

RECORD OF PROCEEDINGS

0131

Minutes of Amherst Exempted Village Board of Education

Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held at the M.L. Steele Media Center at 4:30 P.M., May 19, 2014

President, Ron Yacobozzi presided.

Roll call vote:

Ron Yacobozzi, present; Rex Engle, present; Teresa Gilles, present; Bob Kamnikar, present; Marc Zappa, present

Steven Sayers, Superintendent, present; Barbara J. Donohue, Treasurer, present

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

2014-05-01

It was moved by Engle and seconded by Gilles to adopt the agenda as presented, including any addendums.

Roll call vote:

Yacobozzi, aye; Engle, aye; Gilles, aye; Kamnikar, aye; Zappa, aye

Recognition of Retiring Staff:

Administrators:

Cyndi Kramer, Transportation Supervisor

Certified Staff:

Linda Bunce, Physical Education/Health Teacher

Dianna Clark, Language Arts Teacher

Diane Lindway, 2nd Grade Teacher

Jennifer Miller, Intervention Specialist

Mark Netzel, Industrial Arts Teacher

Dan Novotny, Guidance Counselor

Suzanne Schneider, Intervention Specialist

Janett Williams, Business Teacher

Dave Zvara, Health Teacher

Classified Staff:

Joan Deidrick, Media Aide

Jeanne Timko, Assistant to the Treasurer

Mike Tyson, Bus Driver

Crystal Apple Award Presentation:

Award Recipients and (Individuals who nominated the award recipients):

Kim Gambish, (Mary Bartek, Harris Elementary School 4th Grade Teacher)

Alex the Therapy Dog, owner/handler Chip Ingersoll (Paula Brooks and Kaye Long, Harris Elementary School Intervention Specialists)

Surprise award – Joannette Romero from Century Link presents the award (Teachers and Technology) to Colleen Walker \$2,850.00 for a Smart Board. Colleen Walker wrote a grant for this award.

2014-05-02

It was moved by Zappa, seconded by Gilles to take a ten (10) minute recess at 5:06 p.m. to: view the Amherst Schools Educational Foundation Grants, enjoy cake and coffee in honor of the Amherst Schools Retirees and Crystal Apple Award Recipients.

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Roll Call Vote:

Zappa, aye; Kamnikar, aye; Gilles, aye; Engle, aye; Yacobozzi, aye

Return to regular session at 5:17 p.m.

Hearing of the Public:

Millie Bengele – addressed the Board to share facts about Health issues.

2013-05-03

It was moved by Engle and seconded by Zappa to approve the following:

- A. The minutes of the April 14, 2014 Regular Board Meeting and April 28, 2014 Special Meeting.
 - B. The Treasurer's financial reports for the month of April, 2014.
 - C. Approve the revision of appropriations and the "412 certificate".
- | | |
|---|-----------------|
| PREVIOUS TOTAL PERMANENT APPROPRIATIONS | \$44,960,455.00 |
|---|-----------------|

SPECIAL REVENUE:

<u>Agency Fund</u>	<u>\$6,692.00</u>
TOTAL INCREASE IN AGENCY FUND	\$6,692.00

GRAND TOTAL APPROPRIATIONS – ALL FUNDS	\$44,967,147.00
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- D. Approve the Amherst Public Library Budget as per the Ohio Revised Code, as per **Attachment 11A**
- E. Accept and acknowledge the receipt of the following donations:
 - a. **Peck and Peck Public Accountants, Inc.** donated \$1,000 to the Amherst Schools Scholarship Fund.
 - b. **James and Marsha Zilch** donated \$1,000 to the Lach-Zilch Scholarship Fund.
- F. Approve the implantation of the new LERC Insurance Plan (same plan negotiated with the Amherst Teachers' Association) for all administrative staff effective 07/01/2014
- G. Approve the 2014-2015 medical and dental insurance rates
- H. Approve revisions to the **Records Clerk & Benefits Secretary Job Description (Attachment 11B)**, the revisions to the **Accounts Payable Clerk Job Description (Attachment 11C)**, the new **Payroll Specialist Job Description (Attachment 11D)** and the new **Administrative Assistant – Treasurer's Office Job Description (Attachment 11E)**

Roll call vote:

Kamnikar, aye; Zappa, aye; Engle, aye; Yacobozzi, aye; Gilles, aye

2013-05-04

It was moved by Engle and seconded by Gilles to approve the following 14A through 14X:

