

Held at the M.L. Steele Media Center at 4:30 p.m. June 16, 20 14

President Ron Yacobozzi presided. Called to order at 4:30 p.m.

Roll call vote:

Ron Yacobozzi, present; Rex Engle, present; Teresa Gilles, present; Bob Kamnikar, present; Marc Zappa, present.

Steven A. Sayers, Superintendent, present; Barbara J. Donohue, Treasurer, present

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

2014-06-05

It was moved by Engle and seconded by Gilles to adopt the agenda as presented including any addendums.

Roll call vote:

Engle, aye; Gilles, aye; Yacobozzi, aye; Zappa, aye; Kamnikar, aye

The Board held a public hearing on the issue of reemployment of **Daniel Novotny**, Guidance Counselor and **Steven Sayers**, Superintendent during their service retirement. Members of the public were invited to provide input to the Board on the issue of reemploying **Daniel Novotny and Steven Sayers** during their service retirement. Speakers are limited to five (5) minutes each.

Recognition of staff with perfect attendance during the 2013-2014 school year:

**David Anderson**, Social Studies Teacher, Amherst Junior High

**Paul Brown**, Bus Driver, Transportation Department

**Larry Budweg**, bus Driver, Transportation Department

**Laurie Cogan**, Math Teacher, Steele High

**Chris Costilow**, Secretary, Transportation Department

**Beth Gillam**, Paraprofessional, Nord Middle

**Elaine Haff**, Bus Driver, Transportation Department

**Marty Hartle**, Part-time Cook/Cashier, Nord Middle

**Paul Heise**, Bus Driver, Transportation Department

**Anthony Jordan**, Custodian, Steele High

**Steve Latto**, Math Teacher, Amherst Jr. High

**Mark Murphy**, Paraprofessional, Steele High

**Holly Schneider**, 5<sup>th</sup> Grade Teacher, Nord Middle

**Margaret Settle**, Part-Time Monitor, Powers Elementary

**Rachel Strinka**, Speech/Language Pathologist, Powers Elementary

**Joe Todd**, Network Communication Teacher, Steele High

Hearing of the Public: Bill Lynsky, 3250 Euclid Avenue, Cleveland, Mechanic with International Elevator wanted to make sure that the district is getting the right person that is certified and has the proper qualifications to install and repair elevators – John Patton – Mechanic; Bill Fli

2014-06-06

It was moved by Zappa and seconded by Kamnikar to approve the following:

A. The minutes of the May 19, 2014 Regular Board Meeting.

B. The Treasurer's financial reports for the month of May, 2014.

RECORD OF PROCEEDINGS

0145  
Regular  
Meeting

Minutes of Amherst Exempted Village Board of Education

DAYTON LEGAL BLANK, INC. FORM NO. 101-00

Held at the M.L. Steele Media Center at 4:30 p.m. June 16, 2014

- C. Authorize the advancement of funds, as needed, from General Fund (001) to Federal and State Funds so that they will not be in a negative cash balance at Fiscal Year End. The money will be returned back to General Fund when received from the Auditor of State.
- D. Authorize the advancement of funds in the amount of \$10,500 for the Nord Middle School Field Trip Account for the 2014-2015 school year to cover the deposit for the Camp Mohican trips.
- E. Approve the Property, Fleet, and Liability Insurance renewal with **SORSA** as per Exhibit 9A.
- F. Enter into an agreement with **Hermes Sports & Events** as per Exhibit 9B.
- G. Enter into an agreement with **CompManagement** (Ohio School Comp – A Program of OSBA & OASBO) as per Exhibit 9C.
- H. Approve the Treasurer’s Bond as underwritten by Travelers and serviced by **Hylant Administrative Services** through the OSBA sponsored Bond Program as per Exhibit 9D.
- I. Enter into an agreement with **Rehmann Associates** for Medicaid Reimbursement services as per Exhibit 9E.
- J. Acknowledge the following donations to the Amherst Schools:

**CenturyLink Clarke M. Williams Foundation** awarded a grant of \$2,855.00 to fund the “From ChalkBoard to SmartBoard” project at Steele High for Colene Walker’s special needs classroom.

**Dr. John Schaeffer** donated \$3,070.00 for the Amherst Schools Educational Scholarship Fund.

**Ohio Educational Theatre Association** donated \$80.00 to cover the registration expenses for the Steele Drama Club to attend the State Conference held on 03-28/03-30, 2014.

**Amherst Steele Theatre Booster Club** donated \$3,250.00 to cover expenses for the Steele Drama Club to attend the State Conference held on 03-28/03-30, 2014.

