

RECORD OF PROCEEDINGS

0359

Regular Meeting

Minutes of the Amherst Exempted Village Board of Education

DAYTON LEGAL BLANK, INC. FORM NO. 181-98

Held at the Amherst Junior High Media Center at 4:30 p.m. Jul 18 20 16

President Rex Engle, presided.

Pledge of Allegiance

Roll call vote:

Rex Engle, present; Marc Zappa, present; Teresa Gilles, present; Bob Kamnikar, present; Ron Yacobozzi, absent

Steven A. Sayers, Superintendent, present; Barbara J. Donohue, Treasurer, present

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

2016-07-01

It was moved by Gilles and seconded by Zappa to approve the recommendation to adopt the agenda as presented, including any addendums.

Roll call vote:

Gilles, aye; Zappa, aye; Engle, aye; Kamnikar, aye

Treasurer's Report: Mrs. Barb Donohue

Notes: Tyler Munis (financial software) update  
Overview of FY2016 finances

2016-07-02

It was moved by Gilles and seconded by Kamnikar to approve the following:

- A. The minutes of the June 20, 2016 Regular Board Meeting and the June 29, 2016 Special Board Meeting.
- B. The Treasurer's financial reports for the month of June, 2016.
- C. Approve the revision of appropriations and the "412 certificate". NONE
- D. Accept & acknowledge the receipt of the following donation(s):

**University Hospitals** for a \$500 donation to M.L. Steele High School for the Med Tech program.

Roll call vote:

Gilles, aye; Kamnikar, aye; Engle, aye; Zappa, aye

2016-07-03

It was moved by Zappa, seconded by Kamnikar to approve a Resolution determining to proceed with submitting the question of the issuance of school improvement bonds, in the aggregate principle amount of \$17,500,000 to the electors of the school district pursuant to Section 133.18 of the revised code, as per **Exhibit 7A.**

Roll call vote:

Zappa, aye; Kamnikar, aye; Gilles, aye; Engle, aye

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Superintendent's Report: Mr. Steve Sayers

Notes:

Following what Barb Donohue, Treasurer stated, Steve Sayers took the opportunity to thank the staff as they have worked collaborative with Administration. The District was able to balance the budget for the last several years and still move forward with the Educational programs.

District Goals for 2016-2017

- To improve student achievement
- To ensure financial stability
- To promote and conduct two-way communication with district personnel and the Amherst community we serve.
- To maintain and update facilities as needed to ensure a safe, secure, and educationally appropriate environment.

Mr. Sayers gave Amherst Schools Facilities Fact Sheet to the Board of Education members, which stated facts for the bond issue that is looking to be put on the ballot in November, 2016. Website address is incorrect on this sheet. The new website address is as follows: [www.amherstk12.org](http://www.amherstk12.org)

Board of Education president, Rex Engle, credited the efforts of Steve Sayers and Barbara Donohue with paving the way for a new building. He pointed to a turn-around in operating cash balances and returns on investments as proof of their positive work.

Administrative Committee Reports: None

Mr. Mike Molnar, Executive Director of Educational Services

Notes:

- Website – launched July 1st. It takes time for the servers to pick up the new site. Mike is in the process of creating a tutorial to see where things are located on the new website. Once the tutorial is finished, there will be an all call sent out. Mr. Engle thinks that the Principals can tweet this out. Most items are on the website, still working with the Athletic Department. When anything is changed there will be a notification that goes out. Eventually, every employee will have a photo on the website. This is a work in progress.
- Federal funding came in from the State and it decreased this year.
- Mr. Engle – Homecoming is when? Mr. Trunzo would like to make a sign for the Board of Education. He will need to know right away.

Mr. Rex Engle, JVS Representative

Notes:

- JVS is moving right along with their upgrades (classrooms). The goal is to have about 70 with all 13 school districts. Also, the upgrades for the security system is being completed.
- Bob Kamnikar – is the JVS getting more students for the plumbing and HVAC programs? Rex indicated that these programs will become one program. The course will be modeled after the State guidelines. In the past the plumbing program did not offer certification. Rex does not know the exact enrollment numbers. The program will be more of an apprenticeship now.

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Regular Meeting

Minutes of the Amherst Exempted Village Board of Education

DAYTON LEGAL BLANK, INC., FORM NO. 10158

July 18

Held at the Amherst Junior High Media Center at 4:30 p.m. 20 16

2016-07-04

It was moved by Zappa and seconded by Gilles to approve the following:

A. Approve the resignation as indicated:

- **Lyndsey Faulk**, Title 1 Tutor, Harris Elementary, effective 7/8/16
- **Shirley Friedman**, Title 1 Tutor, Nord Middle, effective 7/12/16

B. Employ the following certified individuals, on a one-year limited contract, as indicated for the 2016-2017 school year pending completion of all employment requirements, including, but not limited to a background check and proper certification /licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to Amherst Schools:

- **Beth Naro**, part-time (.4) Preschool Teacher, Nord Middle, effective 8/12/16
- **Nancy Shortman**, Paraprofessional, Powers Elementary, effective 8/12/16

C. Employ **Deanne Pastva** as the Cafeteria Supervisor on a 220-day administrative contract from 12/1/16 through 7/31/19 pending completion of all employment requirements, including but not limited to a BCII and FBI background check. Annual salary and benefits provided as set forth in the Administrative Handbook.

D. Approve the unpaid parental leave of absence for **Jodi Kremer**, Math teacher, M.L. Steele High School, effective August 22, 2016 and returning on or about January 6, 2017.

