

# RECORD OF PROCEEDINGS

0171

Regular  
Meeting

Minutes of AMHERST EXEMPTED VILLAGE BOARD OF EDUCATION

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held at the M.L. Steele Media Center at 4:30 p.m. on Sept 15, 2014

Board President Ron Yacobozzi presided.

Roll call vote:

Ron Yacobozzi, present; Rex Engle, present; Teresa Gilles, present; Bob Kamnikar, present; Marc Zappa, present  
Steven A. Sayers, Superintendent, present; Barbara J. Donohue, Treasurer, present

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

2014-09-01

It was moved by Engle and seconded by Gilles to adopt the agenda as presented including any addendums.

Roll call vote:

Engle, aye; Gilles, aye; Gilles, aye; Zappa, aye; Kamnikar, aye; Yacobozzi, aye

Introductions of New Staff: (see Attachment 5A for list)

*Hearing of previously requested board audiences – Tracy Roy – Pay to Participate Fees*

2014-09-02

It was moved by Zappa and seconded by Kamnikar to approve the following treasurer's recommendations:

- A. The board minutes for the 8/11/14 Regular Board Meeting and the 8/25/14 Special Board Meeting.
- B. The treasurer's financial reports for the month of August, 2014
- C. The FY 2015 Permanent Appropriations at the fund level per **Exhibit 8A**.
- D. The resolution authorizing retirement management agreement as per **Exhibits 8B & 8C**.
- E. The resolution to confirm Munis Pilot Participation as per **Exhibits 8D & 8E**.
- F. The establishment of a 007 account for Steele High Staff beginning in the 2014-2015 school year.
- G. Accept and acknowledge the receipt of the following donation(s) to the Amherst Schools:

**Browns Backers** (c/o Louis Sanchez) donated various school supplies to Powers Elementary from their "Stuff the Bus" donation drive held at Ziggy's in early August.

**Lorain County Sheriff's Department** (c/o Sheriff Phil Stammitti) donated 60 cases of lined-spiral notebooks from their "Stuff the Cruiser" donation drive.

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**Steele High School Staff** (c/o Wendi Holland-Lowe, Representative) donated \$25.00 to support the Special Olympics in memory of Jeanette Steele.

**Nordson Corporation Foundation** donated \$7,500.00 to support the Nordson School Fund to be used for teacher grants and student scholarships

Roll call vote:

Zappa aye; Kamnikar, aye; Yacobozzi, aye; Gilles, aye; Engle, aye

**Superintendent's Report: - Steve Sayers**

Notes; Report Card, Enrollment, (Sept 9, 2013 we had 3,972 p-k thru 12, as of today we have 3,815 p-k thru 12, decline of 164 students) We will be looking at the Five-Year Forecast and take a good look at where we stand financially and meet with the financial Advisory Committee. The Board will approve the Five-Year Forecast in October.

**Executive Director of Educational Services – Mike Molnar**

Notes: Report Card

**JVS Representative – Rex Engle**

Notes: JVS up and running and we will be talking with the JVS Board Thursday evening about hosting Amherst EVSD there for their Board meeting in November 17, 2014.

**(Administrative Standing Committees) Community Task Force**

Notes:

Quarterback of the at risk behavior.

Meetings have changed to every other month. Care and share education nights will be in people's homes and they will have 3, 5 or 10 people there. This will allow for questions, answers and educate.

Event on October 17, 2014. Will be having a group coming into the Nord School. There will be a band, food and supervision. [www.unitedamherst.com](http://www.unitedamherst.com). There is a couple of "Dine to Donate" nights: September 16, 2014 and October 16, 2014 at Chipolte.

Holly Miller spoke about the Lorain County Task Force and the \$30,000 grant they received.

