

RECORD OF PROCEEDINGSMinutes of **AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT**Organizational
Meeting

Jan. 8,
20 18

Held at the M.L. Steele Creative Learning Center at 4:30 p.m.

Each meeting of the Amherst Exempted Village Board of Education is held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

President Pro tempore, Mr. Ron Yacobozzi presided.

Pledge of Allegiance

Roll call vote:

Mr. Ron Yacobozzi, present; Marc Zappa, present; Rex Engle, present; Teresa Gilles, present, Valerie Neidert, present.

Steven A. Sayers, Superintendent, present; Barbara J. Donohue, Treasurer, present

The Treasurer, Barbara Donohue, administered the OATH OF OFFICE to appointed, reelected, or newly elected Board Members, Ron Yacobozzi, Teresa Gilles and Valerie Neidert.

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

President Pro Tempore, Mr. Ron Yacobozzi, conducts the election of officers for 2018.

Election of President of the Board of Education

Mr. Zappa nominated Teresa GilLes for the office of President.

2018-01-01

It was moved by Zappa and seconded by Neidert to close nominations.

Roll call vote:

Zappa, aye; Engle, aye; Neidert, aye; Yacobozzi, aye; Gilles, aye.

2018-01-02

Roll call vote on election of Mrs. Teresa Gilles for president
Zappa, aye; Neidert, Aye; Engle, aye; Yacobozzi, aye; Gilles, aye

Mrs. Teresa Gilles is Board President for 2018.

Election of Vice-President of the Board of Education

Mr. Yacobozzi nominated Valerie Neidert for the office of Vice-President.

2018-01-03

It was moved by Yacobozzi, seconded by Engle to close the nominations.

Roll call vote:

Yacobozzi, aye; Engle, aye, Zappa, aye, Gilles, aye, Neidert, aye.

2018-01-04

Roll call vote on election of Mrs, Neidert for vice-president
Yacobozzi, aye; Engle, aye; Zappa, aye; Gilles, aye; Neidert, aye

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Oath of Office

The OATH OF OFFICE was administered to President, Teresa Gilles and Vice President, Valerie Neidert by Barbara J. Donohue, Treasurer, on January 8, 2018. The newly elected Board President, Teresa Gilles, will preside at the remainder of the meeting.

Break for Budget Hearing (no vote required). Did not do Budget Hearing because It was done during the day on January 8, 2018.

Return to Organizational Meeting. (Open to public)

2018-01-05

It was moved by Yacobozzi and seconded by Engle to approve the dates, times, and location in the M.L. Steele Creative Learning Center, unless otherwise noted, for Regular Board Meetings in 2018.

- January 8, 2018 2nd Monday, Organizational Meeting, 4:30 p.m.
January 8, 2018 2nd Monday, Regular Meeting following Organizational Meeting
February 12, 2018 2nd Monday, Regular Meeting, 5:30 p.m.
March 19, 2018 3rd Monday, Regular Meeting, 5:30 p.m.
April 16, 2018 3rd Monday, Regular Meeting, 5:30 p.m.
May 21, 2018 3rd Tuesday, Regular Meeting, 5:30 p.m.
June 18, 2018 3rd Monday, Regular Meeting, 5:30 p.m.
July 16, 2018 3rd Monday, Regular Meeting, 5:30 p.m.
August 13, 2018 2nd Monday, Regular Meeting, 5:30 p.m.
September 17, 2018 3rd Monday, Regular Meeting, 5:30 p.m.
October 15, 2018 3rd Monday, Regular Meeting, 5:30 p.m.
November 19, 2018 3rd Monday, Regular Meeting, 5:30 p.m.
December 17, 2018 3rd Monday, Regular Meeting, 5:30 p.m.

All meetings will be held at the M. L. Steele Creative Learning Center, 450 Washington Street, Amherst, Ohio, 44001, on the third Monday of the month, unless otherwise noted.

Roll call vote:
Yacobozzi, aye; Engle, aye, Zappa, aye; Gilles, aye, Neidert, aye

2018-01-06

It was moved by Zappa and seconded by Yacobozzi to approve the appointment to Administrative Standing Committees:

- Amherst Schools Educational Foundation.....Mr. Rex Engle
Board Policies.....Mrs. Valerie Neidert and Mr. Ron Yacobozzi
Board/Booster Partnership Committee.....Mr. Ron Yacobozzi
Buildings/Grounds.....Mrs. Teresa Gilles and Mr. Ron Yacobozzi
Community Relations/Scholarships/Awards..... Mrs. Teresa Gilles and Mr. Valerie Neidert
Curriculum/Instruction/Staff Development.....Mrs. Teresa Gilles and Mr. Bob Kamnikar
Extra and Co-Curricular Activities.....Mrs. Teresa Gilles and Mr. Marc Zappa
Financial/Audit/Records.....Mr. Rex Engle and Mr. Ron Yacobozzi
Negotiations and Grievance.....Mr. Rex Engle and Mr. Marc Zappa
Technology.....Mrs. Valerie Neidert and Mr. Marc Zappa
Transportation.....Mrs. Teresa Gilles and Mr. Marc Zappa

