

RECORD OF PROCEEDINGS

0257  
Regular  
Meeting

Minutes of the Amherst Board of Education

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held at the M.L. Steele Media Center at 4:30 p.m. on June 15, 2015

President Teresa Gilles presided. Called to order at 4:30 p.m.

Pledge of Allegiance

Roll call vote:

Teresa Gilles, present; Ron Yacobozzi, present; Rex Engle, Absent; Bob Kamnikar, present; Marc Zappa, present.

Steven A. Sayers, Superintendent, present; Barbara J. Donohue, Treasurer, present

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

2015-06-01

It was moved by Yacobozzi and seconded by Zappa to adopt the agenda as presented including any addendums.

Roll call vote:

Yacobozzi, aye; Zappa, aye; Gilles, aye; Kamnikar, aye

Recognition of Pete Sliman and presentation of a plaque to the family.

Mr. Yacobozzi presented Mrs. Sliman a plaque in honor of Mr. Sliman

Recognition of staff with perfect attendance during the 2014-2015 school year:

**David Anderson, Sharon Arendash, Katy Innes, Steve Latto, Linda Rourke, Jacob Hritsko, Christine Costilow, Larry Handley, Diane Hamilton, Marty Hartle, Tom Grisel, Holly Schneider, Jake Percival, Georgeane Poplar, Terry Kemp**

Treasurer's Reports: Mrs. Barb Donohue

2015-06-02

It was moved by Kamnikar and seconded by Zappa to approve the following:

- A. The minutes of the May 18, 2015 Regular Board Meeting.
- B. The Treasurer's financial reports for the month of May, 2015.
- C. Approve the revised **Amherst Exempted Village School District Section 403(b) Plan** as per **Exhibit 9A**.
- D. Enter into an agreement with **CompManagement** (Ohio Bureau of Workers' Compensation Group Retrospective Rating Program – a program of OSBA & OASBO) as per **Exhibit 9B**.
- E. Approve the Property, Fleet, and Liability Insurance renewal with **SORSA** as per **Exhibit 9C**.
- F. Authorize the advancement of funds in the amount of \$7,350 for the Nord Middle School field trip account for the 2015-2016 school year to cover the deposit for the Camp Mohican trips.

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G. Accept and acknowledge the receipt of the following donations to the Amherst schools:

- **Steele High School PTO** - \$10,000 to be used to upgrade safety and security items.
- **John & Debra Wallace** - \$50 to Amherst Special Olympics
- **Anonymous** - \$55 to Amherst Special Olympics
- **Nord Middle School PTO** - \$6,000 to purchase Smartboards and related equipment

Roll Call vote:

Kamnikar, aye; Zappa, aye; Yacobozzi, aye; Gilles, aye

Superintendent's Report

Mr. Steve Sayers

Notes: New Employees:

Mr. Miller introduced **Anna Ballmer** – Orchestra / Strings  
 Mr. Coleman introduced **Joanne Carnabuci**, Guidance Counselor, Amherst Jr. High & Nord Middle School

Summer projects have already started. Roof/Track/Summer Lockers, etc.

Reminder – need for a Special Board Meeting at 7:30 a.m. June 29, 2015 at the Amherst Board of Education

2015-06-03

It was moved by Yacobozzi, seconded by Kamnikar to approve the following:

A. Accept the following resignations as indicated:

**Karen Argenti**, part-time cook, effective 6/30/15  
**John Sekletar**, custodian, for retirement purposes, effective 8/14/15  
**Kara Spurlock**, Sign Interpreter (part-time), effective 6/30/15  
**Steve Wilson**, bus driver, effective 8/1/15

B. Approve the leave of absence for the following individuals, as indicated:

**Erica Kaufmann**, Intervention Specialist, maternity leave, effective 8/26/15 through 10/7/15 and unpaid parental leave, effective 10/8/15 through 6/2/16.  
**Sara Stibich**, Spanish teacher, maternity leave, effective 11/1/15 through 12/11/15 and unpaid parental leave, effective 12/12/15 through 6/30/16.