2014-09-03

It was moved by Engle and seconded by Gilles to accept the following personnel recommendations:

A. Accept the following resignations for retirement purposes as indicated:

**Christine McCourt**, intervention specialist, having served the Amherst Schools for the last 17.5 years (including this partial year) with a total of 25.5 years in education effective 12/31/14

**Laura Swift Hause**, 4<sup>th</sup> grade teacher, having served the Amherst Schools for the last 15 years (including this year) with a total of 30 years in education, effective 5/29/15

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B. Accept the following resignations as indicated:

**Sharon Arendash**, part time monitor at AJH and classified substitute, in order to accept another Amherst position, effective 9/2/14

**Kelly Breunig**, National Honor Society advisor in order to job share, effective 9/9/14

**Jennifer Brown**, certified substitute, effective 9/9/14

**William Dickey**, substitute driver in order to accept a regular bus driver position, effective 9/11/14

**Mark Donohue**, classified substitute, effective 9/10/14

**Amy Ebert**, classified substitute, effective 9/12/14

**Jason Hritsko**, classified substitute in order to accept a full time position in the Amherst Schools, effective 9/12/14

**Brett Kovach**, JV girls' tennis coach

**Amanda Life**, certified substitute, effective 5/1/14

**Julie Ottman**, bus driver, effective 9/3/14

C. Grant the following individuals a leave of absence, as indicated during the 2014-2015 school year:

**Jennifer Boyer**, 4<sup>th</sup> grade teacher assigned to Harris Elementary, a paid maternity leave of absence effective 10/22/14, pending adequate accrued sick leave balance and followed immediately by an unpaid leave with an anticipated return date of 1/5/15.

**Megan Kalchert**, 3<sup>rd</sup> grade teacher assigned to Harris Elementary, a paid maternity leave of absence effective 11/3/14, pending adequate accrued sick leave balance and following immediately by an unpaid parental leave with an anticipated return date of 1/20/15.

**Kristi King**, science teacher assigned to Amherst Jr. High, a paid maternity leave of absence, effective 10/3/14, pending adequate accrued sick leave balance with an anticipated return date at the end of the six weeks maternity leave.

**Daniel Sexton**, custodian class III assigned to Steele High, an unpaid medical leave of absence for two years effective 5/23/14 through 5/22/16.

D. Employ the following certified individuals as Title I tutors, on a one-year limited contract, for the 2014-2015 school year with proper placement on the negotiated salary schedule pending completion of all employment requirements, including, but not limited to a background check and proper certification/licensure with compensation paid from Federal Funds:

**Colleen Burman**, assigned to Powers Elementary, effective 8/18/14

**Courtney Collins**, assigned to Harris Elementary, effective 8/27/14

**Shirley Friedman**, assigned to Nord Middle, effective 8/18/14

**Jeanette Holp**, assigned to Powers Elementary, effective 8/18/14

**Kelly Park**, assigned to Powers Elementary, effective 8/18/14

**Ashley Quarando**, assigned to Harris Elementary, effective 8/18/14

**Mike Rutar**, assigned to Nord Middle, effective 8/18/14

E. Employ the following individuals, as indicated, on a 30 or 60-day probationary contract, for the 2014-2015 school year pending completion of all employment requirements, including but not limited to a background check, with proper placement on the negotiated salary schedule pending verification of all prior experience.

**Sharon Arendash**, full-time teacher aide assigned to Amherst Jr. High, 30-day probationary contract (will return to a continuing contract), effective 9/4/14.

