

# WITHDRAWL/REIMBURSEMENT FORM

## NORD PTO 2018-2019

For timely and accurate withdraws/reimbursements, please fill out the form correctly and completely! Please contact me with any questions or concerns! Thank you!

**Jennifer Denn, Treasurer**  
440-309-5321

**Event/Committee:** Please **circle only one** category. Please fill out a form for **EACH** category in order to keep financial records straight.

Camp	Class Level Prizes (Reading/AR/Math)	Community Support	End of Testing Reward
Field Day	Homecoming	PBIS/Character Ed	Playground
Principal Fund	Red Ribbon Week	Right to Read/Author	Social
Staff Appreciation	Swim Class	Teacher - Field Trip	Misc.

**Detailed Explanation of Expenditure:**

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**Total Amount Due:** \_\_\_\_\_

**Make Check(s) Payable to:** \_\_\_\_\_

**Check should be sent/given to:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Requestor's Signature:** \_\_\_\_\_

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**Treasurer Records Only:**

CK #: \_\_\_\_\_

Date: \_\_\_\_\_