E. Grant a supplemental contract to the following individuals for the fall and/or year round extra-curricular activities during the 2016-2017 school year, pending completion of all employment requirements, including but not limited to a Pupil Activity Permit, if required for positons, and a BCII and FBI background check with compensation at the board approved rate as per **Attachment 10A**.

F. Grant the following individuals, who have completed their probationary contract a limited contract or return to a continuing contract status as indicated

- **Anthony Gordon**, Landscaper, (balance of a one-year contract), effective 8/2/16
- **Andrew Kirschner**, Landscaper, (balance of a one-year contract), effective 7/22/16

G. Grant a supplemental contract to the following individuals as coordinator/instructor for summer 2016 as indicated:

- **Mark Kelly**, Summer Weight Room coordinator/supervisor, to be paid \$8.10 per hour, not to exceed \$708.75 and/or 87.5 hours. (Approved last month as Summer Weight Room Advisor, clarification for payroll purposes.)
- **Christy Perry**, Summer Concert Band Instructor, to be paid at summer school rates, not to exceed 45 hours of work. (3 hours per day x 15 days).

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H. Approve the following rate of pay for substitute certified teaching staff and special needs paraprofessionals with a teaching license for the 2016-2017 school year:

- \$95.00 per day
- \$110.00 per day for retired Amherst teachers

I. Approve the following rate of pay for substitute classified staff for the 2016-2017 school year:

\$9.00 per hour for:

- Secretary
- Aide – teacher, media, regular van and/or regular bus
- Student attendant (mild/moderate needs assignment)
- Cafeteria, part-time cook/cashier
- Custodian/cleaner
- Monitor – lunchroom & study hall
- Van driver

\$9.50 per hour for:

- Special needs paraprofessional

\$11.50 per hour for:

- Assistant maintenance
- Assistant mechanic
- Intensive needs bus and/or van aide

\$12.25 per hour for:

- Van driver

\$14.00 per hour for:

- Student attendant (moderate/intensive needs assignment)

\$16.00 per hour for:

- Sign interpreter

\$16.75 per hour for:

- Bus driver

J. Approve the hourly rate for Saturday school monitor positions to be set at \$17.00 per hour for the 2016-2017 school year.

K. Approve increases for the Administrative Support Staff of 1.75% for 2017-2018 and 2.25% for 2018-2019 which is consistent with all other Amherst employees.

L. Approve the Administrative/Confidential Personnel Handbook to include increases of 1.75% for 2017-2018 and 2.25% for 2018-2019 which is consistent with all other Amherst employees as per **Exhibit 10A**.

Roll call vote:

Zappa, aye; Gilles, aye; Engle, aye, Kamnikar, aye

2016-07-05

It was moved by Kamnikar and seconded by Zappa to approve the following:

A. Approve increases for Superintendent **Steve Sayers** of 1.25% for 2016-2017, 1.75% for 2017-2018 and 2.25% for 2018-2019 which is consistent with all other Amherst employees.

B. Approve the payment of up to five (5) additional unused vacation days at the per diem rate for Treasurer **Barbara Donohue**.

RECORD OF PROCEEDINGS

0363

Regular Meeting

Minutes of the Amherst Exempted Village Board of Education

DAYTON LEGAL BLANK, INC., FORM NO. 10140

Held at the Amherst Junior High Media Center at 4:30 p.m. July 18 20 16

Roll call vote:

Kamnikar, aye; Zappa, aye; Engle, aye; Gilles, aye

2016-07-06

It was moved by Gilles and seconded by Zappa to approve the following:

- A. Enter into a contract with the **Medina County Education Service Center** for the 2016-2017 school year, for the purpose of providing specified nursing services for students with special needs as outlined in their individualized education plans (IEP) as per **Exhibit 11A**.
- B. Enter into a contract with the **Cleveland Clinic Center for Autism** to provide specially designed instruction for an Amherst student with special needs for the 2016-2017 school year as per **Exhibit 11B**.
- C. Approve a settlement agreement for a student with special needs as per **Exhibit 11C**.

Roll call vote:

Gilles, aye; Zappa, aye; Engle, aye; Kamnikar, aye

Note: Next board meeting is August 8, 2016.

2016-07-07

It was moved by Gilles, seconded by Kamnikar to approve the following:

- A. Enter into a contract with **North Coast Council** for Internet services for a period of three years, beginning July 1, 2016 through June 30, 2019 as per **Exhibit 12A**.
- B. Approve the contract with **Forest Hills Golf Course** for the yearly Amherst Invitational Golf tournament to be held on 8/8/16 as per **Exhibit 12B**.

Roll call vote:

Gilles, aye, Kamnikar, aye; Engle, aye; Zappa, aye

2016-07-08

It was moved by Zappa and seconded by Gilles to enter into executive session at 5:11 p.m., to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees, with no action to be taken.

Roll call vote:

Zappa, aye; Kamnikar, aye; Gilles, aye; Engle, aye.

The board returned from executive session at 5:21 p.m.

A brief discussion took place about the transgender bathroom issue.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held at the Amherst Junior High Media Center at 4:30 p.m. July 18, 2016

2016-07-09

It was moved by Gilles, seconded by Kamnikar to adjourn.

Roll call vote:

Gilles, aye; Kamnikar, aye; Engle, aye; Zappa, aye

Board President Rex Engle adjourned the meeting at 5:52p.m.

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Board President

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Treasurer