zappa, present; Rex Engle, present at 4:32 p.m.;
Teresa Gilles, present; Bob Kamnikar, present.

Steven Sayers, Superintendent, present; Barbara J. Donohue, Treasurer, present

This meeting and notices of all meetings are in compliance with O.R.C. 121.22.
This Board of Education shall discuss in Executive Session only those items
allowed in O.R.C. 121.22.

2017-04-01

It was moved by Kamnikar and seconded by Zappa to adopt the agenda as
presented, including any addendum(s).

Roll call vote:

Kamnikar, aye; Zappa, aye; Gilles, aye; Yacobozzi, aye; Engle, absent

Good News Reports:

Mrs. Beth Schwartz, Harris Elementary School Principal

- Fine Arts Program
- Fireland's Counselor Program

Public Hearing on the following Federal Grant Program applications:

- **IDEA-B**, Special Education
- **IDEA-ECSE**, Early Childhood Special Education
- **TITLE I**
- **TITLE II-A**
- **TITLE III**, Limited English Proficiency

Public Hearing on the issue of re-employment of **Mark Kostur, Technology Supervisor**, during his service retirement.

Members of the public are invited to provide input to the board on the issue of re-employing **Mark Kostur** during his service retirement. Speakers are limited to five (5) minutes each. (If planning to address the Board, please complete the sign-in sheet).

The Public Participation section of the Board of Education's agenda is specifically designed for the public to address the Board with their compliments and/or concerns. The Board welcomes and appreciates your comments. If you wish to address the board regarding a problem, please consider the following:

- First, your comments should be factual and respectful of the rights of others.
- Second, before addressing the Board with a specific problem, it is the Board's hope that you have first addressed the problem with the appropriate teacher, staff member of administrator.

Individual statements should not exceed five (5) minutes and total time shall be a maximum of thirty (30) minutes.

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(If planning to address the Board, please complete the sign-in sheet).

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Treasurer's Report: Mrs. Barb Donohue

Notes: Munis Update

2017-04-02

It was moved by Kamnikar and seconded by Engle to approve A, B, E & F

- A. The minutes of the March 20, 2017 Regular Board Meeting.
- B. The Treasurer's financial reports for the month of March, 2017. None
- C. Approve the revision of appropriations and the "412 certificate". -- None
- D. Approve the **Resolution adopting donation agreement regarding transfer of easement rights in conjunction with agreement with City of Amherst, Ohio regarding storm and sanitary easement and storm easement at Shupe Elementary School property as part of Ohio turnpike mitigation program as per Exhibit 10A.**
- E. Approve the **Resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor as per Exhibit 10B.**
- F. Accept and acknowledge the receipt of the following donations to the Amherst Schools:
 - **Powers Elementary School, PTO**, for a donation of \$13,479.90 to be used for the purchase of mini iPads and 2 charging carts for Powers Elementary School.
 - **CenturyLink Clarke M. Williams Foundation**, for a \$5,000 donation to Amherst Jr. High to be used for technology.

Roll call vote:

Kamnikar, aye; Engle, aye; Yacobozzi, aye; Gilles, aye; Zappa, aye

Superintendent's Report: Mr. Steve Sayers

Notes:

- Bond Rating & Renewal Levy. Mr. Yacobozzi added, the analysis from Moody's Rating agency talked about the emergency approved to 10 year renewal and the permanent improvement levy approved continuing.
- Construction update – April 5th was visioning day for staff, custodial and community. The architects will be present at 7:00 p.m. tonight for the community to share.
- Harris and Shupe Elementary need to be vacated and ready to be turned over July 1st.
- There will be an on-line Auction early June.
- Staffing process is going well.
- Mrs. Gilles asked about the start times. Mr. Sayers indicated that there will be a transition meeting at Nord Middle School tomorrow night and AJH a week from Wednesday.
- Mrs. Gilles wondered if there was a place to store bricks. Mr. Sayers indicated yes.
- Mr. Engle wanted to know if those bricks are available to ASEP. Mr. Sayers indicated yes, but does not know the time frame yet.
- Mr. Kamnikar wanted to know if anyone knew of any time capsules. Mr. Sayers indicated no, but he was sure the construction people would watch for that.

