

RECORD OF PROCEEDINGS

Minutes of the Amherst Exempted Village Board of Education

0325

Regular
Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held at the M.L. Steele Media Center at 4:30 p.m. on Mar 21, 2016

President Rex Engle presided. Meeting called to order at 4:30 P.M.

Pledge of Allegiance

Roll call vote:

Rex Engle, present; Marc Zappa, absent; Teresa Gilles, present; Bob Kamnikar, present; Ron Yacobozzi, present
Steven A. Sayers, Superintendent, present; Barbara J. Donohue, Treasurer, present

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

2016-03-12

It was moved by Yacobozzi and seconded by Kamnikar to adopt the agenda as presented and including any addendums.

Roll call vote:

Yacobozzi, aye; Kamnikar, aye; Engle, aye; Gilles, aye

Good News Reports:

Mr. Bill Miller- Nord Middle School-Corrie Engle and Julie Homolya - Presentation

Mrs. Valerie Farschman, MLS Theatre presentation

2016-03-13

It was moved by Yacobozzi and seconded by Gilles to authorize and direct the Board President to execute contract addendums for the Superintendent and Treasurer adjusting vacation days, beginning with the 2015-2016 contract year as follows: an additional five (5) days of paid vacation for the Treasurer and an additional the (10) days for the Superintendent.

Roll call vote:

Yacobozzi, aye; Gilles, aye; Kamnikar, aye; Engle, aye

2016-03-14

- A. It was moved by Kamnikar and seconded by Yacobozzi to approve the following:
- B. The board minutes for the 2/22/16 Regular Board meeting and the 2/29/16 Special Board meeting.
- C. Approve the treasurer's financial reports for the month of February, 2016.
- D. Approve the revision of appropriations and the "412 certificate". - None
- E. Accept and acknowledge the receipt of the following donations to the Amherst Schools:
 - **Mr. & Mrs. David Wilson** for a \$100 donation to the MLS Theatre Company.
 - **Residex/Turfgrass & Gary D'Andrea** for a \$1,810 donation of seed and soil conditioner for the varsity football practice field and work that was completed in the fall.

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- **ACICS America Corporation** for donating 18 pairs of shoes valued at \$100/pair, to the M.L. Steele High School Baseball Program.
- **Stelfast, Inc.** for a \$100 donation to Special Olympics in memory of Lynda Geezer.
- **Mr. & Mrs. Tim Burns** for a \$50 donation to Special Olympics in memory of Lynda Geezer.

Roll call vote:

Kamnikar, aye; Yacobozzi, aye; Engle, aye; Gilles, aye

Steve Sayers - Superintendent's Report:

The bid recommendation for Media Center Project does not include the technology component nor furniture.

Mr. Sayers thanked the Lorain County Community Foundation for their donation toward the project.

We are looking forward to a funding offer from the state for a building project.

We are preparing for closing of this year and entering a new year, we have to be very mindful of our declining enrollment and making sure our staffing reflects our enrollment to keep the promise to the community.

Mr. Mike Molnar – Executive Director of Educational Services

Notes: Agenda Item 14A – additional item to an Apple lease that we currently have. We are upgrading all staff computers to MacBook Air from MacBook pro. We will be receiving a \$100,000.00 for the sale of our current MacBook Pro. The lease has an additional 210 Ipads for Harris elementary for next year which will give us a 1-1. We are looking to add Chromebooks for the High School. This will keep us on track to 2019 and we will look at everything when/if we open a new school.

Mr. Rex Engle – JVS Representative

Notes: Read that the Board meeting last Thursday voted to restructure the plumbing and pipe fitting program as it is known; however, maintaining the curriculum directive from the State of Ohio. The students will still have that opportunity but will not have a designated instructor. Plumbing and pipe fitting will be taught by individual instructors in each field. Core courses will be taught by one instructor. As a senior the student would be able to start their apprenticeship instead of waiting until they graduate.

Issued a contract for architect to increase space for 9th and 10th grade students. Positive about this that they can be exposed to different programs and have hands on to help them make a decision with what career path they would take.

Time of year when competitions start: regional, national and local.

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0327

Regular Meeting

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DAYTON LEGAL BLANKS, INC. FORM NO. 10148

Held at the M.L. Steele Media Center at 4:30 p.m. on Mar 21, 2016

2016-03-15

It was moved by Yacobozzi and seconded by Kamniar to approve the following:

A. Accept the following resignations as indicated:

- Sarah Andrews**, classified sub, effective 3/4/16
- Domenica McKinney**, 3rd grade teacher, Harris Elementary School, effective 6/3/16
- Sara Stibich**, Spanish teacher, M.L. Steele High School, effective 6/3/16.