Roll call vote:
Zappa, aye; Yacobozzi, aye; Engle, aye, Gilles, aye; Neidert, aye

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2018-01-07

It was moved by Yacobozzi and seconded by Neidert to approve the following Treasurer's recommendations:

- A. Approve the tax budget for the 2018-2019 school year
- B. Approve **Squire, Patton and Boggs; Hoover Six; Ennis Britton; Fisher & Phillips, and Smith, Peters, & Katail** law firms to provide legal counsel, as needed, for 2018.
- C. Authorize to renew membership in OASBO (Ohio Association of School Board Officials) for Fiscal Year 2019 with dues paid in full.
- D. Approve to establish a Board Member Service Fund of no more than \$20,000 as provided in the Ohio Revised Code pursuant to O. R. C. 3315.15.
- E. Approve the board member compensation at the maximum amount allowable by law pursuant to O.R.C. 3313.12.

Roll call vote:

Yacobozzi, aye; Neidert, aye; Zappa, aye; Gilles, aye; Engle, aye.

2018-01-08

It was moved by Engle and seconded by Yacobozzi that the following standing authorizations are approved for calendar year 2018:

- A. That the Treasurer and Board President be authorized to borrow funds as needed.
- B. That the Treasurer be authorized to secure advances from the county auditor when funds are available and payable to the district.
- C. That the Treasurer be authorized to pay all bills within the funds appropriations resolution as bills are received, and when services and/or merchandise are received in good condition.
- D. That the Treasurer be authorized to invest interim funds when available and that the Board authorizes using one signature on all checks.
- E. That the Treasurer be authorized to transfer within financial accounts, as needed, without Board action.
- F. Approve the distribution of monthly interest earnings on investments to Food Service Fund, Auxiliary Service Fund, General Fund, and any other fund required by O.R.C.
- G. That the Superintendent be authorized to employ such personnel, as needed, for emergency situations, with such employment to be presented to the Board for approval at the next regular meeting.

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- H. That the Superintendent be authorized to accept resignations, which have been submitted by employees, subject to Board approval at the next meeting. Upon approval by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- I. That the Superintendent be the purchasing agent for the Amherst Schools.
- J. That the Superintendent be authorized to enter into agreements to implement student placements, including transportation arrangements, in accordance with federal and state statutes and for student I.E.P.s (Individual Education Plans).
- K. That the Superintendent be authorized to enter into settlement agreements regarding services provided to students with I.E.P.s (Individual Education Plans).
- L. That the Superintendent be authorized to approve and sign routine contracts on behalf of the Board of Education in amounts not to exceed \$25,000. The Board of Education will be made aware of these contracts prior to the Superintendent's approval. These contracts will then be placed on a future board meeting agenda for final ratification/approval.
- M. That the Superintendent has authority to approve policies, proposals, and transfers within the student activity funds.
- N. That the Superintendent be authorized to apply and participate in any federal, state, or local project or program and to make application for such funds as are available from federal, state, and other sources.
- O. That the Superintendent be authorized to approve payment of Professional Development expenses and/or stipends, as outlined in the negotiated agreements. The Superintendent be further authorized to approve registration, overnight lodging, mileage, and meals, which may exceed the negotiated agreements' approved amounts, when requested to attend by the Superintendent or designee.
- P. That the Board continue to purchase liability insurance.
- Q. That the Superintendent be authorized to renew membership in BASA (Buckeye Association of School Administrators), with dues paid in full, for FY 2019.
- R. Set Public Official Bond for Treasurer at \$100,000, Board President at \$20,000, and authorize Superintendent and others, as necessary, to acquire the same.
- S. That the Board hereby directs the Treasurer to deposit \$10,000 into the Amherst Educational Foundation Fund (Endowment), as authorized under O.R.C. 3315.40. The total of funds shall be transferred to the trust or "endowment account" established under the Community Foundation of Greater Lorain County.
- T. That the Board directs the Treasurer to deduct sixteen dollars and sixty-seven cents (\$16.67) per month from each board member's pay during the 2018 calendar year. The deducted funds are to be placed in a Board of Education Scholarship Fund, and used to award a \$1,000 scholarship at the Senior Awards Banquet in the spring of 2019.

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U. That the Board directs the Treasurer to be the board members' designee, thus being appointed to receive the Public Records training on the elected officials' behalf, as per the Ohio Revised Code 109.43(B) and 149.43(E)(1). The O.R.C. states that officials elected to statewide or local office receive three (3) hours of Public Records training for each term of office.

V. Authorize the Superintendent to enter into agreements with colleges and universities as needed regarding the placement of college students for field experience or student teaching.

W. Approve a resolution expressing public purpose for district activities as per **Exhibit 11A.**

Roll call vote:

Engle, aye; Yacobozzi, aye; Neidert, aye; Gilles, aye; Zappa, aye.

2017-01-09

It was moved by Yacobozzi and seconded by Neidert to adjourn.

Roll call vote:

Yacobozzi, aye; Neidert, aye; Zappa, aye; Engle, aye; Neidert, aye

Board President, Teresa Gilles, adjourned the Organizational Meeting at 4:45 p.m.

Board President

Treasurer