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Administrative Committee Reports:

Mr. Mike Molnar, Executive Director of Educational Services

Notes:

- College Board PSAT
- Maumee School came to visit
- College Credit Plus – textbooks
- Amy Jackson – Speech – Innovation Education
- Mr. Engle stated that he thought it would be good if our staff would give a presentation at OSBA workshop in November.

Mr. Rex Engle, JVS Representative

Notes:

- None

Other Reports: (Administrative Standing Committees)

- None

2017-04-03

It was moved by Gilles and seconded by Zappa to approve 13A through 13AA:

It was moved by Engle and seconded by Gilles to approve 13BB:

A. Accept the following resignations for the purpose of retirement as indicated:

- **Donald Buczynsky**, Custodian Class III, Amherst Jr. High, effective 4/28/17.

B. Accept the following resignations as indicated:

- **Marianne Fedor**, Math Teacher, M.L. Steele, effective 5/31/17.
- **Ryan O'Rourke**, Part-time Social Studies Teacher, M.L. Steele, effective 5/26/17

C. Employ the following certified individuals, on a one-year limited contract, as indicated, for the 2017-2018 school year pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to the Amherst Schools:

- **Stephanie Federer**, 1st grade teacher, effective 8/18/17

D. Employ the following individual(s), as certified and/or classified substitutes for the 2016-2017 school year, as indicated, with compensation at the board approved substitute rates pending completion of all employment requirements, including but not limited to licensure/certification (if required) and a BCI & FBI background check:

- **Alexandra Burkes**, Cook, Custodial, Secretary, effective 4/24/17
- **Lorilee Cohoon**, Van Driver, effective 3/16/17
- **Stacey Stevens**, Cook/Cashier, Teacher Aide, effective 3/24/17
- **Charlotte Viergutz**, Cook/Cashier, Monitor, Bus/Van Aide, Attendant, Custodial, effective 4/21/17

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- E. Approve the changes in contracted status for **Jessica Glatz**, Teacher, AJH to .5 FTE for the 2017-2018 school year.
- F. Grant a supplemental contract to **Christy Perry**, Summer Concert Band Instructor, for summer 2017 to be paid at summer school rates, not to exceed 45 hours of work (3 hours per day x 15 days).
- G. Approve **Anthony Gordon** and **Andrew Kirschner**, Landscapers, for year one (1) of a two (2) year contract effective 3/10/17.
- H. Approve the unpaid medical leave of absence for **Jenna Donohue**, Grounds/Maintenance, effective 3/23/17 through on or about 6/9/17.
- I. Non-renew all supplemental and extra-curricular contracts at the end of the 2016-2017 school year as per the negotiated agreement.
- J. Non-renew all substitute contracts at the end of the 2016-2017 school year as per the negotiated agreement.
- K. Non-renew the following Title I Tutor contracts at the end of the 2016-2017 school year as per the negotiated agreement pending funding and/or changes in the Title I Program as per **Attachment 13A**
- **Karen Anderson**
 - **Michelle Almady**
 - **Megan Anaya**
 - **Taylor Brouse**
 - **Megan Carlson**
 - **Leah Chafin**
 - **Elizabeth Dlugosz**
 - **Laura Hause**
 - **Jeanette Holp**
 - **Katie Karres**
 - **Katey Karpinski**
 - **Elena Kelley**
 - **Kimberly Koller**
 - **Kelly Park**
 - **Michael Rutar**
 - **Logann Sweet**
 - **Domiaique Yancey.**
- L. Accept the recommendation for the following certified personnel to receive a continuing contract beginning with the 2017-2018 school year:
- **Paula Brooks**
 - **Cornelia Engle**
 - **Todd Engle**
 - **Allison Kocheff**
 - **Rebecca Lawson**
 - **Russell Marty**
 - **Myra Pecora**
 - **Jacob Percival**
 - **Erica Stallings**
- M. Grant the following certified personnel a limited contract for the 2017-2018 school year as per **Attachment 13B**. (See **Attachment 13C** for all other certified employees who are presently under contract for the 2017-2018 school year and will be issued a salary notice.)