B. Approve the administrative contract renewals as indicated:

- Lori A. Kendrick**, School Psychologist/Preschool Coordinator, a three-year contract, effective 8/1/16
- William Miller**, Nord Middle School Principal, a three-year contract, effective 8/1/16
- Cathy Moyer**, Transportation Supervisor, a three-year contract, effective 8/1/16
- Deborah Waller**, Powers Elementary School Principal, a three-year contract, effective 8/1/16

C. Approve the changes in contracted status for the following individuals for the 2016-2017 school year as indicated:

- Anna Balmer**, Orchestra teacher at Nord Middle School to Orchestra teacher at Nord Middle and Amherst Junior High
- Nora Pavlov**, transfer from part-time Intervention Specialist at Nord Middle School to part-time Title Teacher at Harris Elementary School
- Georgeane Poplar**, Intervention Specialist at Powers Elementary School, non-renew retire-rehire contract at the conclusion of the 2015-2016 school year.
- Erica Stallings**, Intervention Specialist, at Nord Middle School transferring to Powers Elementary School
- Lisa Volzer**, Spanish teacher at Amherst Junior High transferring to M.L. Steele High School

D. Grant a supplemental contract to the following individuals for the winter and spring and/or year round extra-curricular activities during the 2015-2016 school year, pending completion of all employment requirements, including but not limited to Pupil Activity Permit, if required for positions, and a BCII and FBI background check with compensation at the board approved rate:

- Thom Hall**, Junior High Basketball Coach (8th grade boys)
- Robert Harcula**, Junior High Basketball Coach (7th grade boys)
- Cornelia Engle**, Assistant Junior High Track Coach, (1/2 contract)
- Alan Roark**, Assistant Junior High Trach Coach, (1/2 contract)
- Michelle Kamczyc**, Varsity Assistant Track Coach
- Alan Roark**, Varsity Assistant Track Coach (1/2 contract)
- Aaron Gregg**, Volunteer Baseball Coach
- Daniel Makruski**, Spring Weight Room Advisor
- Anthony Trunzo**, Assistant Boys Tennis Coach

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- E. Accept the following resignations for the purpose of **retirement** as indicated:

Lori A. Kendrick, School Psychologist/Preschool Coordinator, **effective 6/30/17**

Michael Stevens, Nord Middle School, 6th grade teacher, **effective 5/31/16**

Deborah Waller, Powers Elementary School Principal, **effective 6/30/17**

- F. Approve the recommendation of **Joseph Todd** as the First Robotics Liaison for the 2015-2016 school year and approve a stipend of \$1,500 for his services.

- G. Grant the following individuals, who have completed their probationary contract, a limited contract or return to a continuing contract status as indicated:

Dawn Karnik, part-time cook/cashier, (balance of a one-year contract) effective 3/19/16

Richard Shawver, custodian II cleaner, (balance of a one-year contract) effective 3/19/16

Kathy Smith, part-time cook/cashier, (balance of a one-year contract, effective 3/19/16

- H. Approve the request for an extended non-professional leave of absence for **Katherine Vincz**, 5th grade teacher at Nord Middle School, for the 2016-2017 school year.

- I. Approve the change in contracted hours for **Narcedalia Rodriguez**, part-time monitor, Nord Middle School, to 11:00 am to 2:30 pm (increased by 1 hour per day), to provide assistance and tutoring for a student who speaks limited English.

- J. Approve **Steve Morris** as Hockey Coach for the 2016-2017 school year, pending completion of all employment requirements, including but not limited to Pupil Activity Permit, if required for positions, and a BCII and FBI background check with compensation at the board approved rate.

- K. Grant the following certified personnel a supplemental contract for their services as a home instruction tutor for the 2015-2016 school year, inclusive of summer 2016 if necessary, on an "as needed basis", with compensation at the board approved rate:

Michael Edwards, effective 3/21/16

Holly Miller, effective 3/11/16

- L. Approve the Licensed Paraprofessional Substitute rate to be \$95 per day (\$110/day for retired Amherst teachers), retroactive to the beginning of the 2015-2016 school year.

Roll call vote:

Yacobozzi, aye; Kamnikar, aye; Gilles, aye; Engle, aye

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0329

Regular Meeting

Minutes of the Amherst Exempted Village Board of Education

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held at the M.L. Steele Media Center at 4:30 p.m. on Mar 21, 2016

2016-03-16

It was moved by Kamnikar and seconded by Yacobozzi to approve the following:

A. Approve the Program of Studies for Amherst Junior High School as per Exhibit 13A.

B. Enter into an agreement with Lifetouch Photographic for the M.L. Steele High School yearbook photography services, including but not limited to, senior yearbook pictures for the 2015-2016 (retroactive to 8/19/15), and for the upcoming 2016-2017 and 2017-2018 school years as per Exhibits 13B and 13C

C. Enter into a service contract with the Lorain County Board of Developmental Disabilities (LCBDD) for the 2016-2017 school year for the provision of school-age services as needed, as per Exhibit 13D.

