

HOW WILL YOUR CHILD ARRIVE AND GO HOME EACH DAY?

IMPORTANT PAPER WORK REQUIRED FROM PARENTS

Parents need to update these forms each year

If your child lives in a busing area we will automatically place your child on the bus each day unless you have completed a transportation change form telling us you are requesting a change. This form needs to be completed each year your child is in school and on file in the school office.

Change requests must be for 5 days per week, same pick up address and same drop off address in your designated area for the school year.

Any day that your child will have a change in the way they are being dismissed from school, a written note must be sent to school each time indicating the type of change, your signature and the date. Please do NOT send emails to the teacher or office.

If you are changing from a bus to a car rider or a day care van rider or Comet Kids, you must also complete the transportation change form prior to us instituting the change.

Bus change requests may take a few days to be authorized by the Transportation Department, parents will need to transport in the meantime.

Forms are available at the school or transportation office.

Please contact the school office at 988-8670 or the transportation office at 988-2633 with any questions you might have.

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