

**RECORD OF PROCEEDINGS**

Regular

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT Meeting

Held at the M.L. Steele Creative Learning Center at 5:30 p.m. Sept 17  
20 18

Each meeting of the Amherst Board of Education is held in public, for the purpose of conducting the School District's business, and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

President Teresa Gilles presided. Called to order at 5:32 p.m.

Pledge of Allegiance

Roll call vote:

Teresa Gilles, present; Valerie Neidert, present; Rex Engle, absent; Ron Yacobozzi, absent; Marc Zappa, present.

Steven A. Sayers, Superintendent, present; Amelia Gioffredo, Treasurer, present.

2018-09-01

It was moved by Zappa, seconded by Neidert to adopt the agenda as presented, including any addendum(s).

Roll call vote:

Zappa, aye; Neidert, aye; Gilles, aye; Engle, absent; Yacobozzi, absent, .

Hearing of the Public – None

Treasurer's Report: Mrs. Amelia Gioffredo

2018-09-02

It was moved by Neidert, seconded by Zappa to approve the treasurer's recommendations.

- A. The board minutes of the August 13, 2018 Regular Board Meeting.
- B. The board minutes of the August 21, and August 29, 2018 Special Board Meetings.
- C. Approve the treasurer's financial reports for the month of August 2018 as per **Exhibit 7A**.
- D. Approve the permanent appropriations.
- E. Accept and acknowledge the receipt of the following donations to the Amherst Schools.
  - **VFW of Ohio Charities – VFW Post 1662** for a \$500 donation to Powers Elementary school for the Positive Behavior Program.
  - **Nord PTO** for a donation of \$945 to Nord School for Camp Fitch Scholarships.

Roll Call vote:

Neidert, aye; Zappa, aye; Gilles, aye; Engle, absent; Yacobozzi, absent.

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**Superintendent's Report, Mr. Steve Sayers**

## Notes:

- Mr. Tellier, Mr. Gibson and Mr. Wolf will have Good news reports next month.
- Policy update – NEOLA rep will be meeting with District to update policies, including new credit card guidelines.
- Forecast – due at the end of October
- Report card published Thursday

**Administrative Committee Reports:****Mr. Mike Molnar, Assistant Superintendent**

## Notes:

- Brief report highlighting a few facets of report card.

**Mr. Rex Engle JVS Representative**

Notes: None

**Other Reports – Administrative Standing Committees**

Notes: None

2018-09-03

It was moved by Neidert, seconded by Zappa to approve the following:

## A. Accept the following resignations as indicated:

- **Bryan Matotek**, Landscaper, effective 9/4/18.
- **Katie Karres**, Title I Tutor, effective 9/6/18.

## B. Employ the following individual(s), as indicated on a 30 or 60-day probationary contract, for the 2018-2019 school year pending completion of all employment requirements, including but not limited to a background check. Proper placement on the negotiated salary schedule pending verification of all prior experience:

- **Lindsey Dotson**, 60-day probationary contract, PT Monitor, AJH, effective 9/17/18.
- **Dewey Hembree, Jr.**, 60-day probationary contract, Custodial II/Cleaner, Powers Elementary, effective 10/1/18.

## C. Employ the following certified individuals, on a one-year limited contract, as indicated, for the 2018-2019 school year pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to the Amherst Schools:

- **Kristin McCaslin Mackowski**, Paraprofessional, AJH, effective 9/17/18.

D. Employ **Carissa Stefancin** as a federally grant funded **Title I Tutor for the 2018-2019** school year with proper placement on the negotiated salary schedule pending completion of all employment requirements, including but not limited to a background check and proper ODE teaching licensure.

