

Sept 25

Held at the M.L. Steele Creative Learning Center at 4:30 p.m. 2017

Board President Ron Yacobozzi presided.  
Meeting called to order at 4:30 p.m.

Pledge of Allegiance

Roll call vote:

Ron Yacobozzi, present; Marc Zappa, present; Rex Engle, present, Teresa Gilles, present; Bob Kamnikar, absent.  
Steven A. Sayers, Superintendent, present; Barbara J. Donohue, Treasurer, present

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

2017-09-01

It was moved by Zappa and seconded by Engle to adopt the agenda as presented including any addendum(s).

Roll call vote:

Zappa, aye; Engle, aye; Gilles, aye; Yacobozzi, aye; Kamnikar, absent

Presentations by:

- o GPD Group – Architects for New PK-3 Building Project
- o Mr. David Conley – Rockmill Financial Consultants

Good News Reports

Mr. Mike May, M.L. Steele High School principal spoke about the shared leadership he has at the High School with the Department Heads and Department Chairs. They meet monthly to talk about any issues or concerns that they might have. This allows the leadership to head off any issues that may be arising.

Mr. May has been at the District going on four years and he has always told his teachers to make their classrooms their own.

Mr. May indicated there were great things happening at the High School. There have been 19 new courses added over the last three to four years. Forensic classes have grown tremendously and this is the first year for Biomimicry. Mr. May believes that we are the only public school so far that offers this as a course.

Pierce A. Barnes, Karen L. Haberbush and Emma Macartney have been named Commended Students in the 2018 National Merit Scholarship Program.

Treasurer's Report: Mrs. Barb Donohue

Barb Donohue said that in answer to the question Mr. Kamnikar asked pertaining to Builders Risk Insurance, "Was it costlier to add extra months on to the end of the contract or purchase them up front?"; it will cost the same as the monthly cost of the contract. I would advise to add them at the end if needed.

KeyBank Memorandum of Agreement is for KeyBank agreeing to be part of the OPCS (Ohio Pooled Collateral System that the State of Ohio was charged to put in place by July 2017. This will help government entities with compliance and security pertaining to deposits.

# RECORD OF PROCEEDINGS

0483

Regular  
Meeting

Minutes of Amherst Exempted Village Board of Education

DAY/ON LEGAL BLANK, INC. FORM NO. 10448

Sept 25

Held at the M.L. Steele Creative Learning Center at 4:30 p.m. 20 17

2017-09-02

It was moved by Zappa and seconded by Engle to approve the following:

- A. The board minutes for the 8/14/17 Regular Board Meeting.
- B. The treasurer's financial reports for the month of August 2017
- C. Approve the permanent appropriations for FY18 as per the financial report.
- D. Approve the Builders Risk Project Quote as per Exhibit 9A.
- E. Approve the Memorandum of Agreement with Key Bank as per Exhibit 9B.
- F. Accept and acknowledge the receipt of the following donations to the Amherst Schools:

Dr. John Bennett II M.D. for the Hokki stools, floor rockers and stim toys valued at approximately \$2,500 to Meg Ziegler's second grade classroom.

American Legion Post 118 for a \$500 donation for purchasing fire tablets at Powers Elementary.

Jessica Sands from the SNL Class of 2010 and the Steele News Live Alumni for a \$1,471.13 donation to be used toward the purchase of a trophy case for the Amherst Video Club.

Olivia Sliman – Sliman's Dodge Jeep Ram Sales and Service a \$100 donation to M.L. Steele student council to be used for pink week.

The Gorilla Glue Company for a \$2,750 donation to be used for M.L. Steele AP Program.

Scott Vilagi for a \$2,750 donation to be used for M.L. Steele AP Program and Girls Cross Country.

Cookie McLoda for a \$400 donation toward pay to participate for a student athlete.

Roll call vote:

Zappa, aye; Engle, aye; Gilles, aye; Yacobozzi, aye; Kamnikar, absent

Superintendent's Report: - Steve Sayers

- Homecoming parade is Friday evening, lineup at 4:00 p.m.
- Both radio stations will be covering our home football game Friday night
- Shupe – demo will be October 4<sup>th</sup> @ 6:00 p.m.
- Harris – demo will be October 11<sup>th</sup> @ 6:00 p.m.
- Gallery of Success is Friday morning @ 9:00 a.m.
- Enrollment is down by 91 students since the end of last school year.

