

# RECORD OF PROCEEDINGS

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Regular  
Meeting

May 21,  
20 18

Held at the M.L. Steele Creative Learning Center at 5:30 P.M.

President, Teresa Gilles presided. Meeting called to order at 5:30 p.m.

Pledge of Allegiance

Roll call vote:

Teresa Gilles, present; Valerie Neidert, present; Rex Engle, Absent for roll call arrived at 5:33 p.m.; Ron Yacobozzi, present; Marc Zappa, present.

Steven Sayers, Superintendent, present; Barbara J. Donohue, Treasurer, present

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

2018-05-01

It was moved by Yacobozzi and seconded by Neidert to adopt the agenda as presented, including any addendum(s).

Roll call vote:

Yacobozzi, aye; Neidert, aye; Zappa, aye; Gilles, aye; Engle, absent

Recognition of retiring staff:

Certified Staff

**Jeanne Balukas**

**Linda Dolan**

**Rebecca Karrer**

Classified Staff

**Rose Betchker**

**Nancy Gilkerson**

**Sandra Jankowski**

**Patti Killen**

**Judith Maynard**

Crystal Apple award presentation

**Debbie Dixon**

**Beth Novak**

**Ann Jones**

**Scott Douglass**

**Jim Hickman**

**Joe Houghtland**

**Jeff Rakar**

Recess for 10 minutes to enjoy cake and coffee and congratulate our retirees and Crystal Apple award recipients.

5:53 p.m. break

Return to regular session at 6:02 p.m.

Hearing of the Public:

The Public Participation section of the Board of Education's agenda is specifically designed for the public to address the Board with their compliments and/or concerns. The Board welcomes and appreciates your comments. If you wish to address the board regarding a problem, please consider the following:

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- First, your comments should be factual and respectful of the rights of others.
- Second, before addressing the Board with a specific problem, it is the Board's hope that you have first addressed the problem with the appropriate teacher, staff member of administrator.

Individual statements should not exceed five (5) minutes and total time shall be a maximum of thirty (30) minutes.

(If planning to address the Board, please complete the sign-in sheet).

Treasurer's Report: Mrs. Barb Donohue

Notes:

- Presentation reviewing the five-year forecast

2018-05-02

It was moved by Engle and seconded by Yacobozzi to approve A through H excluding B:

It was moved by Yacobozzi seconded by Zappa to approve B:

- Approve the board minutes for the 4-4-18 Special Board Meeting.
- Approve the board minutes for the 4-16-18 Regular Board Meeting.
- Approve the treasurer's financial reports for the month of April 2018.
- The **2018-2019 medical and dental rates** as per **Attachment 11A**.
- Approve the **Five-Year Forecast** (can be found under financials).
- Approve the revision of appropriations and the "412 certificate":
  - Enterprise – Increase of \$120,000 in Food Service Fund
- Approve the **Amherst Public Library budget** as per Ohio Revised Code as per **Attachment 11B**.
- Accept and acknowledge the receipt of the following donations to the Amherst Schools:
  - **Amherst Steele High School PTO, Inc.** for a donation of \$2,000 to pay for security upgrades for M.L. Steele High School.
  - **Amherst Steele Theatre Booster Club** for a donation of \$3,796 from ticket sales to replenish expenses incurred.
  - **M.L. Steele Student Council** for a donation of \$233.12 for Special Olympics

Roll call vote A thru H excluding B:

Engle, aye; Yacobozzi, aye; Neidert, aye; Gilles, aye; Engle, aye

Roll call vote B:

Yacobozzi, aye, Zappa, aye, Engle, Aye; Neidert, abstain, Gilles, aye

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Superintendent's Report: Mr. Steve Sayers

Notes:

- Building project is moving along.
- Ground breaking ceremony is Wednesday, May 23, 2018 at 4:00 p.m.
- Commencement is Saturday, May 26, 2018.
- Staffing plan for next year is in great shape.

Administrative Committee Reports:

Mr. Mike Molnar, Assistant Superintendent

Notes:

- Introduced Joseph Tellier and Ashley Harigan, whom were selected as the new Assistant Principals at M.L. Steele for 2019.

Mr. Rex Engle, JVS Representative

Notes:

- Ceremony for Seniors was May 18, 2018.
- JVS Board voted to place a .75 mill Permanent improvement levy on the ballot November 2018.

Other Reports: (Administrative Standing Committees)

- None

2018-05-03

It was moved by Yacobozzi and seconded by Engle to approve the A through GG excluding H & K:

It was moved by Engle and seconded by Neidert to approve H.