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- E. Approve **Daniel Ortiz** as a student worker, to be paid at minimum wage, for the 2018-2019 school year for custodial/cleaner help, effective 8/21/18.
- F. Employ the following individual(s) as certified and/or classified substitutes for the 2018-2019 school year, as indicated, with compensation at the board approved substitute rates pending completion of all employment requirements, including, but not limited to licensure/certification (if required) and a BCI & FBI background check as per **Attachment 10A**.
- G. Approve the changes in contracted status for the following individuals for the 2018-2019 school year as indicated:
- Carol Daniels**, paraprofessional, Nord – increase in hours .25 per day, effective 8/16/18.  
**Joy Jeffries**, Student Attendant, from Nord to Powers Elementary, decrease in hours .75 per day, effective 9/17/18.  
**Michelle Wesley**, Paraprofessional, Nord, decrease in hours .25 per day, effective 9/4/18.
- H. Grant a supplemental contract to the following individuals for the fall and/or year-round extra-curricular activities during the 2018-2019 school year, pending completion of all employment requirements, including, but not limited to Pupil Activity Permit, if required for positions, and a BCII and FBI background check with compensation at the board approved rate as per **Attachment 10B**.
- I. Grant the following certified personnel a supplemental contract for their services as a home instruction tutor for the 2018-2019 school year, inclusive of summer 2019 if necessary, on an “as needed basis”, with compensation at the board approved rate as per **Attachment 10C**.
- J. Approve **Angela Schubert** to be paid for attending a **Summer Professional Development** (specific to Special Education) on 8/15/18 for up to 7 hours at the approved summer PD rate.
- K. Approve the unpaid parental leave of absence for **Jennifer Brown**, Powers Elementary, Kindergarten teacher, effective 9/28/18 through 11/12/18.
- L. Approve the unpaid medical leave of absence for **Donald Jankowski**, Bus Driver, effective 9/25/18 through 1/1/19.
- M. Grant the following individuals, who have completed their probationary contract, a limited contract or return to a continuing contract status as indicated:
- **Dawn Karnik**, Teacher Aide, Nord, (return a continuing contract), effective 9/26/18.
  - **Carol Wagner**, Media Aide, Nord, (return a continuing contract), effective 9/26/18.
- N. Grant the following personnel a stipend for services as **Wellness Representatives** as indicated for the 2018-2019 school year, paid through wellness funds provided by LERC:
- **Kimberly Haney/Laura Brogan**, M.L. Steele, \$100 each
  - **Jessica Glatz/Colleen Pcte**, AJH, \$100 each
  - **Matthew Shillinger/Michelle Opel**, Nord, \$100 each
  - **Diane Carpenter/ Lori Littleton**, Powers, \$100 each
  - **Regina Zaborski**, BOE and Transportation, \$100

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O. Grant **Kimberly Hancy** a stipend of \$1,000 for services as the **Wellness Coordinator** during the 2018-2019 school year, paid through wellness funds provided by LERC.

P. Approve the salary advancement due to changes in educational training level of certified staff as per **Attachment 10D**.

Roll call vote:

Neidert, aye; Zappa, aye; Gilles, aye; Engle, absent; Yacobozzi, absent.

2018-09-04

Moved by Zappa, seconded by Neidert to:

Approve the following **overnight field trip(s)**:

A. **Senior TV Class – New York Trip, 1/19/19 – 1/22/19, NBC Studios at Rockefeller Center, etc. as per Exhibit 11A.**

Roll Call Vote:

Zappa, aye; Neidert, aye; Gilles, aye; Engle, absent, Yacobozzi, absent.

2018-09-05

Moved by Neidert, seconded by Zappa to:

A. Approve participation in the **Ohio Schools Council Cooperative Bus Purchasing Program** as per **Exhibit 12A**.

Roll Call Vote:

Neidert, aye; Zappa, aye; Gilles, aye; Engle, absent, Yacobozzi, absent.

2018-09-06

It was moved by Zappa, seconded by Neidert to adjourn.

Roll call vote:

Zappa, aye; Neidert, aye; Gilles, aye; Engle, absent; Yacobozzi, absent.

Board President, Teresa Gilles adjourned the meeting at 5:46 p.m.

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Board President

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Treasurer