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**Administrative Committee Reports:**

Mike Molnar – Assistant Superintendent

**Report Card**

**Momentum Award** – Nord & AJH – only public school in Lorain County to receive the award.

Mr. Engle wanted to know how are we using this information to our advantage.

Mr. Molnar said that he will be getting awards and they will be placed in the windows of the buildings. He also has put it on the website.

Mr. Engle believes that it should be placed on all information that is sent out by mail or email.

Mrs. Gilles said there could be banners displayed like has been in the past.

Mr. Molnar received an email from a Title Tutor letting him know that they only had 9 students in the red and 9 in the yellow and normally there is around 40 students. The Title Tutor wanted to make sure that Mr. Molnar remember that these were first students in all day every day kindergarten. Mr. Molnar stated that we are seeing the effects of the all-day kindergarten now.

**JVS Representative – Rex Engle**

- JVS is off to a good start.
- JVS is receiving a great response to the renovation that took place in the Health area.
- Craft show is October 21<sup>st</sup> and there is no more room for any vendors. It is full.

**2017-09-03**

It was moved by Engle and seconded by Gilles to approve A-Y

**2017-09-04**

It was moved by Zappa, seconded by Gilles to approve Z

## A. Accept the following resignations as indicated:

**Michael Biro**, 9<sup>th</sup> grade Assistant Football Coach (1/2 contract), effective 9/14/17

**Katie Karres**, Title I Tutor and Teacher Substitute, Powers Elementary, effective 9/1/17

**Kelly Lee**, Art Teacher, effective 9/10/17

**Joann Nagy**, Teacher Substitute, effective 8/22/17

**Joseph Todd**, Robotics Liaison, effective 8/31/17

## B. Employ the following certified individual(s), on one a one-year limited contract, as indicated for the 2017-2018 school year pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to Amherst Schools:

**Brent Susanjar**, Paraprofessional, Amherst Jr. High, effective 9/14/17

# RECORD OF PROCEEDINGS

485

Minutes of \_\_\_\_\_

Meeting \_\_\_\_\_

DAYTON LEGAL BLANK, INC., FORM NO. 16148

Held \_\_\_\_\_

20 \_\_\_\_\_

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# RECORD OF PROCEEDINGS

Minutes of

Meeting

486

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held \_\_\_\_\_

20 \_\_\_\_\_

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# RECORD OF PROCEEDINGS

0487

Regular

Meeting

Minutes of Amherst Exempted Village Board of Education

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Sept 25

Held at the M.L. Steele Creative Learning Center at 4:30 p.m. 20 17

- C. Employ the following individual(s) as Title I Tutors for the 2017-2018 school year with proper placement on the negotiated salary schedule pending completion of all employment requirements, including but not limited to a background check and proper ODE teaching licensure:
- Lydia Edwards, Powers Elementary, (3 hours per day/15 hours per week) effective 8/29/17  
Catherine Wenzell, Powers Elementary, (3 hours per day/15 hours per week) effective 8/28/17
- D. Employ the following individual(s), as indicated, on a 30 or 60-day probationary contract, for the 2017-2018 school year pending completion of all employment requirements, including but not limited to a background check. Proper placement on the negotiated salary schedule pending verification of all prior experience:
- Anthony Karnik, 60-day probationary contract, PT Bus Driver, effective 9/25/17  
Luther D. Randleman, 60-day probationary contract, PT Bus Driver, effective 9/25/17
- E. Employ the following individual(s) as certified and/or classified substitutes for the 2017-2018 school year, as indicated, with compensation at the board approved substitute rates pending completion of all employment requirements, including, but not limited to licensure/certification (if required) and a BCI & FBI background check as per attachment 12A.
- F. Approve the changes in contracted status for the following individuals for the 2017-2018 school year as indicated:
- Sharon Arendash, Teacher Aide, AJH, increase of 30 minutes per day effective 9/25/17 (now 7:15 a.m. – 3:00 p.m.)  
Gina Boneta, Paraprofessional, Nord School, increase of 15 minutes per day effective 9/25/17 (now 7:15 a.m. – 3:00 p.m.)  
Andrea Dolacki, Teacher Aide, AJH decrease of 5 minutes per day effective 8/25/17 (now 7:15 a.m. – 2:45 p.m.)  
Victor Garcia, Paraprofessional, Nord School, increase of 15 minutes per day effective 9/25/17 (now 7:15 a.m. – 3:00 p.m.)  
Samantha Jones, Teacher Aide, Nord School increase of 15 minutes per day effective 9/25/17 (now 7:15 a.m. – 3:00 p.m.)  
Bernice Lavine, Administrative Assistant to Treasurer, increase to 40 hour per week, effective 8/31/17
- G. Approve Lisa Weir for working extra time to help with testing at AJH on 8/9/17 and 8/10/17 for a total of not more than 7 hours at her regular hourly rate.
- H. Grant a supplemental contract to the following individuals for the fall and/or year-round extra-curricular activities during the 2017-2018 school year, pending completion of all employment requirements, including but not limited to Pupil Activity Permit, if required for positions, and a BCII and FBI background check with compensation at the board approved rate as per attachment 12B.
- I. Approve the unpaid parental leave of absence for Natalie Hostutler, MLS Language Arts teacher, effective on or about 11/7/17 through 6/1/18.