It was moved by Yacobozzi and seconded by Neidert to approve K

A. Accept the following resignations as indicated:

- **Steve Meggitt**, Assistant Principal, M.L. Steele, effective 6/1/18.
- B. Approve the hiring of **Joseph Tellier** as Assistant Principal at M.L. Steele, for a three (3) year, 210 day administrative contract effective 8/1/18, as per the administrative salary schedule.
- C. Approve the hiring of **Ashley Harigan** as Assistant Principal at M.L. Steele, for a two (2) year, 210 day administrative contract effective 8/1/18, as per the administrative salary schedule
- D. Employ the following individual(s), as indicated, on a 30 or 60-day probationary contract, for the 2017-2018 school year pending completion of all employment requirements, including but not limited to a background check. Proper placement on the negotiated salary schedule pending verification of all prior experience.

**Cherri Cumberledge**, 30-day probationary contract, Van Driver, effective 5/21/18

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- E. Employ the following certified individual(s), on a one-year limited contract, as indicated for the 2018-2019 school year:

**Ryan Krase**, Intervention Specialist, Nord School

- F. Approve the recommendation for the following classified personnel to receive a continuing contract beginning with the 2018-2019 school year:

- **Elizabeth Curbelo-Robles**
- **Anthony Gordon**
- **Susan Jones**
- **Dawn Karnik**
- **Andrew Kirschner**
- **Mark Morgan**
- **John Powell**
- **Diane Ralph**
- **Cornelia Rivenburg**
- **Margaret Settle**
- **Richard Shawver**
- **Kathy J Smith**
- **Heidy Walsh**
- **Joshua Ward**
- **Joyce Wolfe**

- G. Grant the following classified personnel a one-year or two-year limited contract as per **attachment 14A**, for the 2018-2019 school year. (See **Attachment 14B** for all other classified employees who are presently under contract for the 2018-2019 school year will be issued a salary notice.)

- H. Grant **Natalie Yacobozzi**, presently under contract, a salary notice for the 2018-2019 school year.

- I. Employ the following **classified substitutes**, to work during the **summer of 2018**, "as needed", with compensation at their regular substitute hourly rate pending completion of all employment requirement

- **Matthew Bragg**, Custodial, effective 6/1/18
- **Anthony Karnik**, Grounds, effective 6/1/18
- **Thom Hall**, Custodial, effective 6/1/18
- **William Roger Jones**, Custodial, effective 6/1/18
- **Kyle Koller**, Technology, effective 5/14/18
- **Thomas Krevinko**, Custodial, effective 6/1/18
- **Tyler Neuhoff**, Custodial, effective 6/1/18
- **Wayne Schnaak**, Grounds & Maintenance, 5/15/18
- **Lucas Shalkhauser**, Technology, effective 6/1/18

- J. Employ the following individuals as **summer help for 2018**, at \$8.30 per hour (minimum wage), pending completion of all employment requirements, including but not limited to a background check:

- **Zachary Boesel**, Grounds, effective 5/1/18
- **Brian D'Andrea**, Grounds, effective 5/10/18
- **Joseph D'Andrea**, Grounds (alternate), effective 5/1/18

## RECORD OF PROCEEDINGS

Regular

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Meeting

Held at the M.L. Steele Creative Learning Center at 5:30 P.M. May 21,  
20 18

- **Zachary DelVecchio**, Technology, effective 6/1/18
  - **Zachary Jackson**, Technology, effective 6/1/18
  - **Clifford Mackrell**, Bus Mechanic, effective 5/17/18
  - **Andrew Misson**, Grounds (alternate), effective 6/1/18
- K. Employ **Dominic Zappa**, Grounds, effective 6/1/18 as **summer help for 2018**, at \$8.30 per hour (minimum wage), pending completion of all employment requirements, including but not limited to a background check.
- L. Re-employ **Barbara Wolansky** on a one-year supplemental contract as an **Orientation and Mobility Trainer** for visually impaired students for the **2018-2019** school year at \$75.00 per hour, not to exceed 60 hours.
- M. Re-employ the following special needs student attendants on a one-year limited contract for the **2018-2019** school year pending completion of all employment requirements:
- **Joy Jeffries**
  - **Holly Olsen**
  - **Elise Patrick**
  - **Charlene Yohn**
- N. Approve a stipend of \$3,000 for **Elizabeth Schwartz**, Powers Principal for the supervision and administration of the Comet Kid's Club Before and After School Program for the **2017-2018** school year, paid for through the Comet Kid's Club funds.
- O. Employ the following individuals, as indicated, for the **Comet Relays** (4/21/18) as per **Attachment 14C**.
- P. Employ the following individuals, as indicated, for the **Southwest Conference (SWC) Track Meet**, with compensation reimbursed to the Amherst Schools by OHSAA as per **Attachment 14D**.
- Q. Employ the following individuals, as indicated, for the **Ohio High School Athletic Association (OHSAA) District and Regional Track event**, with compensation reimbursed to the Amherst Schools by OHSAA as per **Attachment 14E and Attachment 14F (student workers)**.
- R. Grant a supplemental contract to the individuals from the **Transportation Department** to work on an "as needed basis" during the summer of 2018 as per **Attachment 14G**.
- S. Approve the following personnel for **Extended School Year (ESY)** positions:
- **Gia Hober** (Intervention Specialists) and **Julie Swift** (Instructional Aide)
- T. Approve **Joanne O'Connor** for a stipend of \$100 for completion of the Murray Ridge Center Intensive Needs Training Class that was held 5/8/18 to 5/11/18.