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- William Dickey**, bus driver, 60-day probationary contract, effective 9/11/14  
**Jason Hritsko**, custodian class II/cleaner, assigned to Powers Elementary and Nord Middle, effective 9/15/14  
**Deborah Overmann**, part-time cook/cashier, assigned to Harris Elementary, 60-day probationary contract, effective 9/2/14  
**Colleen Pete**, part-time cook/cashier, assigned to Amherst Jr. High, 60-day probationary contract, effective 9/10/14  
**Narcedalia Rodriguez-Martinez**, part-time monitor assigned to Nord Middle, 60-day probationary contract, effective 9/2/14  
**Kristen Vrooman**, part-time cook/cashier, assigned to Powers Elementary, 60-day probationary contract, effective 9/2/14
- F. Grant a supplemental contract to the following individuals for the fall and/or year round extracurricular activities during the 2014-2015 school year, pending completion of all employment requirements, including but not limited to a Pupil Activity Permit, if required for positions, and a BCII and FBI background check.
- Chris Barbara**, varsity band director  
**Kelly Breunig**, National Honor Society co-advisor with Theresa Szczepanik (full credit, shared contract)  
**Michael Harris**, majorette advisor  
**Allison Kocheff**, varsity girls; tennis assistant (JV) coach  
**Brianna Lindway**, flag corp advisor  
**Christy Perry**, varsity band assistant director  
**Theresa Szczepanik**, National Honor Society co-advisor with Kelly Breunig (full credit, shared contract)  
**Aaron Vranekovic**, percussion advisor
- G. Employ the following individuals as substitutes, as indicated, for the 2014-2015 school year, with compensation at the appropriate board approved substitute rate pending completion of all employment requirements, including but not limited to a teaching license/certificate (certified employees) and a background check (BCII & FBI) for all substitutes:
- Linda Bunce**, teacher, effective 9/15/14  
**Ryan O'Rourke**, teacher, effective 9/4/14  
**Cathy Ody**, bus/van driver and bus/van aide, effective 8/29/14  
**Nicholas Naylor**, bus/van driver, effective 9/15/14  
**Thomas Palmer**, bus/van driver, effective 8/29/14  
**Kristi Perna**, teacher/media aide, bus/van aide, monitor, student attendant, and cafeteria, effective 8/26/14  
**Colleen Pete**, teacher/media aide, bus/van aide, monitor, student attendant, cafeteria, and intensive needs, effective 9/5/14  
**Jason Willis**, teacher, effective 9/8/14
- H. Approve the changes in contracted status for the following individuals for the 2014-2015 school year as indicated:
- Heather Gerhardinger**, paraprofessional transfer to Harris Elementary, effective 8/19/14  
**Melissa Haslage**, student attendant transfer to Harris Elementary, effective 8/9/14  
**Ember Kucirek**, preschool aide assigned to Powers Elementary, increase to 7.25 hours per day, effective 8/18/14  
**Edwin Saegert, Jr.**, custodian III transfer from Powers Elementary and Nord Middle to Harris Elementary, effective 8/29/14  
**Kara Spurlock**, sign interpreter assigned to Steele High and increase in hours to 4.5 hours per day in order to accommodate a change in schedule for a student with hearing impairments, effective 9/8/14

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- I. Authorize the employment and payment to **Beth Gillam** in the total amount of \$15,820.32 for services rendered as a substitute Special Education teacher aide and Outdoor Education chaperone effective 7/1/13 through 6/30/14.
- J. Grant the following supplemental or purchased service contracts for game management and athletic event personnel during the 2014-2015 school year, as indicated for the high school, with compensation at the Board approved ancillary salary schedule. Compensation is paid from the athletic fund
- T.J. Harris**, chain crew for football (purchased service contract)  
**Dean Lowe**, scoreboard for home football games (supplemental contract)  
**Claudia Shultz**, ticket taker for football games, ticket taker at the north gate for home football games and ticket seller for home football games (supplemental contract)  
**Nick Toney**, ticket taker for football games and north gate football ticket taker (supplemental contract)
- K. Grant the following individuals a supplemental contract for the Nord Middle School Homework Lab Program, beginning 9/29/14 and for the remainder of the 2014-2015 school year. Employment is on a "pay as you go" basis and compensation will be \$22.00 per hour with payment made at the end of each month:
- Kelly Funderburg**  
**Cindy Giacobbe**  
**Tomie Houston**  
**Carly Morrison** (Coordinator)  
**Hope Watkin**
- L. Grant the following individuals a supplemental contract as tutors, as needed, for the after-school Alternative High School Program at Steele High on an "as needed basis". Compensation will be at the negotiated tutor rate (at employee's documented training level) during the 2014-2015 school year:
- Kelly Breunig**, Master's training level (substitute)  
**Pat Keberle**, Master's +20 training level  
**Holly Miller**, Master's training level  
**Sara Mowcomber**, Bachelor's training level  
**Nick Toney**, Bachelor's training level
- M. Grant the following bus drivers a supplemental contract to drive extra duty trips during the 2014-2015 school year with compensation at their regular hourly rate for current regular employees:
- |                           |                          |                       |
|---------------------------|--------------------------|-----------------------|
| <b>Mark Antolik</b>       | <b>Leslie Dunfee</b>     | <b>Nora Hicks</b>     |
| <b>Eva Blackford</b>      | <b>Jackie Findish</b>    | <b>Alvin Kizer</b>    |
| <b>Paul Brown</b>         | <b>Priscilla Fowler</b>  | <b>Alan Kneisel</b>   |
| <b>Larry Budweg</b>       | <b>Nancy Gilkerson</b>   | <b>James Mick</b>     |
| <b>Rebecca Bunnell</b>    | <b>Larry Handley</b>     | <b>Brenda Reaser</b>  |
| <b>Christine Costilow</b> | <b>Paul Heise</b>        | <b>Ted Stanziano</b>  |
| <b>Bill Dickey</b>        | <b>Nortena Henceroth</b> | <b>Phyllis Wilson</b> |
|                           |                          | <b>Steve Wilson</b>   |
- N. Approve the salary advancement due to changes in educational training level of certified staff as per **Attachment 11A**.
- O. Approve the correction to the Department Chair supplemental contract for **Mark Skladan** to be 9% of base effective for the 2014-2015 school year.