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- J. Approve Zachary DelVecchio as a Student Worker, to be paid at minimum wage, for the 2017-2018 school year for technology aide help, effective 8/23/17.
- K. Approve Elizabeth Schwartz, Powers Elementary Principal, for the supervision and administration of the Comet Kid's Club Before and After School Program for the 2017-2018 school year. Upon completion of the 2017-2018 school year she will receive a stipend of \$3000 paid through the Comet Kid's Club funds.
- L. Grant the following certified personnel a supplemental contract for their services as a home instruction tutor for the 2017-2018 school year, inclusive of summer 2018 if necessary, on an "as needed basis", with compensation at the board approved rate, effective 8/23/17:
- Michelle Almady, Zak Brosehk, Brian Ceseear, Jackie Fink, Beth Gilliam, Mitch Gillam, Jeanette Holp, Dave Leonard, Emily Marty, Russell Marty, Kelly Park, Brett Thompson, Hope Watkin
- M. Approve the salary advancement due to changes in educational training level of certified staff as per attachment 12C.
- N. Grant the following personnel a stipend for services as Wellness Representatives as indicated for the 2017-2018 school year, paid through wellness funds provided by LERC:
- Kimberly Haney/Laura Brogan, M.L. Steele, \$100 each
  - Jessica Glatz/Kelly Funderburg, AJH, \$100 each
  - Matthew Shillinger/Michelle Opel, Nord, \$100 each
  - Diane Carpenter/Lori Littleton, Powers, \$100 each
  - Regina Zaborski, BOE and Transportation, \$100
- O. Grant Kimberly Haney a stipend of \$1,000 for services as the Wellness Coordinator during the 2017-2018 school year, paid through wellness funds provided by LERC.
- P. Grant the following individuals, who have completed their probationary contract, a limited contract or return to a continuing contract status as indicated:
- Therese Meyer, Custodian II/Cleaner, M.L. Steele, balance of a one-year contract effective 9/23/17
  - Kathleen Mount, Media Aide, Powers Elementary, balance of a one-year contract effective 9/29/17
  - Timothy Warner, Custodian II/Cleaner, Powers Elementary, balance of a one-year contract effective 9/23/17.
- Q. Grant the following individuals a supplemental contract to be paid \$22.00 per hour on an "as needed" basis, beginning 10/2/17 for the remainder of the 2017-2018 school year for the Nord School Homework Lab Program. Payment is to be made at the end of each month.