Roll call vote:

Zappa, aye; Kamnikar, aye; Engle, aye; Yacobozzi, aye; Gilles, aye

2014-06-07

It was moved by Engle and seconded by Zappa to approve the following:

- A. Accept the resignation, as indicated, for the following individuals:
  - Laura Baus**, Special Olympics co-coordinator, effective 06/30/14
  - Andrea Ciavarelli**, intervention specialist, effective 08/17/14 and JV volleyball coach, effective 06/30/14
  - Barbara Italiano**, classified substitute, effective 06/30/14
  - Kathy Kubasak**, teacher aide, effective 06/30/14
  - Helene Pasquin**, Home Instruction Tutor, effective 06/30/14
  - Melanie Thompson**, Title I tutor, effective 06/06/14

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- B. Grant **Jill Coleman**, 3<sup>rd</sup> grade teacher at Harris an unpaid parental leave for the first semester in the 2014-2015 school year (08/18/14 through 01/15/15) with the intent to return on 01/20/15.
- C. Employ **Cathy Moyer**, as the transportation supervisor on a two-year, 220-day administrative contract from 08/01/14-07/31/16 pending completion of all employment requirements, including but not limited to a BCII and FBI background check. Annual salary will be \$54,000 with benefits provided as set forth in the Administrative Handbook.
- D. Employ **Cathy Moyer**, transportation supervisor (effective 07/01/14), for ten (10) days at her daily rate to be worked during the month of July for transition purposes and responsibilities associated with planning and preparing for the upcoming school year.
- E. Employ the following certified individuals, as indicated, on a one-year limited contract, for the 2014-2015 school year pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience.
- John Agostinelli**, math teacher assigned to Steele High, effective 08/15/14  
**Kevin Collins**, intervention specialist assigned to Steele High, effective 08/15/14  
**Allison Kocheff**, language arts teacher, effective 08/15/14
- F. Employ **Charity Mealing** on a supplemental contract to provide one-to-one attendant services for a student with intensive special needs during the Extended School Year Program on an "as needed basis" not to exceed 200 hours" (40 hours/week for five weeks) as per the student's IEP, compensated at the board approved rate of \$14.48 per hour (Step 4, Column 2) of the negotiated agreement) pending completion of all employment requirements, including but not limited to a BCII and FBI background check and verification of experience.
- G. Employ **Samantha Jones** on a supplemental contract to provided student attendant services for a student with intensive special needs during the Extended School Year Program from 07/28/14 through 08/14/14 (Monday-Thursday) from 8:30 AM to 11:30 AM, with compensation at the board approved rate of \$13.00 per hour (board approved intensive needs substitute rate) pending completion of all employment requirements, including but not limited to a BCII and FBI background check.
- H. Grant **Mark Lowery** a supplemental contract for summer 2014 as a home instruction tutor, on an "as needed basis" for a home bound student with compensation at the negotiated home instruction tutor rate pending completion of all employment requirements.
- I. Grant **Mark Kelley** a supplemental contract as a teacher for the summer 2014 session of physical education held between 06/09/14 through 06/20/14 with compensation at the negotiated summer school rate.
- J. Grant **Mark Kelley** a supplemental contract as a coordinator/advisor for summer 2014 weight room at \$8.00 per hour, not to exceed \$700.00 and/or 87.5 hours paid from the Summer Recreation Fund.

RECORD OF PROCEEDINGS

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Regular

Minutes of Amherst Exempted Village Board of Education

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held at the M.L. Steele Media Center at 4:30 p.m. June 16, 20 14

K. Employ the following individual(s) as certified and/or classified substitutes for the remainder of the 2013-2014 school year, inclusive of summer 2014 and the 2014-2015 school year, as indicated, with compensation at the board approved substitute rates pending completion of all employment requirements, including, but not limited to ODE licensure/certification (if needed) and a background check (BCII & FBI

Alvin Kizer custodian, effective 06/05/14
Tammy Klekota custodian, effective 06/05/14

L. Employ the following individuals as a custodial aide during summer 2014, "as needed", with compensation at the board approved hourly rate of \$7.95 per hour (minimum wage) pending completion of all employment requirements.