## RECORD OF PROCEEDINGS

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Regular  
Meeting

Held at the M.L. Steele Creative Learning Center at 5:30 P.M. May 21,  
2018.

- U. Approve up to five (5) additional work days for **Amanda Sears, Technology Integration Specialist**, to provide Professional Development during August 2018, at her per diem rate.
- V. Approve up to five (5) additional work days for **Kathleen Mount, Powers Media Aide**, for inventory, literature and patron updating, at her per diem rate.
- W. Approve up to four (4) additional work days (June 4-7-, 2018), for **Sharon Arendash, AJH Teacher Aide** and **Lisa Weir, AJH Monitor**, to update and transition files, at their per diem rate.
- X. Approve the revised administrative contract for the High School Principal, from 260 days with vacation to 220 days without vacation, effective the **2018-2109** contract year.
- Y. **Non-renew the following Title-I tutor contracts at the end of the 2017-2018 school year** as per the negotiated agreement pending further and/or changes in the Title-I Program:
- **Lydia Edwards**, Powers Elementary
  - **Catherine Wenzel**, Powers Elementary
- Z. Approve the revised Administrative Handbook as per **Exhibit 14A**, effective with the 2018-2019 contract year.
- AA. Approve the following staff members for summer professional development hours to attend the required High School Site College Credit Plus Adjunct Faculty meeting at Lorain County Community College. The summer hours will be paid at a rate of \$14.29 per hour.
- **John Agostinelli**
  - **Laura Brogan**
  - **Terry Kemp**
  - **Allison Kocheff**
  - **Jodi Kremer**
  - **Maritza Layport**
  - **Dave Leonard**
  - **Emily Marty**
  - **Aaron Millet**
  - **Brian Rubinski**
  - **Tim Sumser**
  - **Todd Strebel**
- BB. Approve the following staff to attend a new preschool screening process from the state as part of their continuing education and training, held on 8/8/18 and to be paid up to 8 hours at their per diem rate:
- **Susan Thomas-Young**
  - **Michele Opel**
  - **Cindy Zocchi**
- CC. Approve an increase of 2.25% for **Mark Kostur, Ryan Coleman and Andrew Baker**, for the **2018-2019** contract year which are consistent with all other Amherst employees.

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DD. Provide Groundskeeper, **Jenna Donohue**, with notice of the Board's intention to non-renew her limited contract upon expiration on June 30, 2018 and further authorizes and directs the Superintendent to notify said employee of the Board's action non-renewing her contract.

EE. Grant the following certified personnel a supplemental contract for their services as a **home instruction tutor** for the **2017-2018** school year, inclusive of summer 2018 if necessary, on an "as needed basis", with compensation at the board approve rate:

- **Lindsey Gullett**, effective 3/12/18
- **Sara Kempainen**, effective 5/21/18
- **Mary Jane Loushin**, effective 5/4/18

FF. Employ the following certified individual(s), on a one-year limited contract, as indicated for the **2018-2019** school year pending completion of all employment requirements, including, but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to Amherst Schools:

- **Staci Peltz**, Art Teacher, Amherst Jr, High, effective 8/16/18

GG. Accept the resignations of custodian/cleaner **Jacob Hritsko** and **Jason Hritsko**, effective 5/4/18 for personal reasons and authorizes the Superintendent, Board President and Treasurer to execute documents relating to their separation from employment.