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- N. Re-employ the following special needs paraprofessionals for the 2017-2018 school year as per the negotiated agreement pending completion of all employment requirements being met, i.e., proper licensure/ESEA qualification from ODE as per **Attachment 13D**:
- **Deborah Albrecht**
 - **Gina Boneta**
 - **Cheryl Costilow**
 - **Carol Daniels**
 - **Victor Garcia**
 - **Heather Gerhardinger**
 - **Beth Gillam**
 - **Christina Shiltz**
 - **Nancy Shortman**
 - **Michele Sturgeon**
 - **Michelle Wesley**
- O. Grant the following supplemental contracts for extended service for certified personnel in the 2017-2018 school year:
- **Yvette, Cable**, Psychologist, 10 days
 - **Joanne Carnabuci**, Guidance counselor, 12 days
 - **Cornelia Engle**, Dean of Students, 10 days
 - **Robert Harcula**, Guidance Counselor, 15 days
 - **Megan Jarmusz**, Psychologist, 10 days
 - **Mary Jane Loushin**, Guidance Counselor, 15 days
 - **Mark Lowrie**, TV Productions, 20 days
 - **Andrea Massie**, Psychologist, 10 days
 - **Sarah Rigda**, Guidance Counselor, 15 days
 - **Mary Scott Williams**, Guidance Counselor, 12 days
- P. Approve the discretionary funds supplemental contracts for the 2016-2017 school year as per the negotiated agreement and as indicated per **Attachment 13E**.
- Q. Approve the recommendation of **Wendi Lowe** as the M.L. Steele High School Technology Coordinator for the 2016-2017 school year, and approve payment of a \$300 stipend for her services.
- R. Approve four (4) additional work days (May 30, 31 and June 1, 2) for **Sharon Arendash**, Teacher Aide at Amherst Junior High School, at her regular daily rate.
- S. Approve the following individuals, as indicated, for working the **LCAAA Track Meet**, held on 4/13/17, with compensation reimbursed to the Amherst Schools through Ohio High School Athletic Association (OHSAA)
- **Brian Kelly** – announcer
 - **Tim Sturgeon - Deb Zvara** – Pass Gate
 - **Tammy Klekota – Kevin Scalli – Michele Sturgeon** – Tickets
 - **Deb Zvara** – Awards
 - **Sydney Roule** – Coaches Packets

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- T. Employ the following individuals, as indicated, for the **Comet Relays**, with compensation reimbursed to the Amherst Schools by the Ohio High School Athletic Association (OHSSA):
- **Brian Kelly** – Announcer
 - **Beth Gillam – Tammy Klekota – Michele Sturgeon – Deb Zvara** Tickets
 - **Leanne Durdak – Michelle Kameczyk** – Press Box
- U. Implement the **Reduction-in-Force** suspension of Harris Elementary School Art Teacher **Kelly Lee's** contract as per the negotiated agreement, effective with the 2017-2018 school year.
- V. Assign **Jarrod Stevens** and **Jacob Percival** (.5 FTE) to Permanent Substitute Teaching positions effective with the 2017-2018 school year in accordance with the Memorandum of Understanding (MOU) with the Amherst Teachers Association (ATA).
- W. Grant **Jeanne Balukas, Chad Difranco** and **Anthony Trunzo** a supplemental contract to teach an additional class during the first and second semesters of the 2017-2018 school year. Compensation will be at their regular hourly rate per the negotiated salary schedule and will not exceed 135 hours per semester.
- X. Grant the following retired/rehired teacher(s), a one-year contract for the 2017-2018 school year as indicated per the negotiated agreement, Article 3.05E:
- **Georgeane Poplar**, Intervention Specialist assigned to Amherst Jr. High
- Y. Approve the following personnel for **Extended School Year** positions:
- **Joyce West**, (Intervention Specialist) and **Heather Gerhardinger** (Classroom Aide) Powers Elementary
 - **Kaye Long**, (Intervention Specialist) and **Tiffany Leavitt** (Classroom Aide) Amherst Jr. High
- Z. Approve **instructional supply allocation** (upon completion of duties) for teachers providing **student teaching or field experience supervision in partnership with Ashland University** as per **Attachment 13F**.
- AA. Employ the following classified substitutes, to work during the **summer of 2017**, "as needed", with compensation at their regular substitute hourly rate pending completion of all employment requirements:
- **Michael Beatty**, effective 5/11/17
 - **Alexandra Burkes**, effective 5/29/17
 - **Samantha Jones**, effective 5/11/17
 - **Michaela Rider**, effective 5/29/17
- BB. Employ the following individuals as custodial/grounds **summer help for 2017**, at \$8.15 per hour (minimum wage), pending completion of all employment requirements, including but not limited to a background check:

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- **Zachary Boesel**, effective 5/11/17
- **Matthew Bragg**, effective 5/11/17
- **Joseph D'Andrea**, effective 5/8/17
- **Alec Dziak**, effective 5/11/17
- **Thomas Krevinko**, effective 5/11/17
- **Melissa McDonald**, effective 5/11/17
- **Tyler Neuhoff**, effective 5/11/17
- **Nicholas Smith**, effective 5/11/17
- **Dominic Zappa**, effective 5/11/17

Roll call vote A through AA:

Gilles, aye; Zappa, aye; Yacobozzi, aye; Kamnikar, aye; Engle, aye

Roll call Vote BB:

Engle, aye; Kamnikar, aye; Gilles, aye; Zappa, abstain; Yacobozzi, aye

2017-04-04

It was moved by Engle, seconded by Gilles to approve the following:

- A. Enter into a service agreement with **North Coast Educational Media Center** to provide the Discovery Education services during the 2017-2018 school year as per **Exhibit 14A**.
- B. Renew a contract with the **Medina County Education Service Center** for the 2017-2018 school year, for the purpose of providing specified nursing and nursing supervision for two students with special needs as outlined in their individualized education plans as per **Exhibit 14B**.
- C. Approve the **License Agreement with Wolstein Center at Cleveland State University**, for the purpose of holding the 2017 Amherst M.L. Steele Commencement Ceremony as per **Exhibit 14C**.
- D. Approve the agreement with **Cleveland State University** for field work/clinical education experience as per **Exhibit 14D**.
- E. Approve the agreement with the **Lorain County Board of Developmental Disabilities (LCBDD)** to provide educational services to eligible individuals as per **Exhibit 14E**.
- F. Enter into a contract with **College Board** for the 2017-2018 school year for college readiness testing (PSAT and NMSQT) for M.L. Steele High School as per **Exhibit 14F**.

Roll Call vote:

Engle, aye; Gilles, aye; Zappa, aye; Yacobozzi, aye; Kamnikar, aye

2017-04-05

It was moved by Gilles, seconded by Zappa to approve the following:

- A. Accept the recommendation for a contractor for **parking lot improvements** at **Nord Middle School** and **M.L. Steele High School** as per **Exhibit 15A**.
- B. Enter into a contract with **Sommer's Mobile Leasing, Inc.** for the purpose of dismantling and move the modular units as per **Exhibit 15B**.
- C. Approve the **revised 2017 Summer Projects** list as per **Attachment 15A**.

DAYTON LEGAL BLANKS, INC. FORM NO. 10148

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D. Approve the Resolution authorizing the sale of personal property as per Exhibit 15C.

Roll call vote:

Gilles, aye; Zappa, aye; Kamnikar, aye; Engle, aye; Yacobozzi, aye

Mr. Yacobozzi talked about the importance of a five-year business plan.

2017-04-06

It was moved by Zappa, seconded by Gilles to enter into executive session at 5:30 p.m. to discuss the appointment and employment of public employees, with no action to be taken.

Roll call vote:

Zappa, aye, Gilles, aye; Engle, aye; Yacobozzi, aye; Kamnikar, aye

The board returned from Executive Session at 7:45 p.m.

2017-04-07

It was moved by Engle and seconded by Kamnikar to adjourn.

Roll call vote:

Engle, aye; Kamnikar, aye; Zappa, aye; Gilles, aye; Yacobozzi, aye

Board President Ron Yacobozzi adjourned the meeting at 7:45 p.m.

Board President

Treasurer