

RECORD OF PROCEEDINGS

Regular

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Meeting

Held at the M.L. Steele Creative Learning Center at 5:30 p.m. August 13
20 18

Each meeting of the Amherst Board of Education is held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

President Teresa Gilles presided. Called to order at 5:30 p.m.

Pledge of Allegiance

Roll call vote:

Teresa Gilles, present; Valerie Neidert, present; Rex Engle, present; Ron Yacobozzi, present; Marc Zappa, present.

Steven A. Sayers, Superintendent, present; Larry J. Hanneman, Interim Treasurer, present.

At this time, Mrs. Valerie Neidert presented Mrs. Amy Gioffredo with a welcoming gift in the Amherst EVSD school colors.

2018-08-01

It was moved by Yacobozzi, seconded by Engle to adopt the agenda as presented, including any addendum(s).

Roll call vote:

Yacobozzi, aye; Engle, aye; Gilles, aye; Neidert, aye; Zappa, aye

2018-08-02

It was moved by Engle, seconded by Yacobozzi to appoint a board member as the delegate and an alternate for the Amherst Schools Annual Business Meeting of the Ohio School Board Association to be held on 11/11/18. Mrs. Neidert will be the Delegate and Mr. Zappa the Alternate.

Roll call vote:

Engle, aye; Yacobozzi, aye; Gilles, aye; Neidert, aye; Zappa, aye.

Hearing of the Public – Opportunity for public input on the 2019-2020 school calendar.

One parent presented the idea of changing the starting day of school or extending the hours per day so that students can participate at the Lorain County Fair and not miss school. Superintendent Sayers stated this idea will be taken into consideration when the 2019-2020 school calendar is created.

Treasurer's Report: Mr. Larry Hanneman

Notes:

- Mr. Hanneman discussed the need to transfer funds from the Payroll clearing account (#777) to the General Fund (#001) caused by a glitch in the system when the district implemented the new Tyler MUNIS accounting program in January 2017.
- Mr. Hanneman also advised the need to revisit Board Policy for Procurement Procedures and Credit Card Usage because of new legislation signed by Governor Kasich.

At this time, Superintendent Sayers presented Mr. Hanneman with a thank you gift of appreciation from the Board of Education and staff for his work as the Interim Treasurer.

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2018-08-03

It was moved by Zappa, seconded by Neidert to approve the treasurer's recommendations Items 9A, C, D, E, F.

It was moved by Engle, seconded by Neidert to approve the treasurer's recommendation Item 9B.

- A. The board minutes of the July 16, 2018 Regular Board Meeting.
- B. The board minutes of the July 12, 2018 Special Board Meeting.
- C. The board minutes of the July 17, 2018, July 26, 2018 and July 30, 2018 Special Board Meetings.
- D. Approve the treasurer's financial reports for the month of July 2018.
- E. Approve the move \$28,968.14 from Payroll Clearing Fund #777 to General Fund #001 by journal entry.
- F. Accept and acknowledge the receipt of the following donations to the Amherst Schools.
 - **Sliman's Sales and Service** for a \$100 donation to Pink Week Breast Cancer Awareness at M.L. Steele High School.
 - **M.L. Steele PTO** for a \$1,108.34 donation to the Principal/Building Fund at M.L. Steele High School. This donation closes and disbands the Marion L. Steele Parent Teacher Organization.

Roll Call vote Items 9A C, D, E, F:

Zappa, aye; Neidert, aye; Gilles, aye; Engle, aye; Yacobozzi, aye.

Roll Call vote Item 9B:

Engle, aye; Neidert, aye; Gilles, aye; Yacobozzi, abstain, Zappa, aye.

Superintendent's Report, Mr. Steve Sayers

Notes:

- Mr. Sayers presented Enrollment numbers comparing FY'18 May 3, 2018 to FY'19 August 13, 2018 and the continuing trend of reduced class sizes. He noted that over the past 40 years Amherst EVSD has seen these downturns and then upturns in enrollment; a roller-coaster effect. The last high mark was in FY'09 with 4300 plus students. He will continue to keep the Board apprised of the actual enrollment numbers and any possible increases/decreases in staff needed.