Jake McDonald custodian, effective 06/05/14
Shelby Neidert custodian, effective 06/23/14

M. Approve the employment of the following individuals, as indicated, for the OHSAA Division I District Track Event and/or Division I Regional Track Event, with compensation reimbursed to the Amherst Schools by the OHSAA (names with "\*" indicate regular employees of the Amherst Schools:

District & Regional Track Event Field Workers:
Alexandria Pittak Cassie Vince

District & Regional Track Event Press Box:
Michelle Kamczyk\* Theresa Szczepanik\*

District Track Event PA Announcer:
Brian Kelley\*

District & Regional Track Event PA Announcer:
Melissa Anderson\*

Regional Track Event Student Workers:
Sohpia Detorre John Sterna Dru Triffiletti

Regional Track Event Pass Gate Personnel:
Claudia Schultz\*

District & Regional Track Event Ticket Taker:
Garrett Klekota

District & Regional Track Event Grounds Crew:
Charles Ritenour\* Wayne Schnaak\*

District & Regional Track Event Parking Attendant:
Ted Shimer\*

District & Regional Track Event Check-in:
Julia Mantin Emily Pratt

District & Regional Track Event Scoreboard Operator:
Connor O'Doherty

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held at the M.I. Steele Media Center at 4:30 p.m. June 16, 2014

Regional Track Event Assistant Director:  
**Casey Wolf\***

Regional Track Event Awards Presentation:  
**Monty Parrish                      Debora Zvara**

N. Grant a supplemental contract to the following individuals for the fall and/or year round extracurricular activities during the 2014-2015 school year as per Attachment 12A, pending completion of all employment requirements, including but not limited to a Pupil Activity Permit, if required for position, and a BCII and FBI background check..

O. Acknowledge the following volunteers for the fall and/or year round extracurricular activities during the 2014-2015 school year, pending completion of all volunteer requirements, including but not limited to a Pupil Activity Permit, if required for position, and an FBI background check:

**Doug Holly**                      First Robotics coordinator/advisor  
**Tom Grisel**                      8<sup>th</sup> grade football assistant coach

P. Approve the transfer and/or changes in contract of the following individuals for the 2014-2015 school year as indicated:

**Johana Bierek**                      transfer from preschool teacher to second grade  
Assigned to Powers, effective 08/18/14  
**Wendy Rosso**                      building secretary assigned to Amherst Jr. High a  
decrease from a 220-day contract to a 210-day  
contract beginning in the 2014-2015 school year

Q. Grant the following personnel a stipend of \$100 for services, as Wellness Representatives, as indicated, during the 2013-2014 school year, paid through wellness funds provided by LERC:

**Laura Brogan**                      Steele High building representative  
**Lisa Harcula**                      Amherst Jr High building representative  
**Mindi Kruse**                      Harris Elementary building representative  
**Dean Lowe**                      Recreation/Intramurals coordinator  
**Sandra Mellott**                      Nord Middle building representative  
**Kelly Park**                      Powers Elementary building representative  
**Kelly Waldon**                      Powers Elementary building representative

R. Grant **Kim Haney** a stipend of \$1,000 for services as the Wellness Coordinator during the 2013-2014 school year, paid through wellness funds provided by LERC.

S. Grant **Chad DiFranco, Mary Stimpert** and **Tony Trunzo** a supplemental contract to teach an additional class during the first and second semesters during the 2014-2015 school year. Compensation will be at their regular hourly rate per the negotiated agreement salary schedule and will not exceed 135 hours per semester.

T. Grant the following supplemental contracts for game management and athletic event personnel during the 2014-2015 school year, as indicated for the junior high school, with compensation of \$30.00 per event for game managers and \$25.00 per event for ticket sellers/takers. Compensation is paid from the athletic fund:

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Regular Meeting

Minutes of Amherst Exempted Village Board of Education

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held at the M.L. Steele Media Center at 4:30 p.m. June 16, 2014

Robbie DiFilippo Volleyball ticket taker (gate)
Kirk Hagerich Football ticket taker (gate)

U. Approve the hourly rate for the Saturday School monitor positions during the 2014-2015 school year be set at \$16.50 per hour.

V. Approve the ancillary salary schedule for game management and athletic event personnel during the 2014-2015 school year for the high school and paid from the athletic fund as per Attachment 12B.

W. Approve the following rate of pay for substitute certified teaching staff for the 2014-2015 school year:

\$90.00 per day
\$105.00 per day for retired Amherst teachers

X. Approve the following rate of pay for substitute classified support staff for the 2014/15 school year:

\$8.50 per hour:

- Secretary
Aide (teacher, media, regular van, regular bus)
Student attendant (mild/moderate needs assignment)
Cafeteria part time cook/cashier
Custodial/cleaner
Monitor, (lunchroom & study hall)
Van driver

\$9.00 per hour:

- Special needs paraprofessional

\$11.00 per hour:

- Assistant maintenance
Assistant mechanic
Intensive needs bus and/or van aide

\$12.20 per hour:

- Van driver

\$13.00 per hour:

- Student attendant (moderate/ intensive needs assignment)

\$15.00 per hour:

- Sign interpreter

\$16.00 per hour:

- Bus driver

Y. Approve the new Department Chair (9-12) description as per Attachment 12C.

Roll call vote:

Engle, aye; Zappa, aye; Gilles, aye; Yacobozzi, aye; Kamnikar, aye

Held at the M.L. Steele Media Center at 4:30 p.m. June 16, 20 14

2014-06-08

Moved by Kamnikar, seconded by Gilles to:

- A. Approve the school fees as listed in Attachment 13A for Steele High, Amherst Junior High, Nord Middle, Harris Elementary and Powers Elementary for the 2014-2015 school year.
- B. Approve the student handbooks as listed in Exhibit 13A through Exhibit 132E for Steele High, Amherst Junior High, Nord Middle, Harris Elementary and Powers Elementary for the 2014-2015 school year
- C. Approve the textbook adoption for the 2014-2015 school year as listed:  
**envision Math** (Realize Edition 2015)  
K-6,  
Dr. Randall Charles, Dr. Francis Fennell, Dr. Janet Caldwell, Dr. Jane Schielack, Dr. Juanita Copley, Dr. Warren Crown, and Stuart Murphy Pearson
- D. Approve the revised Powers Elementary School start time from 9:00 AM to 8:30 AM beginning in the 2014-2015 school year with dismissal time at 3:30 PM.
- E. Approve the overnight field trip for the 5<sup>th</sup> grade class at Nord Middle to attend the **Mohican School in the Out-of-Doors, Inc.** during the 2014-2015 school year and enter into an agreement with **Mohican School in the Out-of-Doors, Inc.** for the 2014-2015 school year as per Exhibit 13F.
- F. Approve the overnight field trip for the 6<sup>th</sup> grade class at Nord Middle to attend the **Camp Fitch** during the 2014-2015 school year as per Exhibit 13G.
- G. Approve the trip agreement with **Nowak Tours** for the Washington D.C. trip for the Amherst Junior High 8<sup>th</sup> grade students during the 2014-2015 school year as per Exhibit 13H.
- H. Approve the following revisions and or new bylaws/policies for the Amherst Schools as per Exhibit 13I through 13Y.
- I. Enter into a contract with the **Cleveland Clinic Center for Autism** to provided specially designed instruction at Lerner School for an Amherst student with a disability for the 2014-2015 school year as per Exhibit 13Z.
- J. Enter into a service agreement with the **Educational Service Center of Lorain County** for occupational therapist services during the 2014-2015 school year as per Exhibit 13AA.
- K. Enter into a service agreement with **Weswurd, LLC** to be the exclusive provider of services to assist the Amherst Schools in obtaining reimbursement for Medicaid-eligible expenses incurred under the Ohio Medicaid School Program for claims with dates of service from 07/01/14 through 06/30/17 as per Exhibit 13AB.
- L. Enter into an agreement with **The Learning Internet, Inc.** (dba Learning.com) for web-delivered curriculum for a period of three (3) years beginning 05/15/14 through 07/31/17 as per Exhibit 13AC.

RECORD OF PROCEEDINGS

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Regular  
Meeting

Minutes of Amherst Exempted Village Board of Education

DAYTON LEGAL BLANK, INC. FORM NO. 19148

Held at the M.L. Steele Media Center at 4:30 p.m. June 16, 2014

Roll Call Vote:  
Kamnikar, aye; Gilles; aye Yacobozzi, aye, Engle, aye, Zappa, aye.

2014- 06-09

It was moved by Gilles and seconded by Zappa to approve the following:

- A. Approve the bid flashing remediation with **EDI Building Consultants, Inc.** at Amherst Junior High and Steele High as per Exhibit 14B.
- B. Enter into a managed print services master agreement with **MCPc Imaging and Printing LLC** as per **Exhibit 14C**.
- C. Approve the breakfast and lunch prices for the 2014-2015 school year as follows (same as the 2013-2014 school year):  
  
 Elementary: Breakfast - \$1.25; Lunch - \$2.75  
 Jr. & Sr. High: Breakfast - \$1.75; Lunch - \$3.00  
 Milk: Breakfast - \$.50; Lunch - \$0.50  
 Staff: Lunch - \$3.50
- D. Enter into a transportation agreement with **Denise Szabados** to transport her student with special needs for the Extended School Year services during the summer 2014 and to Monarch School for the 2014-2015 school year with mileage paid at the IRs mileage rate.

Roll call vote:  
Gilles, aye; Zappa, aye; Engle, aye; Yacobozzi, aye; Kamnikar, aye

2014-06-10

It was moved by Gilles and seconded by Zappa to adjourn.

Roll call vote:  
Zappa, aye; Gilles, aye; Engle, aye; Yacobozzi, aye; Kamnikar, aye

Board President Ron Yacobozzi adjourned the meeting at 5:08 p.m.

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Board President

\_\_\_\_\_  
Treasurer