- A. Accept the resignations, as indicated for the following individuals:
 - Karen Anderson**, certified substitute, effective 06/30/2014
 - Kathy Brotherton**, Comet Kids' Club aide, effective 06/30/2014
 - Andrea Clark**, 2nd grade teacher, effective 08/10/2014
 - JoAnn Nagy**, certified substitute, effective 06/30/2014
 - Scott Snyder**, boys' cross-country head coach, effective 06/30/2014
 - Stacey Stevens**, classified substitute, effective 05/01/2014

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- B. Approve the leave of absence request from the following individuals, as indicated:
Andrea Massie, school psychologist, a one-year leave of absence for the 2014-2015 school year
Heidi Triska, 1st grade teacher, a six-week paid maternity leave (FMLA), effective 10/27/2014 pending sufficient accrued leave and followed immediately by a 12 week unpaid paternal leave.
- C. Implement the Reduction-in-Force suspension of **Barb Everling's** student attendant contract as per the negotiated agreement, effective 07/01/2014 due to graduation of her assigned student.
- D. Employ the following certified individuals, as indicated, on a one-year limited contract, for the 2014-2015 school year pending completion of all employment requirements, including by not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to the Amherst.
- Ryan O'Rourke**, half-time social studies teacher assigned to Steele High, effective 08/15/2014
Jake Percival, half-time physical education teacher assigned to Powers Elementary, effective 08/15/2014
- E. Employ **Rachel Strinka** on a one-year leave of absence contract for the 2014-2015 school year as a speech/language pathologist pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure.
- F. Employ the following certified individuals on a 30 or 60-day probationary contract, as indicated, for the 2014-2015 school year pending completion of all employment requirements, including, but not limited to a background check and proper placement on the negotiated salary schedule pending verification of all prior experience in job area submitted to the Amherst Schools:
Nortena Henceroth, bus driver, hours to be determined at the end of the bus route bidding process in August, 2014. 60-day probationary contract, effective 08/19/2014
Christine Walker, part-time intensive needs van aide (2.5 hours/day), 30-day probationary contract, effective 08/19/2014
- G. Approve the recommendation for the following classified personnel to receive a continuing contract as per Attachment 14A(1), beginning with the 2014-2015 school year.
- H. Grant the following classified personnel a two-year limited contract as per **Attachment 14A(2)**, for the 2014-2015 school year and 2015-2016 school years.. (See **Attachment 14B** for all other classified employees who are presently under contract for the 2014-2015 school year and will be issued a salary notice.
- I. Re-employ the following special needs student attendants on a one-year limited contract for the 2014-2015 school year pending completion of all employment requirements:
Melissa Haslage, Elise Patrick, Cornelia Rivenburg, Maria Tomusko, Charlotte Viergutz and Charlene Yohn

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J. Re-employ the following van drivers on a one-year limited contract for the 2014-2015 school year pending completion of all employment requirements:
Tom Grisel and Debora Smith, full-time van drivers
Samantha Jones and Nancy Strauser, part-time van drivers

K. Re-employ **Barb Wolansky** on a one-year supplemental contract for services as an Orientation and Mobility Trainer for visually impaired students for the 2014-2015 school year at \$75.00 per hour, not to exceed 133 hours.

L. Grant the following certified personnel a supplemental contract for their services as a home instruction tutor during the 2013-2014 school year inclusive of summer 2014 if needed, with compensation at the negotiated agreement tutor rate on an "as needed basis"

Jen Brown (summer 2014) **Andreea Gorodea, Erin Kinser and Al McConhie** (summer 2014)

M. Grant the following certified personnel a supplemental contract for their services as a home instruction tutor during the 2014-2015 school year, inclusive of summer 2015, if needed, with compensation at the negotiated agreement tutor rate on an "as needed basis":

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|----------------------------|-----------------------|
| Maureen Bruder | Mindi Krase |
| Sara Bulea | Jackie Fink |
| Dave Leonard | Jodi Kremer |
| Beth Gillam | Jeanette Holp |
| Georgeanne Matthews | Carly Morrison |
| Natalie Hostutler | Kelly Taylor |
| Michelle Kamezcyc | Hope Watkin |
| Kim Koller | Joyce West |
| Beth Kovach | Kaye Zukowski |

N. Employ the following individuals, as indicated, for the Ohio High School Athletic Association (OHSAA) Division 1 District Track Event and/or Division 1 Regional Track Event, with compensation reimbursed to the Amherst Schools by the OHSAA:

District & Regional Track Event Trainer:
Bethany Diamond

District & Regional Track Event Timer:
Ryan Ladd

District & Regional Track Event Student Workers:

- | | | |
|---------------------------|----------------------------|---------------------------|
| Jessica Baker | Stephen Mendak | Michael Washington |
| Chase Beetler | Craig Molnar | Benjamin Yuhasz |
| Jack Bier | Bryce Pember | Nicholas Yuhasz |
| Jarod Bradac | Alexander Poalson | Haris Zaidi |
| Anthony Delvecchio | Ashley Przybylowicz | |
| Logan Freeman | Alejandro Reyes | |
| Taylor Gillam | Emily Shagovak | |
| Taylor Gonos | Caroline Stokes | |
| Ashley Hamrick | Ryan Sturgeon | |

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Alana Herin **Lauren Sturgeon**
Jacob Kelley **Elizabeth Sturges**
Ally Kelling **Emily Syrowski**
Holly Lamb **Allie Syrowski**
Nathan Little Crow **Bridgette Wadge**

- O. Employ the following classified custodial substitutes to work summer 2014, as needed, with compensation at their regular substitute hourly rate pending completion of all employment requirements, effective 06/02/2014:

Vince Battaglia
Jason Hritsko
William (Roger) Jones
Bob Lewandowski

- P. Employ the following individuals to work in the Technology Department during summer 2014, "as needed" at \$7.95 per hour (minimum wage) pending completion of all employment requirements, effective 06/02/14

Andrew Baker **Kyle Koller**
Mike Gargas **Jacob Shalkhauser**
Mike Kemp

- Q. Grant a supplemental contract to the individuals from the Transportation Department listed on **Attachment 14D** to work on an "as needed basis" during summer.
- R. Employ the following individuals to work in the Summer Recreation Program at Harris Elementary and/or Powers Elementary Schools, not to exceed 180 hours for the center directors and supervisors during summer 2014, pending completion of all employment requirements, and to be paid from Summer Recreation Funds. Total expenses not to exceed \$12,000:

Cory Thomas, Program Director at \$14.00 per hour, not to exceed 256 hours
Chelsea Kamody, Powers Center Director at \$9.10 per hour
Robert Parrish, Powers Center Supervisor at \$7.95 per hour
Miles Pittak, Harris Center Director at \$9.10 per hour
Katie Schmitkons, Harris Center Supervisor at \$7.95 per hour

- S. Employ the following individuals as certified and/or classified substitutes for the remainder of the 2013-2014 school year and the 2014-2015 school year, as indicated, with compensation at the board approved substitute rates pending completion of all employment requirements, including, but not limited to ODE licensure/certification (if needed) and a background check (BCII/FBI):

Victor Garcia, teacher, effective 5/7/2014
Andrea Life, teacher, effective 5/7/2014
Jake McDonald, custodian, effective 5/16/2014
Daisy Moua, aide, monitor, secretary and cafeteria, effective 5/7/2014

- T. Approve a stipend of \$4,000 for **Wanda Warford**, Cafeteria Supervisor for the supervision and administration of the Comet Kids' Club Before and After School Program for the 2013-2014 school year, paid for through the Comet Kids' club funds.

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U. Grant a discretionary funds stipend to **Veronica Keck** for \$100 as compensation for the Pennies for Patients Campaign at Harris Elementary during the 2013-2014 school year.

V. Grant the following individuals a supplemental contract as indicated, for the 2013-2014 school year pending completion of all employment requirements, including but not limited to a pupil activity permit (if needed) and a background check (BCII & FBI):

Tabitha Bender, ski club advisor (Steele)

W. Grant the following individuals a supplemental contract as indicated, for the fall athletic season and/or for the 2014/2015 school year pending completion of all employment requirements, including but not limited to a pupil activity permit (if needed) and a background check (BCII & FBI):

Madison Hoagland, varsity cheerleading advisor
Alexandra White, freshman (9th grade) cheerleading advisor

X. Grant **Jason (Jake) Willis** a supplemental contract as the summer 2014 band instructor held between 6/9/2014 through 7/3/2014 with compensation paid at the summer school rate for the 2013-2014 school year salary schedule, and not to exceed 45 hours.

Roll call vote:

Zappa, aye; Engle, aye; Yacobozzi, aye; Gilles, aye; Kamnikar, aye

2014-05-05

It was moved by Engle, seconded by Zappa to approve issuing a salary notice to Natalie Yacobozzi for the 2014-2015 school year (currently holds a continuing contract).