C. Employ the following certified individuals, on a one-year limited contract, as indicated, for the 2015-2016 school year pending completion of all employment requirements, including, but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to the Amherst schools:

- **Anna Ballmer**, Music teacher, Nord Middle School, effective 8/14/15
- **Joanne Carnabuci**, Guidance Counselor, Amherst Jr. High & Nord Middle School, effective 8/10/15, to include 12 additional days, as per the negotiated contract.
- **Jodi Magers**, Pre-School teacher (.89 FTE), Nord Middle School, effective 8/14/15

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D. Employ the following individual(s),as indicated on a 60-day probationary contract, for the 2015-2016 school year pending completion of all employment requirements, including but not limited to a background check. Proper placement on the negotiated salary schedule pending verification of all prior experience:

- **Joshua Ward**, Assistant Bus Mechanic, effective 7/1/15
- **Susan Jones**, Guidance Secretary at Steele High School, effective 8/3/15

E. Employ the following individual(s) as certified and/or classified substitutes for the 2015-2016 school year, as indicated, with compensation at the board approved substitute rates pending completion of all employment requirements, including, but not limited to licensure/certification (if needed) and a BCII & FBI background check:

- **David Bragg**, teacher, effective 4/28/15
- **Kara Spurlock**, Sign Interpreter effective 7/1/15

F. Employ **Joshua Ward**, Assistant Bus Mechanic, at a rate of \$15.00 per hour not to exceed 40 hours per week, effective 6/22/15 through 6/30/15 for transition purposes.

G. Grant **Katheryn Hart**, school psychologist, two additional work days for the 2014-2015 school year, to be paid at her daily rate..

H Employ **Kaye Long** as ESY instructor and **Mary Lilly** as the ESY Summer Aide for the 2014-2015 school year, effective 7/10/15 through 8/7/15.

I. Grant the following individuals, who have completed their probationary contract, a limited contract or return to a continuing contract status as indicated

- Jacob Hritsko**, custodian II cleaner, (balance of a one-year contract), effective 6/10/15
- Kimberly Sayers**, PEP bus aide, effective 5/27/15

J. Employ the following individuals as certified and/or classified substitutes as per **Attachment 12A**, for the 2015-2016 school year, pending completion of all employment requirements, including but not limited to, verification of licensure/certification for certified substitutes and a background check for all substitutes. Compensation will be at the board approved substitute rate, unless otherwise indicated.

K. Amend the starting date for the following building and grounds summer help workers as follows:

- Zachary Bires**, effective 5/21/15
- Derek Eibon**, effective 5/21/15
- Tyler Harris**, effective 6/1/15

L. Employ **Ashley Giacobbe**, as custodial summer help to work during the summer of 2015, "as needed", at \$8.10 per hour (minimum wage) pending the completion of all employment requirements, effective 6/3/15.

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- M. Employ **Ryan Hudacek** and **Brandon Mead** as sub custodians to work "as needed" at \$8.50 per hour, during the summer of 2015, pending the completion of all employment requirements, effective 5/29/15.
- N. Implement the Reduction-in-Force suspension of **Cornelia Rivenburg's** student attendant contract as per the negotiated agreement, effective 7/1/15 due to the transfer of her assigned student.
- O. Approve the following staff members for math professional development on June 9, 2015 and/or June 17, 2015 at \$14.29 per hour up to a maximum of 7 hours per day, to be paid out of the Race to the Top federal grant funds.

June 9, 2015 – **John Agostinelli, Tabitha Bender, Kelly Breunig, Brian Cesear, Laurie Cogan, Melinda DiFranco, LeeAnn Durdak, Judy Dziak, Marianne Fedor, Michelle Kamczyc, Jodi Kremer, Dave Leonard, Holly Miller, Todd Strebel, Tim Sumser.**

June 17, 2015 – **Tabitha Bender, Melinda DiFranco, Judy Dziak, Tomie Houston, Katy Innes, Amy Jackson, Michelle Jagodzinski, Kim Koller, Steve Latto, Joel Melvin, Jennifer Rush, Lisa Schnek, Michele Sturgeon, Maureen Wolf.**