Administrative Committee Reports:

Mr. Mike Molnar, Assistant Superintendent

Notes:

- Mr. Molnar discussed the current weeks activities schedule for returning staff and the open house schedule for parents/students. He invited the Board to attend any or all of the activities as time permits.

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Mr. Rex Engle JVS Representative

Notes:

- Mr. Engle reported that Lorain County JVS students will return August 27, 2018 and for the Board to be aware and hopefully support a .75 mill Permanent Improvement Levy that will be on the November ballot. The levy is greatly needed for maintenance to a 40-year old building and to help the JVS become the "Premier Career Tech Center" in the state of Ohio by 2025.

Other Reports – Administrative Standing Committees

Notes:

- Mr. Yacobozzi asked for an update on the Core Building Committee meeting held last week.

Mr. Sayers advised the meeting went extremely well and that the Board's new Owner's Rep. Steve Shergalis, attended and commented on the high quality of partnership/cooperation between all of the different groups at the meeting. In his experience, this is rather unusual, and the district is in good hands.

2018-08-04

It was moved by Yacobozzi, seconded by Engle to approve the following:

A. Accept the following resignations as indicated:

- **Amanda Beal**, Title I Tutor, Powers Elementary, effective 7/25/18.
- **Megan Carlson**, Title I Tutor, Powers Elementary, effective 7/25/18.
- **James Burns**, Landscaper, effective 8/10/18.
- **Holly Olsen**, AJH, Student Attendant, effective 8/13/18.
- **Narcedalia Rodriguez-Martinez**, Monitor/Teacher Aide, Nord, effective 8/15/18
- **Brent Susanjar**, Paraprofessional, AJH, effective 8/1/18.
- **Kristina Valentino**, Bus Driver, effective 7/30/18.

B. Employ the following individual(s), as indicated on a 30 or 60-day probationary contract, for the 2018-2019 school year pending completion of all employment requirements, including but not limited to a background check. Proper placement on the negotiated salary schedule pending verification of all prior experience:

- **Erik Faust**, 60-day probationary contract, Custodian II/Cleaner, AJH, effective 9/11/18.
- **Ashley Florek**, 60-day probationary contract, Cook/Cashier, M.L. Steele, effective 8/20/18
- **Kathryn Henceroth**, 60-day probationary contract, PT Van Driver, effective 8/16/18
- **Donald Landman**, 60-day probationary contract, FT Bus Driver, effective 8/16/18
- **Tod Locher**, 60-day probationary contract, FT Bus Driver, effective 8/16/18
- **Catherine Ody**, 60-day probationary contract, PT Bus Driver, effective 8/16/18