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- P. Grant a supplemental contract to **Kelly Park** to administer the Ohio Test of English Language Acquisition (OTELA) assessments as required by the Ohio Department of Education. Compensation will be paid at the negotiated tutor rate of \$31.25 per hour up to a maximum of 55 hours and paid through Title III funds.

Roll call vote:

Engle, aye; Gilles, aye; Kamnikar, aye; Yacobozzi, aye; Zappa, aye

2014-09-04

It was moved by Gilles and seconded by Zappa to approve the following:

- A. Enter into a service agreement with the **Board of Park Commissioners, Lorain County Metropolitan Park District** on behalf of the Amherst Special Olympics Swim Team to use the swim lanes at the Mercy Health & Recreation Center from 9/28/14 through 10/26/14 as per **Exhibit 12A.**
- B. Enter into a contract with **P.T. Services Rehabilitation, Inc.** to provide Athletic Training services for tournament events for designated individuals as per **Exhibit 12B.**
- C. Enter into a service agreement with **Rachel's Challenge** to provide Rachel's Challenge Event Programming during the 2014-2015 school year as per **Exhibit 12C.**
- D. Enter into a service agreement with the **Wolstein Center at Cleveland State University (Global Spectrum, L.P. )** to provide the facilities for the Steele High 2015 Graduation Ceremony as per **Exhibit 12D.**
- E. Enter into a service agreement with **North Coast Educational Media Center** to provide the Discovery Education services during the 2014-2015 school year as per **Exhibit 12E.**
- F. Enter into a service agreement with **Oberlin College Recreation Department** for fourth grade swim lessons during the 2014-2015 school year as per **Exhibit 12F.**
- G. Enter into a contract with **Education Alternatives** for the purpose of providing daily, door-to-door transportation service for students with special needs attending Education Alternative Day Treatment for the 2014-2015 school year as per **Exhibit 12G.**
- H. Approve the extended field trip for the **girls' cross country team** to attend the Sharpsville Cross Country Invitational held in Sharpsville, PA on 9/20/14 as per **Exhibit 12H.**
- I. Approve the revised **Professional Staff Policy 3220-Standards Based Teacher Evaluation** as per **Exhibit 12I.**
- J. Approve the Superintendent's Secretary and the Human Resources Secretary job descriptions as per **Attachment 12A and 12B.**

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K. Approve the 2015 Facility Use Agreement with **R S Entertainment, LLC** for the 2015 Ironmen HS Spring Baseball Classic at The Pipe Yard as per **Exhibit 12J**.

Roll call vote:

Gilles, aye; Zappa, aye; Kamniar, aye; Engle, aye; Yacobozzi, aye

2014-09-05

It was moved by Engle and seconded by Kamnikar to approve the following:

- A. Approve the Transportation Procedure Manual per **Exhibit 13A**.
- B. Approve the Transportation Release Agreement with Firelands Local School District as per **Exhibit 13B**.
- C. Approve the resolution ranking professional design firms and authorizing school district officials to negotiate contract terms with the most qualified professional design firm pursuant to **ORC 153.69** as per **Exhibit 13C**.

Roll call vote:

Engle, aye; Kamnikar, aye; Zappa, aye; Gilles, aye; Yacobozzi, aye

2014-09-06

It was moved by Engle and seconded by Gilles to adjourn the meeting.

Roll call vote:

Engle, aye; Gilles, aye; Yacobozzi, aye; Zappa, aye; Kamnikar, aye

Board President Ron Yacobozzi adjourned the meeting at 6:00 p.m.

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Board President

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Treasurer