- P. Grant the following certified personnel a supplemental contract for their services as a home instruction tutor for the summer of 2015, with compensation at the board approved rate:

**John Agostinelli, Maureen Bruder, Gia Hober, Joanna Hoffman, Jeanette Holp, Tomie Houston, Mindi Krase, Tiffany Leavitt, Dave Leonard, Kaye Long, Carly Morrison, Sara Mowcomber, Mary Kay Mullen, Nora Pavlov, Gina Welch**

- Q. Approve the personnel changes, as indicated, for the 2015-2016 school year:

**Myra Pecora**, Speech Pathologist, from .4 FTE to .6 FTE  
**Jennifer Riley**, Sign Interpreter, from Steele High School to Lorain County JVS  
**Maureen Wolfe**, math teacher, Amherst Jr. High from .75 FTE to .50 FTE

- R. Accept and approve the **Summer 2015 Transportation Staff Amendment** as per **Attachment 12B**.
- S. Approve the revisions in the **Administrative Support Staff Handbook** as per **Exhibit 12A**.
- T. Employ the following individuals, as indicated, for the Comet Relays, and for the Ohio High School Athletic Association (OHSAA) District and Regional Track event, with compensation reimbursed to the Amherst Schools by OHSAA:

**Michelle Kamczyc**, Comet Relays press box & meet manager  
**Jim Dodson**, District & Regional parking attendant  
**Brian Cesear**, District & Regional, shot put  
**Ted Shimer**, District & Regional, grounds  
**Scott Kelly**, District & Regional, student worker  
**Craig Molnar**, District & Regional, student worker

- U. Grant a supplemental contract to the following individuals as coordinator/supervisor for the summer 2015 as indicated:

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**Mark Kelly**, Summer Weight Room coordinator/supervisor, to be paid \$8.10 per hour, not to exceed \$708.75 and/or 87.5 hours.

**Christy Perry**, Summer Concert Band Instructor, to be paid at summer school rates, not to exceed 45 hours of work. (3 hours per day x 15 days).

V. Grant a supplemental contract to the following individuals for the fall and/or year round extracurricular activities during the 2015-2016 school year as per **Attachment 12C**, pending completion of all employment requirements, including but not limited to a Pupil Activity Permit, if required for position, and a BCII and FBI background check.

W. Employ the following individuals on a supplemental contract for the 2015-2016 school year for services as a **Comet Kid's Club Before & After School Care Program** supervisor or aide, as indicated, pending completion of all employment requirements, including but not limited to a BCII & FBI background check. Compensation will be at the board approved Comet Kid's Club salary schedule.

**Annette Allison**, Comet Kid's Club aide assigned to Powers

**Donna Smeltz**, Comet Kid's Club supervisor assigned to Powers

**Sandra Dobias**, Comet Kid's Club aide assigned to Harris

**Barb Leoni**, Comet Kid's Club supervisor assigned to Harris

X. Approve the recommendation to change/adjust food service staff hours at Amherst Junior High for the 2015-2016 school year, due to downsizing from six employees to five. (A three hour worker was not replaced in January 2015):

**Tammy Clotz**, Head Cook, current 7.75; recommend 8.0

**Annamarie Meyer**, Assistant Cook, current 6.75; recommend 7.0

**Martha Hartle**, Part-time Cook, current 3.0; recommend 3.5

**Heather Murphy**, Part-time Cook, current 3.0; recommend 3.5

**Vickie Pijor**, Part-time Cook, current 4.75; recommend 5.0

Roll call vote:

Yacobozzi, aye; Kamnikar, aye; Gilles, aye; Zappa, aye

2015-06-04

Moved by Zappa, seconded by Yacobozzi to:

A. Enter into a contract with **North Coast Council** to provide Core Services – including fiscal services, student services, EMIS services and library services. Also to process the license costs for PowerSchool and USAS/USPS/EIS license, Capital Improvement fee and provide internet services during the 2015-2016 school year as per **Exhibit 13A**.

B. Approve notification to **North Coast Council** stating the intent of the Amherst Exempted Village School District to withdraw from the North Coast Council effective 6/30/16.