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- **Jennifer Reffner**, 60-day probationary contract, FT Bus Aide, effective 8/16/18
 - **Bethzida Rivera**, 60-day probationary contract, PT Bus Driver, effective 8/16/18
- C. Employ the following individual(s), as certified and/or classified substitutes for the 2018-2019 school year, as indicated, with compensation at the board approved substitute rates pending completion of all employment requirements, including, but not limited to licensure/certification (if required) and a BCI & FBI background check:
- **CERTIFIED** – **Holly Arra, Haley Bednarsky, Bonnie Bowerman, Linda Bunce, Jeffrey Campbell, Larry Carpenter, Bailey Deulley, Mackenzie Edwards, Thomas Glunt III, Emily Holp, Patricia Hopkins, Turner Jones, Erin Kasper, Diane Kish, Gale Kobasher, Sarah Kuebel, Wendy Lasso, Joan Leibacher, Susan Mabry, Kristin McCaslin Mackowski, Nancy Mazur, Kristi Ory, Mackenzie Patton, Jill Pavic, Janice Sanborn, Karen Sultzbaugh, Kristen Urbanik, Mark Watkin, Joel Wilmer, Ashley Young**
 - **CLASSIFIED** – **Robert Armburger, Kathleen Bennett, Matthew Bragg, Lori Cohoon, Christine Costilow, Cheri Cumberledge, Sandra Dobias, Nancy Gilkerson, Karilyn Haupt, Ronald Hill, Colleen Kessler, Sherri Ketchensin, Bobbie Kiser, Danielle Knox, Natalie Kurucz, Marilyn Garn-Lasky, Joan Leibacher, Barbara Leoni, Evangeline McGee, Sheila Montgomery, Daisy Moua, Tyler Neuhoff, Joanne O'Connor, Amanda Oslejsek, David Rice, Sue Pass, Jennifer Riley, Linda Rourke, Sara Ryan, Roberta Taylor, Mary Temple, Heidi Walsh, Kristin Winger, Toby Workman, Christina Zilko, Cathleen Zitek**
- D. Approve the changes in contracted status for the following individuals for the 2018-2019 school year as indicated:
- **Maureen Wolfe**, Math Teacher AJH, from .5 contract to .75 contract
- E. Grant a supplemental contract to the following individuals for the fall and/or year-round extra-curricular activities during the 2018-2019 school year, pending completion of all employment requirements, including but not limited to Pupil Activity Permit if required for position, and a BCII and FBI background check with compensation at the board approved rate as per **Attachment 12A**.
- F. Approve the unpaid parental leave of absence for **Anna Davis**, AJH, Orchestra teacher, effective 8/16/18 through 9/28/18.
- G. Employ **Nicole Weaver** on a long-term substitute/leave of absence contract, Intervention Specialist at M.L. Steele for the 2018-2019 school year pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to the Amherst Schools and is in accordance with the ATA negotiated agreement as per Article II, Section 2.09.

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- H. Employ **Lindsey Gullett** on a long-term substitute/leave of absence contract, 1st grade teacher, Powers Elementary, for the **2018-2019** school year pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to the Amherst Schools and is in accordance with the ATA negotiated agreement as per Article II, Section 2.09.
- I. Employ the following individuals as federally grant funded **Title I Tutors for the 2018-2019** school year with proper placement on the negotiated salary schedule pending completion all employment requirements, including but not limited to a background check and proper ODE teaching licensure:
- Powers Elementary (K-2) – **Lydia Edwards, Jeanette Holp, Elena Kelley, Kelly Park, Makenzie Patton, Michael Rutar, Sara Szabo**
 - Nord (3-5 – **Karen Anderson, Elizabeth Dlugosz, Laura Hause**
 - AJH (6-8) – **Kimberly Koller**
- J. Approve four (4) additional work days (August 9, 10, 13 & 14, 2018), for **Sharon Arendash**, AJH Teacher Aide.
- K. Employ the following individual(s) as special needs paraprofessionals for the **2018-2019** school year pending completion of all employment requirements, including but not limited to a background check and proper ODE teaching licensure. Proper placement on the negotiated salary schedule pending verification of all prior experience:
- **Narccedalia Rodriguez Martinez**
- L. Employ **Kathleen Bennett** as a FT Student Attendant, Murray Ridge School, on a one-year limited contract for the **2018-2019** school year pending completion of all employment requirements.
- M. Employ the following as student workers, at a rate of \$8.30 (minimum wage) per hour:
- **Zachary Boesel**, Maintenance, effective 8/20/18
 - **Samantha McQuate**, Technology, effective 7/26/18
 - **Andrew Misson**, Maintenance, effective 8/20/18
- N. Approve the following individuals to be paid for attending a **non-violent crisis intervention initial or refresher training course** as per **Attachment 12B**.
- O. Approve the following individuals to be paid for attending a **Summer Professional Development** (specific to Special Education) as per **Attachment 12C**.
- P. Approve the following personnel for summer professional development hours to attend **Power TeacherPro training** on 8/6/18 at a rate of \$14.29 per hour for two (2) hours:
- **Judy Dziak, Veronica Keck, Kristi King, Wendi Lowe, Margaret Riegler, Amanda Sears, Karen Wells**