Roll Call Vote:

Engle, aye; Zappa, aye; Kamnikar, aye; Gilles, aye; Yacobozzi, abstain

2014-05-06

It was moved by Zappa, seconded by Kamnikar that the Amherst E.V. Board of Education:

A. Approve the Resolution as per Attachment 15A to be forwarded to the 130th General Assembly, Governor Kasich, State Board of Education, State Superintendent of Public Instruction, other state officials and the media.

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- B. Accept the list of **prospective graduates for the Class of 2014** who are eligible for graduation on 5/24/14, as per Attachment 15B, as recommended by Michael May, Steele High School Principal, pending the completion of the requirements set by the State of Ohio and the requirements set forth by the Amherst Board of Education.
- C. Approve to renew the **Comet Kids' Club Before and After School Program for the 2014-2015 school year** for Powers Elementary, Harris Elementary and Nord Middle.
- D. Approve the Comet Kids' Club fees for the 2014-2015 school year to be set at \$7.50/session, \$15.00/day.
- E. Approve the revisions to the school calendar for the 2014-2015 school year as per **Attachment 15C**.
- F. Authorize membership in the **Ohio High School Athletic Association (OHSAA)** for M.L. Steele High School and Amherst Junior High School for the 2014-2015 school year.
- G. Approve the overnight field trip for the **Girls' Basketball Team** to attend the Basketball Team Camp at the University of Findlay from 06/18/2014 through 6/19/2014 as per **Attachment 15D**.
- H. Approve the overnight field trip for the **Girls' Cross Country Team** to attend the Team Building Camp at Camp McPherson, Danville, OH from 8/4/2014 through 8/6/2014 as per **Attachment E**.
- I. Approve the overnight field trip for the **Amherst Steele Football Team** to attend the Football Team Camp at Hiram College from 7/24/2014 through 7/22/2014 as per Attachment 15F.
- J. Approve the Dual Enrollment and MyUniversity Guarantee agreement with the **Lorain County Community College and the University Partnership** as per **Exhibit 15A**.
- K. Enter into a service agreement with the **Medina County Schools' Educational Service Center** for the 2014-2015 school year and accept an amended contract for the 2013/2014 school year for the purpose of providing specified nursing services and nursing supervision for two students with special needs as outlined in their individualized education plans (IEPs) as per **Exhibit 15B**.
- L. Enter into a service agreement with the **Educational Service Center of Lorain County** to participate in the Project Search Program for the 2014-2015 school year (7/1/14 through 6/30/15) as per **Exhibit 15C**.
- M. Enter into a service agreement with **WVIZ/PBS ideastream Education to participate** for State Supported Digital Media and Educational Technical Services for the 2014-2015 school year as per **Exhibit D**.
- N. Enter into an Interagency Agreement with **Early Head Start & Head Start (EHS & HS), Lorain County Board of Developmental Disabilities (LCBDD), Lorain County Local Education Agencies and Help Me Grow Early Intervention Services of Lorain County** for the 2014-2015 school year as per **Exhibit 15E**.

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O. Approve the revision to the **Professional Staff Policy #3220 – Standards-Based Teacher Evaluation** as per **Exhibit 15F**.

P. Approve the contingency plan for the make-up of calamity days per **Attachment 15G** as required by the Ohio Department of Education (ODE)

Roll call vote:

Zappa, aye; Kamnikar, aye; Gilles, aye; Yacobozzi, aye; Engle, aye

2013-05-07

It was moved by Gilles and seconded by Engle to approve the following:

A. Declare transportation unnecessary, unreasonable, and/or impractical, thereby granting the following parents/guardians eligible to receive “in lieu of transportation” reimbursement from the State of Ohio through the Amherst Board of Education during the 2013-2014 school year with payment to be made at the state minimum, pending receipt of proper documentation:

Vicky Brusky, Albert Einstein Academy, Westlake

Joyce Kristoff, St. Jude School, Elyria

B. Approve to renew the agreement with the City of Amherst for a School Resource Officer effective for the 2014-2015 school year at a cost of \$40,000 and authorize the superintendent and the treasurer to sign any necessary documents to renew the agreement.

Roll call vote:

Gilles, aye; Engle, aye; Yacobozzi, aye; Neidert, aye; Kamnikar

2013-05-08

It was moved by Engle and seconded by Gilles to adjourn.

Roll call vote:

Engle, aye; Gilles, aye; Engle, aye; Neidert, aye; Kamnikar, aye

Board President Ron Yacobozzi adjourned the meeting at 5:50 p.m.

Board President

Treasurer