# RECORD OF PROCEEDINGS

0489

Regular  
Meeting

Minutes of the Amherst Exempted Village Board of Education

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Sept 25

Held at the M.L. Steele Creative Learning Center at 4:30 p.m. 20 17

- Michelle Almady
  - Jennifer Henry
  - Erin Kinser
  - Breanna Wisnor
  - Diana Beetler (substitute)
  - Joseph Mullen (substitute)
- R. Approve Jennifer Forthofer, Myra Pecora and Wendy Zimmerman payment of up to 7 hours at the summer Professional Development rate for attending a **Special Educational Professional Development Day** on 8/14/17.
- S. Approve the following individuals to be paid for attending a **non-violent crisis intervention refresher training course** on 8/29/17:
- Paula Brooks (trainer) 2 hours
  - Cornelia Engle, Jill Galloway, Ryan Krase each at 1.5 hours (per diem rate)
  - Kathleen Bennett, Andrea Dolacki, Mary Lily, Michele Opel, Charlene Yohn each at 1.5 hours (hourly rate)
- T. Approve the following individual(s) payment for attending the required **High School Site College Credit Plus Adjunct Faculty meeting** on 8/16/17 for 2 hours each at the summer Professional Development rate of \$14.29:
- John Agostinelli, Laura Brogan, Kimberly Haney, Terry Kemp, Dave Leonard, Emily Marty, Aaron Millet, Brian Rubinski, Tim Sumser
- U. Grant the following individual(s) a supplemental contract as tutors, for the **after-school Alternative High School Program** at Marion L. Steele, for the 2017-2018 school year, on an "as needed basis", with compensation at the board approved home instruction rate:
- John Agostinelli, Zac Broschk, Kevin Collins, Leeann Durdak, Pat Keberle, Holly Miller (substitute)
- V. Approve the **Substitute Teacher Handbook** as per exhibit 12A.
- W. Approve the following **game management** and **athletic event personnel** to be paid according to the approved 2017-2018 Ancillary salary schedule out of the athletic fund as per attachment 12D.
- X. Approve **LaTesa Ruebensaal** and **Julie Lemma** as trainers for the **SWC Cross Country meets** held on Saturday 8/26/17 and 10/14/17.
- Y. Approve additional hours (up to 6.5 per person) to be paid to **Ember Kucirek, Kristy Perna** and **Julie Swift** for attending a **preschool professional development** on 10/9/17 and to be paid at their hourly rate.
- Z. Approve the **changes** in **contracted status** for the following individuals for the 2017-2018 school year as indicated:
- Natalie Yacobozzi, Teacher Aide, Nord School, increase of 30 minutes per day effective 9/25/17 (now 7:00 a.m. – 3:00 p.m.)

Sept 25

Held at the M.L. Steele Creative Learning Center at 4:30 p.m. 20 17

Roll call vote A-Y:

Engle, aye; Gilles, aye; Zappa, aye; Yacobozzi, aye; Kamnikar, absent

Roll call vote Z:

Zappa, aye; Gilles, aye; Engle, aye; Yacobozzi, abstain; Kaminkar, absent

2017-09-05

It was moved by Gilles and seconded by Engle to approve the following:

- A. Enter into a contract with **Music Therapy Enrichment Center, Inc. (MTEC)** to provide music therapy services for the 2017-2018 school year as per **Exhibit 13A**.
- B. Enter into an agreement with **Great Midwest Sports** for the 2017-2018 school year as per **Exhibit 13B**.
- C. Approve the **Mercy Health & Recreation Center Swim Lane Agreements** as per **Exhibit 13C**.
- D. Approve the **renewal agreement with West Interactive Services Corporation dba SchoolMessenger**, for online communications for the 2017-2018 school year.
- E. Approve the **Ohio High School Athletic Agreement (OHSAA) Site Agreements** for boys and girls soccer and a district site agreement as per **Exhibits 13D, 13E and 13F**.
- F. Approve the allocation of \$25,570.39 to pay off the remaining balance of the **Educational Service Center of Lorain County invoice** from June 2017 using FY18 funds.
- G. Enter into a contract with the **Educational Service Center of Cuyahoga County** to provide educational services for a special needs student for the 2017-2018 school year as per **Exhibit 13G**.
- H. Approve the contract with **Lorain County Alcohol and Drug Abuse Services (LCADA)** for **Prevention Services** for the 2017-2018 school year, as per **Exhibit 13H**.
- I. Approve the agreement with **LLA Therapy, LLC** to provide speech services for our students who attend **Education Alternatives** as per **Exhibit 13I**.

Roll call vote:

Gilles, aye; Engle, aye; Zappa, aye; Yacobozzi, aye; Kamnikar, absent

2017-09-06

It was moved by Engle, seconded by Zappa to approve the following:

- A. Approve the **Disaster Recovery Plan** for Amherst Schools as per **Exhibit 14A**.
- B. Approve the agreements with **Rebman Systems, Inc.** as per **Exhibits 14B through 14H**.
- C. Approve the agreement with the **Elyria Parks & Recreation Department North Park Ice Arena** for the hockey team as per **Exhibit 14I**

RECORD OF PROCEEDINGS

0491

Regular Meeting

Minutes of the Amherst Exempted Village Board of Education

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Sept 25

Held at the M.L. Steele Creative Learning Center at 4:30 p.m. 20 17

Roll call vote:

Engle, aye; Zappa, aye; Gilles, aye; Yacobozzi, aye; Kamnikar, absent

2017-09-07

It was moved by Gilles and seconded by Engle to adjourn the meeting.

Roll call vote:

Gilles, aye; Engle, aye; Zappa, aye; Yacobozzi, aye; Kamnikar, absent

Board President Ron Yacobozzi adjourned the meeting at 5:40 p.m.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Treasurer