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- Q. Approve **Wendi Lowe** for summer professional development hours on 8/15/18 at a rate of \$14.29 per hour for four (4) hours for training other staff on **Powers TeacherPro**.
- R. Approve **Myra Cesear**, Speech & Language Pathologist, for up to three (3) hours of extra duty time for the purposes of student evaluation over the summer to be paid at her per diem rate
- S. Approve the **Memorandum of Understanding (MOU)** between the Amherst E.V. Board of Education (Board) and the Ohio Association of Public School Employees Local #208 (OAPSE) regarding the bidding of extra-curricular and summer trips as per **Attachment 12D**.
- T. Approve a supplemental contract in the amount of \$5,000 for **Ryan Coleman** to serve as the Amherst Schools Educational Foundation Liaison, effective for the **2018-2019** school year.
- U. Approve **Elizabeth Schwartz**, Powers Elementary Principal, for the supervision and administration of the **Comet Kid's Club Before and After School Program** for the **2018-2019** school year. Upon completion of the **2018-2019** school year she will receive a stipend of \$4,000 paid through the Comet Kid's Club funds.
- V. Approve participation of six (6) Amherst Staff Members at the **Apple Technology Executive Briefing** in Chicago on October 9 and 10, 2018, with expenses not to exceed a total of \$3,000:
- **Michael Molnar, Elizabeth Schwartz, Amanda Sears, Joseph Tellier, AJH teacher representative (TBD), Nord teacher representative (TBD)**

Roll call vote:

Yacobozzi, aye; Engle; aye; Gilles, aye; Neidert, aye; Zappa, aye.

2018-08-05

Moved by Yacobozzi, seconded by Engle to:

- A. Approve the contract with **ABA Outreach Services** for district services for the **2018-2019** school year as per **Exhibit 13A**. For a specific student.
- B. Approve the contract with the **ABA Outreach Services** for an individual Amherst student for the **2018-2019** school year per **Exhibit 13B**. For the entire district.
- C. Approve the overnight field trip for the **Boys Cross Country** team to attend National Trails Raceway Park in Hebron Ohio as per **Exhibit 13C**.

Roll Call Vote:

Yacobozzi, aye; Engle; aye; Gilles, aye; Zappa, aye, Neidert, aye.

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2018-08-06

It was moved by Yacobozzi and seconded by Zappa to approve the following:

- A. Approve the **bus routes/stops for Powers, Nord, and Amherst Jr. High** for the **2018-2019** school year as presented in **Exhibit 14A** and authorize the transportation supervisor to make adjustments to routes/stops as needed throughout the **2018-2019** school year.
- B. Approve the revised **Transportation Manual** as per **Exhibit 14B**.
- C. Authorize the Superintendent to enter into an agreement with **Oberlin City Schools** for the purpose of transporting students to PEP Willow Creek in Grafton, Ohio.

At this time, Mr. Engle thanked Mrs. Sarah Walker for the favorable outcome to the district from the two-year legal battle over undeserved benefits.

Roll call vote:

Yacobozzi, aye; Zappa, aye; Engle, aye; Gilles, aye; ; Neidert, aye

2018-08-07

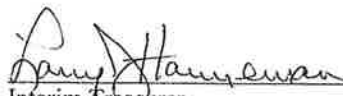
It was moved by Yacobozzi seconded by Neidert to adjourn.

Roll call vote:

Yacobozzi, aye; Neidert, aye;; Engle, aye; Gilles, aye; Zappa, aye

Board President, Teresa Gilles adjourned the meeting at 6:20 p.m.

Board President



Interim Treasurer