Roll call vote A through GG excluding H and K  
Yacobozzi, aye; Engle, aye; Zappa, aye; Gilles, aye; Neidert, aye

Roll call vote H  
Engle, aye; Neidert, aye; Zappa, aye; Yacobozzi, abstain; Gilles, aye

Roll call vote K  
Yacobozzi, aye, Neidert, aye; Engle, aye; Zappa, abstain; Gilles, aye

2018-05-04

It was moved by Zappa, seconded by Engle to approve A through Q excluding N:

It was moved by Engle, seconded by Zappa to approve N:

- A. Approve the **breakfast and lunch prices** for the **2018-2019** school year (same as the 2017-2018 school year):  
Powers and Nord: Breakfast \$1.50 and Lunch \$3.00  
AJH and ML Steele: Breakfast \$2.00 and Lunch \$3.25  
**Reduced prices:** Breakfast \$.30 and lunch \$.40
- B. Approve to renew the **Comet Kid's Club Before and After School Program** for the **2018-2019** school year for Powers Elementary and Nord schools.
- C. Approve that the **Comet Kid's Club fees** for the **2018-2019** school year be set at \$7.50/session and \$15.00/day (no price increase) and include 5<sup>th</sup> grade students.

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Meeting

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- D. Accept the list of **respective graduates for the Class of 2018** who are eligible for graduation on 5/26/18 as per **Attachment 15A**, as recommended by Michael May, Principal, M.L. Steele High School, pending completion of the requirements set by the State of Ohio and the requirements as set forth by the Amherst E.V. Board of Education.
- E. Approve the **revised 2018-2019 County Service Agreement** with the **Educational Service Center of Lorain County (ESC)** as per **Exhibit 15A**.
- F. Accept the agreement with the **Lorain County Board of Mental Health (LCBMH)** for the 2018-2019 school year as per **Exhibit 15B**.
- G. Enter into a contract with **Music Therapy Enrichment Center, Inc. (MTEC)** to provide music therapy services for students for the 2018-2019 school year as per **Exhibit 15C**.
- H. Approve the student handbook for the 2018-2019 school year for M.L. Steele High, Amherst Jr. High, Nord School and Powers Elementary as per **Exhibit 15D through 15G**.
- I. Approve the **school fees for the 2018-2019 school year** for M.L. Steele High School, Amherst Jr. High, Nord and Powers Elementary schools as per **Attachment 15B**.
- J. Approve the contract with **Ombudsman Program Alternative Education Service Agreement Second Amendment** as per **Exhibit 15H**.
- K. Approve the contract with the **Silver Lining Group** for summer services as per **Exhibit 15I**.
- L. Approve the contract with the **Silver Lining Group** for the 2018-2019 school year summer services as per **Exhibit 15J**.
- M. Approve a purchase agreement with **Vizzle (Visual Learning)** for online visual learning software and professional services during the 2018-2019 school year as per **Exhibit 15K**.
- N. Approve the contract with **Mercy Regional Medical Center for PT Services** as per **Exhibit 15L**.
- O. Authorize membership in the **Ohio High School Athletic Association (OHSAA)** for the M.L. Steele High school and Amherst Junior High School for the 2018-2019 school year.
- P. Approve the **CVS Health Front Store Work Experience Training Agreement** as per **Exhibit 15M**.
- Q. Approve the revised policy and form for the College Credit Plus (CCP) program as per **Exhibits 15N and 15O**.

Roll call vote A through Q excluding N

Zappa, aye; Engle, aye; Yacobozzi, aye; Gilles, aye; Neidert, aye

Roll call vote N

Engle, aye; Zappa, aye; Neidert, aye; Yacobozzi, abstain; Gilles, aye



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Regular

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May 21,

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2018-05-05

It was moved by Yacobozzi, seconded by Engle to approve the following:

- A. Approve the annual **Network Maintenance contract with Connect** as per **Exhibit 16A**
- B. Approve reimbursement of \$20 per month for staff using their private cell phone for business use during the **2017-2018** school year as per board policy (7530.01). Employees accepting the terms will need to submit proof of the cell phone bill on a monthly basis to be eligible for reimbursement and will need to have signed the **cell phone stipend** agreement.
- C. Approve the contract with **Clark and Post** for the **AJH Creative Learning Center Project**, as per **Exhibit 16B**.
- D. Approve the quote from **Ohio Desk** for furniture for the Creative Learning Center at Amherst Jr. High as per **Exhibit 16C**

Roll Call vote:

Yacobozzi, aye; Engle, aye; Gilles, aye; Neidert, aye; Zappa, aye

2018-05-06

It was moved by Yacobozzi, seconded by Neidert to adjourn to executive session at 6:36 p.m. to discuss the employment, discipline, and compensation of public employees, with no action to be taken.

Roll call vote:

Yacobozzi, aye, Neidert, aye; Engle, aye; Gilles, aye; Zappa, aye

The board returned from Executive Session at 7:20 p.m.

2018-05-07

It was moved by Neidert and seconded by Zappa to adjourn.

Roll call vote:

Neidert, aye; Zappa, aye; Engle, aye; Gilles, aye; Yacobozzi, aye

Board President Teresa Gilles adjourned the meeting at 7:20p.m.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Interim Treasurer