

Held at the M.L. Steele Media Center at 4:30 p.m. on Apr 18, 2016

President Rex Engle presided. Meeting called to order at 4:30 p.m.

Pledge of Allegiance

Roll call vote:

Rex Engle, present; Marc Zappa, present; Tesesa Gilles, present; Bob Kamnikar, present; Ron Yacobozzi, present

Steven Sayers, Superintendent, present; Barbara J. Donohue, Treasurer, present

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

2016-04-01

It was moved by Kamnikar and seconded by Yacobozzi to adopt the agenda as presented, including any addendums.

Roll call vote:

Kamnikar aye; Yacobozzi, aye; Engle, aye; Gilles, aye; Zappa, aye

Good New Reports:

Mrs. Beth Schwartz -- Harris Elementary School

Mrs. Schwartz brought Kelly Lee, art teacher at Harris and her students. Mrs. Lee asked the students to make an artist statement along with their art to encourage thinking. They talked about endangered animals. The students researched animals and selected one that they liked. They had to talk about the animal that they selected. They then drew the animal, took clay and sculpted the clay as the animal. The third graders talked about an artist, Henry Matisse. He made beautiful paintings and made collages. The students made their own collage and shared with the Board. The students learned art history along with creativity.

Mrs. Debbie Waller -- Powers Elementary School

Mrs. Waller brought 2nd grade students to share their work about a famous person. Neil Armstrong was the first famous person report from Ben Thompson. Mallory Simons gave a report on Juliette Gordon, who started Girl Scouts in 1912. Powers started Veggie University this month. The students have growing kits and lights. There are 160 students registered for Kindergarten so far. The 1st grade students will take a field trip to Great Lakes Science Center and the Preschool where our Little Comets Preschool is working on Step Up To Quality 5 Star Rating. Lorain County Star Safety program will help kindergarten students be safe in the community. We are having a Move Up Day to Harris School to make sure the 2nd grade students are prepared. There will be an all student field day on the last day of May and all students will visit the Palace for a movie day sponsored by PTO.

There was a presentation of a plaque to Amherst Junior High by **Mr. Reno Contipelli**, Regional Manager, OSBA Northeast Region.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held at the M.L. Steele Media Center at 4:30 p.m. on Apr 18, 20 16

2016-04-02

Moved by Zappa, seconded by Yacobozzi to accept the Federal Grant Program applications:

- IDEA-B, Special Education
- IDEA-ECSE, Early Childhood Special Education
- RttT, Race to the Top
- Title I
- Title II-A
- Title III, Limited English Proficiency

Roll call vote:

Zappa, aye; Yacobozzi, aye; Gilles, aye; Kamnikar, aye; Engle, aye

Treasurer's Report: Mrs. Barb Donohue

Notes: Tyler Munis implementation – We have started the implementation process and are in the setup stages right now. Amherst EVSD, Lakewood and Fairview Park were selected for the first wave and will be setting up the Global template for districts in the future. We will be running parallels for three months and our go live date as of now is January 1, 2017.

I am currently updating the five-year forecast and will bring it to the Board in May.

2016-04-03

It was moved by Gilles, seconded by Yacobozzi to approve the following:

- A. Approve the board minutes for the 3/21/16 Regular Board Meeting.
- B. Approve the treasurer's financial reports for the month of March, 2016.
- C. Approve the revision of appropriations and the "412 certificate. None
- D. Accept the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor as per **Exhibit 10A**.
- E. Approve the transfer of funds from the M.L. Steele Class of 2015 to the M.L. Steele Class of 2016 in the amount of \$4,351.18.
- F. Accept and acknowledge the receipt of the following donations to the Amherst Schools:
 - **Mr. Scott Gezzer and Mrs. Pam Nott** for a \$50 donation to Special Olympics in memory of their mother **Lynda Gezzer**
 - **The Friedman Families** for a \$30 donation to Special Olympics in memory of **Lynda Gezzer**
 - **Roberta A. Wiedle** for a \$50 donation to Special Olympics in memory of **Lynda Gezzer**
 - **Mr. & Mrs. Richard Fogel** for a \$25 donation to Special Olympics in memory of **Lynda Gezzer**
 - **Harris Elementary School PTO** for a \$5,000 donation to purchase iPad carts for Harris Elementary

Roll call vote:

Gilles, aye; Yacobozzi, aye; Kamnikar, aye; Engle, aye; Zappa, aye

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Superintendent's Report: Mr. Steve Sayers

Notes:

Mr. Sayers shared with the Board that he has been working on the staffing and there will be a net reduction of 4-5 teaching positions for next year based on our declining enrollment. We have declined around 120 more students and our ratio is 25-1. As you know, our salary and benefits are around 80 % of our budget.