D. Approve the following allocations from the Recreation Funds:

- Summer Baseball/Softball - \$5,000.00
- Sandstone Summer Theatre - \$4,000.00
- Swimming -\$2,000.00

E. Approve the proposed increase (increment of \$.25 for breakfast and \$.25 for lunch) for school breakfast and lunch prices for the 2016-2017 school year as follows:

- Elementary Breakfast - \$1.50 and Lunch - \$3.00
- Jr. & Sr. High – Breakfast \$2.00 and Lunch - \$3.25
- Milk: Breakfast - \$.50 and Lunch - \$.50
- Staff: Lunch \$3.75

F. Approve the Technology Integration Specialist job description as per Attachment 13A.

G. Approve the overnight field trips for the 2016-2017 school year for the following:

- Nord Middle School 5th grade students to attend Beulah Beach Camp and Retreat Center, 6101 West Lake Rd., Vermilion, OH as per Exhibit 13E.
- Nord Middle School 6th grade class to attend Camp Fitch, 12600 Ables Rd., North Springfield, PA as per Exhibit 13F

H. Approve the following new and/or revised Board Policies as per Exhibits 13G through 13W.

- G 1130 Conflict of Interest (Administration)
- H 3113 Conflict of Interest (Professional Staff)
- I 4113 Conflict of Interest (Classified Staff)
- J 5112 Entrance Requirements
- K 5200 Attendance
- L 5320 Immunization
- M 6110 Grant Funds
- N 6111 Internal Controls
- O 6112 Cash Management of Grants
- P 6114 Cost Principles – Spending Federal Grants

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- Q 6116 Time and Effort Reporting
- R 6325 Procurement – Federal Grants/Funds
- S 7300 Disposition of Real Property/Personal Property
- T 7310 Disposition of Surplus Property
- U 7450 Property Inventory
- V 8500 Food Services
- W 9270 Equivalent Education Outside the Schools (Home Schooling)

Roll call vote:

Kamnikar, aye; Yacobozzi, aye; Gilles, aye; Engle, aye;

2016-03-17

It was moved by Gilles seconded by Yacobozzi to approve the following:

- A. Approve a **Resolution with North Coast Council (NCC)** which references the bylaws, member agreement and three-year service contracts as per **Exhibit 14A**.
- B. Approve the **Mercy Health & Recreation Center Swim Lane Agreement** as per **Exhibit 14B**.
- C. Accept the bid of \$341,600 from **Apex Construction & Management, Inc.** for the Marion L. Steele High School Creative Learning Spaces Renovation, and authorize the Superintendent, Treasurer and Board President to execute a contract with Apex Construction & Management, Inc. as per **Exhibit 14C**.
- D. Agree to retain **Mr. Charles A Nemer of McCarthy, Lebit, Crystal & Liffman. Co., LPA** as legal counsel.
- E. Approve the **Transportation In-Lieu Of** recommendation as per **Exhibit 14D**.
- F. Authorize the **Amherst Athletic Association** to control the scheduling of non-school activities on the district's softball and baseball fields, with the exception of the varsity fields. Varsity field usage will be managed by the district's Athletic Director and each sports respective head coach. This will be for the 2016 spring/summer sports season or until such time that the Board decides otherwise.
- G. Approve the contract with the **Oberlin Golf Club Co.** for the yearly Amherst Invitational Golf tournament to be held on 8/8/16 as per **Exhibit 14E**.
- H. Approve the contracts between Nord Middle School and **Beulah Beach Camp and Retreat Center** for the 5th grade students to attend the Outdoor Education Program as per **Exhibits 14F, 14G and 14H**.
- I. Approve a Resolution authorizing the execution of an additional schedule to an existing master lease purchase agreement between **Apple Inc.**, as lessor, and **the Board** as lessee, for the lease and eventual acquisition of computer hardware and software for instructional purposes, and related matters as per **Exhibit 14L**.

Roll call vote:

Gilles, aye; Yacobozzi, aye; Engle, aye; Kamnikar, aye

RECORD OF PROCEEDINGS

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Minutes of the Amherst Exempted Village Board of Education

Regular Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 101-01

Held at the M.L. Steele Media Center at 4:30 p.m. on Mar 21, 2016

2016-03-18

It was moved by Gilles, seconded by Kamnikar to adjourn the meeting.

Roll call vote:

Gilles, aye; Kamnikar, aye; Yacobozzi, aye; Engle, aye

Board President Rex Engle adjourned the meeting at 5:29 p.m.

Board President

Treasurer