

Credit applied to year _____

Amherst LPDC
Activity Verification

Name _____ Position _____ Date _____

Return this form along with your approved Activity Proposal sheet to the LPDC within 90 days of the completion of this activity. Indicate the type of activity and complete as directed.

_____ College Course Work: Attach copies of official transcript, purchase order, and a receipt showing proof of payment for the course to this form and send to the Superintendent's secretary

_____ Workshops, Conferences, Clinics, Seminars: Attach original certificate of completion or have the presenter/facilitator sign this form

_____ Committee Work: Have the presenter/facilitator sign this form

_____ Independent Activity Projects: Proof of activity as set by the guidelines of LPDC

Specific Title or Proposed Area of Study	Dates of Activity	Clock Hours Required* or College Credit Hours

*You may not count lunch or breaks. Specific hours will be granted according to guidelines of LPDC.

Signature of presenter

Date

Office Use ONLY	
____ Approved	Date _____
____ CEU's Approved	LPDC Signature _____