Mr. Sayers indicated that the Treasurer is on track with the forecast projections and we will be fiscally stable through 2020. There are some things on the horizon that could happen to put us in a better position. The District is looking to place a bond on the ballot in November if an offer comes from OFCC. This will help our position in operations when we go from five school buildings to four. This will put us in a stronger financial position not just bricks and mortar component.

May 2, 2016 at 6:30 pm we will have a State of the School's Address and hope you can join us. The school district plans on videoing this event.

Administrative Committee Reports:

Mr. Mike Molnar, Executive Director of Educational Services

Notes:

There is some movement internally with staff. There is a fourth grade position open now and they have interviewed internal candidates and are now interviewing external candidates. Mike is confident that the District will find a powerhouse.

Christine Rider is on top of making the staff aware of who needs to renew their licenses and I am sure that everyone will have their license renewed on time.

Renovation will begin in the Steele Media center the day after school is out. We will have to change the Board meeting location for June, July and possibly August.

Mr. Rex Engle, JVS Representative

Notes:

Recruitment is on its way for next year.

Regional competitions are taking place.

The Board approved the project to increase space for the incoming 9th and 10th graders so that classrooms will be ready in August.

2016-04-04

Moved by Gilles, seconded by Zappa to approve the following:

A. Accept the following resignations for the purpose of retirement as indicated:

- **James Dodson**, Head custodian, M.L. Steele High School, effective 5/31/16.

RECORD OF PROCEEDINGS

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Minutes of the Amherst Exempted Village Board of Education

DAYTON LEGAL BLANK, INC., FORM NO. 18144

Held at the M.L. Steele Media Center at 4:30 p.m. on Apr 18 20 16

B. Accept the following resignations as indicated:

- **Victoria Essi**, Paraprofessional, M.L. Steele High School, effective 6/30/16
- **Peggy Vale**, Title 1 Tutor, Harris Elementary School, effective 4/22/16.

C. Implement the **Reduction-in-Force** of **Jacob Percival** from full-time PE teacher at Nord Middle School to half-time PE teacher as Powers Elementary School effective with the 2016-2017 school year, as per the negotiated agreement.

D. Employ the following individual(s) as indicated, on a 30 or 60-day probationary contract, for the 2015-2016 school year pending completion of all employment requirements, including but not limited to a background check. Proper placement on the negotiated salary schedule pending verification of all prior experience:

- **Jenna Donohue**, 60-day probationary contract, Grounds/Maintenance, effective 4/7/16
- **Diane Ralph**, 30-day probationary contract, Bus Driver, effective 4/11/16

E. Employ the following certified individuals, on a one-year limited contract, as indicated, for the 2016-2017 school year pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to the Amherst Schools

- **Marie Cole**, Spanish teacher. (.67 FTE) Amherst Junior High School
- **Beth Gillam**, Paraprofessional, Amherst Junior High School

F. Employ the following individual(s) as certified and/or classified substitutes for the 2015-2016 school year, as indicated, with compensation at the board approved substitute rates pending completion of all employment requirements, including, but not limited to licensure/certification (if required) and a BCII & FBI background check:

- **Heather Buga**, van/special needs van driver, bus/special needs bus/van aide, effective 4/11/16
- **Frank "Fritz" Grubic**, bus mechanic, at a rate of \$16.75/hr, effective 4/19/16
- **Charity Mealing**, aide, monitor, cook/cashier, effective 4/19/16
- **Nora Pavlov**, teacher, effective 4/11/16
- **Michelle Raugh**, Bus driver, effective 4/19/16
- **Eileen Stokowski**, Bus/van driver, bus/van aide, effective 4/19/16

G. Employ the following individual(s) as federally grant funded **Title I Tutors** for the 2015-2016 school year, with proper placement on the negotiated contract schedule pending completion of all employment requirements, including but not limited to a background check and proper ODE teaching licensure:

- **Laura Hause**, Harris Elementary, 5 hours per day, effective 4/15/16

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held at the M.L. Steele Media Center at 4:30 p.m. on Apr 18, 2016

- H. Approve the changes in contacted status for the following individuals for the 2016-2017 school year as indicated:
- **Kelly Baon**, Preschool teacher at Nord Middle School, increased from .089 FTE to 1.0 FTE
 - **Sara Bulea**, full-time intervention specialist at Harris Elementary School to half-time 3rd grade teacher at Harris Elementary School (job share with Stephanie Rothman)
 - **Jackie Fink**, 2nd grade teacher at Powers Elementary School to 3rd grade teacher at Harris Elementary School
 - **Jodi Magers**, Preschool teacher at Nord Middle School, increased from .089 FTE to 1.0 FTE
 - **Amanda Sears**, Arts Technology teacher at Amherst Junior High to Technology Integration Specialist in District at (.67 FTE) teaching contract of 123 days
- I. Grant a supplemental contract to the following individuals for the spring and/or year-round extra-curricular activities during the 2015-2016 school year, pending completion of all employment requirements, including but not limited to Pupil Activity Permit, if required for positions, and a BCII and FBI background check with compensation at the board approved rate:
- **Amy Jackson**, Nord Yearbook Advisor (.5 contract)
 - **Jami Sexton**, Nord Yearbook Advisor (.5 contract)
 - **Terry Kemp**, Assistant Varsity Track Coach (.8 contract)
 - **Taylor Muhic**, Volunteer Softball Coach
- J. Approve the request for an unpaid leave of absence for the following:
- **Constance Butler**, Media Aide, Nord Middle School, effective 4/5/16 for the remainder of the 2015-2016 school year with the intent to return for the 2016-2017 school year
- K. Non-renew the following long term contracts and the one-year leave of absence contracts per the negotiated agreement, at the end of the 2015-2016 school year:
- **Marie Cole**, long term sub, Spanish teacher, M.L. Steele High School
 - **Beth Gillam**, one-year leave of absence, 5th grade teacher, Nord Middle School
 - **Bridget Patton**, one-year leave of absence, 3rd grade teacher, Harris Elementary School
- L. Non-renew all supplemental and extra-curricular contracts at the end of the 2015-2016 school year as per the negotiated agreement.
- M. Non-renew all substitute contracts at the end of the 2015-2016 school year as per the negotiated agreement.
- N. Non-renew the following **Title-I Tutor** contracts at the end of the 2015-2016 school year as per the negotiated agreement pending funding and/or changes in the Title I Program as per **Attachment 13A**.

RECORD OF PROCEEDINGS

Minutes of the Amherst-Exempted Village Board of Education

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10128

Held at the M.L. Steele Media Center at 4:30 p.m. on Apr 18 20 16

- O. Accept the recommendation for the following certified personnel to receive a continuing contract beginning with the 2016-2017 school year:
- **Michael Edwards**
 - **Stephanie Rothman**
- P. Grant the following certified personnel a limited contract for the 2016-2017 school year as per **Attachment 13B**. (See **Attachment 13C** for all other certified employees who are presently under contract for the 2016-2017 school year and will be issued a salary notice).
- Q. Re-employ the following special needs **paraprofessionals** for the 2016-2017 school year as per the negotiated agreement pending completion of all employment requirements being met. i.e., proper licensure/ESEA qualification from ODE as per **Attachment 13D**.
- R. Grant the following supplemental contracts for extended service for certified personnel in the 2016-2017 school year:
- **Joanne Carnabuci**, Guidance Counselor, 12 days
 - **Robert Harcula**, Guidance Counselor, 15 days
 - **Mary Jane Loushin**, Guidance Counselor, 15 days
 - **Mark Lowrie**, TV Productions, 20 days
 - **Andrea Massie**, Psychologist, 10 days
 - **Sarah Rigda**, Guidance Counselor, 15 days
 - **Mary Scott Williams**, Guidance Counselor, 12 days
- S. Approve an additional two days of work (June 3rd & 6th) for **Sharon Arendash**, teacher aide at Amherst Junior High, at her regular daily rate.
- T. Approve the **discretionary funds** supplemental contracts for the 2015-2016 school year as per the negotiated agreement and as indicated per **Attachment 13E**.
- U. Approve the recommendation of **Wendi Lowe** as the M.L. Steele High School Technology Coordinator for the 2015-2016 school year, and approve payment of a \$300 stipend for her services.
- V. Employ the following individuals, as indicated, for the **Comet Relays**, and for the **Ohio High School Athletic Association (OHSAA) District and Regional Track** event, with compensation reimbursed to the Amherst Schools OHSAA as per **Attachment 13F**.
- W. Grant the following certified personnel a supplemental contract for their services as a **home instruction tutor** for the 2015-2016 school year, inclusive of summer 2016 if necessary, on an "as needed basis", with compensation at the board approved rate, effective 4/14/16, as per **Attachment 13G**.

