

Dear Parents,

The following is the Amherst Exempted Village School District Board of Education's policy number 8330 regarding Directory Information and the release of Directory Information:

**DIRECTORY INFORMATION**

Each year the Superintendent shall provide public notice to students and their parents of the District's intent to make available, upon request, certain information known as "directory information." The Board designates as student "directory information": a student's name; address; telephone number; date and place of birth; major field of study; participation in officially-recognized activities and sports; height and weight; if a member of an athletic team; dates of attendance; date of graduation; or awards received.

Directory information shall not be provided to any organization for profit-making purposes.

Parents and eligible students may refuse to allow the Board to disclose such "directory information" upon written notification to the Board within seven (7) days after receipt of the Superintendent's annual public notice.

If you do not wish to have any directory information released, place an "X" on the appropriate line.

**RETURN THIS FORM TO THE SCHOOL OFFICE**

\_\_\_\_\_ As a parent, I am exercising the right to request that you do not turn over the directory information to any non-profit organization, including the Armed Services, Military Recruiters or Military Schools for the following student.

\_\_\_\_\_ As a student, over 18 years of age, I request my own directory information not be released to any non-profit organization, including the Armed Services, Military Recruiters or Military Schools.

---

Student Name

Grade

---

School

Date

---

Parent/Guardian Signature or Student's Signature, if over 18 years of age