C. Approve the overnight field trips for the following:

- **Steele High School Volleyball**, tournament to be played at Owens Community College, 30335 Oregon Rd., Perrysburg OH 43551 from 7/16/15 through 7/18/15 as per **Exhibit 13B**.
- **Steele High School Varsity Girls Basketball Camp**, at University of Findlay, 1000 N. Main St., Findlay, OH 45840 7/17/15 through 7/19/15 as per **Exhibit 13C**.

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- **Amherst Concert Choir Spring Tour**, traveling to Chicago, staying at Renaissance North Shore, Northbrook, IL 60062 3/24/16 through 3/26/16 as per **Exhibit 13D**.
- **Nord Middle School 5<sup>th</sup> grade class to attend the Mohican in the Out-of-Doors**, Butler, OH 9/14/15 to 9/16/15; 9/16/15 to 9/18/15; and 11/4/15 to 11/6/15 as per **Exhibit 13E**.
- **Nord Middle School 6<sup>th</sup> grade class to attend Camp Fitch**, Erie, PA 9/16/15 to 9/18/15; 9/30/15 to 10/2/15; and 11/2/15 to 11/4/15 as per **Exhibit 13F**.
- **Steele High School Boys Varsity Soccer** to attend Erie Premier Sports Team camp at Edinboro University, Erie, PA 7/20/15 through 7/22/15 as per **Exhibit 13G**.

D. Approve **Gymnastics**, as a **Club Sport** at Steele High School.

E. Approve the following new and or revised Board Policies as per **Exhibit 13H** through **13N**.

**H-1530 – Evaluation of Principals and Other Administrators – revised**

**I-2271 – College Credit Plus Program – revised**

**J-2413 – Career advising – new**

**K-511 – Nonimmigrant students & Foreign-Exchange Students – revised**

**L-5460 – Graduation Requirements – revised**

**M-8390 – Animals of District Property – revised**

**N-6210.01 – Cash Balance Policy - new**

F. Enter into a contract with the **ABA Outreach Services** to provide Extended School Year services as per **Exhibit 13O**.

G. Enter into a contract with **Great Lakes Biomedical** to provide random drug testing for athletes, students involved with extracurricular activities and students that drive to school during the 2015-2016 school year as per **Attachment 13B**.

Roll Call Vote:

Zappa, aye; Yacobozzi, aye, Kamnikar, aye, Gilles, aye.

2015- 06-05

It was moved by Kamnikar and seconded by Zappa to approve the following:

- A. Approve mileage reimbursement to Denise Szabados for transportation to and from summer camp for summer 2015, at the IRS approved transportation reimbursement rate (not to exceed \$1,250.00).
- B. Enter into an agreement with **State Industrial Products** for boiler water treatment program as per **Exhibit 14A**.
- C. Renew the agreement with the **City of Amherst** for a **School Resource Officer** effective for the 2015-2016 school year at a cost of \$40,000 and authorize the superintendent and treasurer to sign any necessary documents to renew the agreement.

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D. Approve the breakfast and lunch prices for the 2015-2016 school year as follows (same as the 2014-2015 school year):

- Elementary: Breakfast - \$1.25; Lunch - \$2.75
- Jr. & Sr. High: Breakfast - \$1.75; Lunch - \$3.00
- Milk: Breakfast - \$0.50; Lunch - \$0.50
- Staff: Lunch - \$3.50

Roll call vote:

Kamnikar, aye; Zappa, aye; Engle, aye; Yacobozzi, aye; Gilles, aye

2015-06-06

It was moved by Yacobozzi and seconded by Zappa to adjourn to executive session at 5:05 p.m. to discuss the employment of a public employee.

Roll call vote:

Yacobozzi, aye; Zappa, aye; Gilles, aye; Kamnikar, aye

Returned from executive session at 5:46 p.m.

2015-06-07

It was moved by Yacobozzi, seconded by Kamnikar to adjourn the meeting.

Roll call vote:

Yacobozzi, aye; Kamnikar, aye; Gilles, aye; Zappa, aye

Board President, Teresa Gilles, adjourned the meeting at 5:47 p.m.

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Board President

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Treasurer