Roll Call Vote:

Gilles, aye; Zappa, aye; Yacobozzi, aye; Kamnikar, aye; Engle, aye

Held at the M.L. Steele Media Center at 4:30 p.m. on Apr 18, 20 16

2016-04-05

Moved by Yacobozzi, seconded by Kamnikar to approve the following:

- A. Approve the **Multi-Service Agreement** with **The Educational Service of Lorain County** for the 2016-2017 school year, as per **Exhibit 14A**.
- B. Enter into a contract with the **Lorain County General Health District** for the 2016-2017 school year, for nursing services, as per **Exhibit 14B**.
- C. Approve the **Tournament Site Agreement** with the **Ohio High School Athletic Association (OHSAA)** for track & field as per **Exhibit 14C**.
- D. Approve the **Tournament Site Availability Agreement** with the **Ohio High School Athletic Association (OHSAA)** for baseball, softball and track & field as per **Exhibit 14D**.
- E. Approve the following **overnight field trips**:
- F. Accept and approve the request for the **M.L. Steele Marching Comets** to begin planning for the 2017 trip to Florida as per **Exhibit 14**
- G. Approve the rental agreement with the **Lorain Palace Theatre** for the spring choir concerts as per **Exhibit 14I**.
- H. Renew a contract with the **Medina County Education Service Center** for the 2016-2017 school year, for the purpose of providing specified nursing and nursing supervision for two students with special needs as outlined in their individualized education plans as per **Exhibit 14J**.
- I. Accept the quote from **CDW-G.com** for Chromebooks as per **Exhibit 14K**.
- J. Enter into a service agreement with **North Coast Educational Media Center** to provide the Discovery Education services during the 2016-2017 school year as per **Exhibit 14L**.
- K. Accept the quote from **Apple Inc.**, for iPads, carts, etc. for the Media Center Upgrade Project at M.L. Steele High School, as per **Exhibit 14M**.

Mr. Zappa, the Apple was from the trade in? Mr. Sayers indicated no, this is a purchase for the Media Center project.
- L. Accept the quote from **Audio Visual Innovation** for audio-visual presentation systems for the Media Center Upgrade Project at M.L. Steele High School, as per **Exhibit 14N**.

Roll call vote:

Yacobozzi, aye; Kamnikar, aye; Engle, aye; Zappa, aye, Gilles, aye

2016-04-06

It was moved by Yacobozzi, seconded by Kamnikar to approve the following:

- A. Accept the bid of \$157,170 from **C & C Concrete** for the M.L. Steele High School North Parking Lot renovation project, and authorize the Superintendent, Treasurer and Board President to execute a contract with C & C Concrete as per **Exhibit 15A**

Mr. Kamnikar said that it was nice to see that Clark and Post did a great job on detail and C & C concrete does nice work.

RECORD OF PROCEEDINGS

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Regular
Meeting

Minutes of the Amherst Exempted Village Board of Education

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held at the M.L. Steele Media Center at 4:30 p.m. on Apr 18 20 16

- B. Approve the membership agreement and service contract with **Connect** formerly known as North Coast Council (NCC) as per **Exhibits 15B and 15C.**
- C. Approve the **Transportation in-lieu** of recommendation as per **Exhibit 15D.**

Roll call vote:

Yacobozzi, aye, Kamnikar, aye; Gilles, aye, Engle, aye; Zappa, aye

Mr. Kamnikar addressed prom and after prom and wanted to shout out to the parents that stepped up and helped out.

2016-04-07

It was moved by Yacobozzi and seconded by Gilles to adjourn.

Roll call vote:

Yacobozzi, aye; Gilles, aye; Zappa, aye; Engle, aye; Kamnikar

Board President Rex Engle adjourned the meeting at 6:11 p.m.

Board President

Treasurer